

LISLE-WOODRIDGE FIRE DISTRICT
Board of Trustees Regular Meeting Minutes
Station #51 / Headquarters 1005 School Street Lisle, Illinois
Tuesday, September 22, 2020 5:00 p.m.

CALL TO ORDER

President Frank called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, September 22, 2020, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were Secretary Costin, Trustee Wang, Vice President Chaffin and President Frank. Also in attendance were Chief Krestan, Deputy Chief Demas, Finance Director James Howard, EMS Coordinator Weaver, Attorney DiNolfo, BC Gray, BC Capua, FMI Barnes and Recording Secretary Kovacs. Present via dial in attendance was Treasurer Perry.

PLEDGE OF ALLEGIANCE

Chief Krestan led the pledge.

OPEN MEETINGS ACT

Station #51 / Headquarters is currently open to the public however face coverings are required and space is limited due to the COVID-19 Pandemic. Members of the public who wish to provide public comment may do so through the following methods:

- Email the comment to the Board of Trustees at lwfdinfo@lwfd.org by 3:00 p.m. on Tuesday, September 22, 2020.
- Call 630-353-3062 to leave a voicemail message with the comment by 3:00 p.m. on Tuesday, September 22, 2020.
- Virtual attendance with live meeting audio only will be available via Zoom. For phone-in attendance, call 1-312-626-6799. Meeting ID: 865 9058 6593 Password: 797569

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the Consent Agenda.

1. Approve August 25, 2020 Board of Trustees Regular Meeting Minutes
2. Approve and hold August 25, 2020 Board of Trustees Closed Meeting Minutes
3. Approve Purchase Orders 08/26/2020 through 09/22/2020 - \$76,541.14
4. Ratify Approval of September 6, 2020 Recurring A/P Expenditures - \$273,944.22
5. Approve September A/P Expenditures - \$312,025.90 (inclusive of item #3)
6. Acknowledge Receipt of August 2020 Financial Reports

Vice President Chaffin read items 1 - 6 and made a motion to approve as the Omnibus Vote Agenda. Secretary Costin seconded the motion. The motion carried by a roll call vote. (5 ayes / 0 nays)

Board of Trustees Meeting Minutes
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FINANCIAL REPORT

Monthly Presentation-Financial Report

Finance Director Howard went over the financial report for the 8 month mark ending August 31, 2020. The timeline for budget meetings has been set. The refinancing of the 2012 Fire Protection Notes will be addressed at the October meeting. Finance Director Howard received no questions from the Board.

MATTERS OF THE PUBLIC

The District did not receive any public comments.

OLD BUSINESS

Grievance Hearing #19-0003 to be discussed in closed session. No decision will be made.

NEW BUSINESS

Approve purchase of Medic Unit FY 2021

Deputy Chief Demas discussed the purchase of Medic Unit FY 2021 and ordering is beneficial due to financial savings as well as supply due to COVID-19 shutdowns. The Medic Unit will include an attachment for sanitizing. No money will be paid out until June 2021.

President Frank made a motion to approve the purchase of Medic Unit FY 2021 as listed in the agreement not to exceed \$240,000.00. Vice President Chaffin seconded the motion. The motion carried by a roll call vote with no dissension. (5 ayes/0 nays)

Adopt Resolution No. 20-02 authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire Protection District and no longer needed for the District's Purpose.

This item has been tabled until a later date.

Approve Purchase Order #20-067 of Apparatus Floor Heaters Station #52

Deputy Chief Demas stated that this was in the budget and approved for 2020. The Apparatus Floor Heaters will be installed upon approval. Secretary Costin made a motion to approve Purchase Order #20-0067 of Apparatus Floor Heaters Station #52. Trustee Wang seconded the motion. The motion carried by a roll call vote with no dissension. (5 ayes/0 nays)

Board of Fire Commissioners Report

EMS Coordinator Weaver reported that the Board of Fire Commissioners will be very busy in the coming months. Final Interviews will be taking place on October 7, 2020 for Fire Medic's with a potential start date of November 16th. In addition, the Board of Fire Commissioners approved Lieutenant and Battalion Chief testing which is scheduled to begin in October.

Pension Board Report

Deputy Chief Demas reported that Trustee Perry is slated for a position on the Illinois Firefighter's Pension Investment Board and we wish him the best of luck. Next Pension Board meeting will be held on Monday, September 28, 2020.

IAFPD / NIAFPD Report

President Frank reported that the Fire District will be hosting the NIAFPD Fall Seminar on October 24, 2020. The room will be limited to 25 people.

DU-COMM Report

Chief Krestan provided the CAD report for August. The new response matrix is going well. There were significant challenges after the Derecho storm on August 10, 2020. DU-COMM is working on as set storm protocol. FMI Caldwell has been training DU-COMM Fire and Police dispatchers on the administration of Narcan. In addition, FMI Caldwell has rewritten the scripts so that it is consistent for all dispatchers.

Accreditation Report

Draft report of the Annual Compliance Report will be completed and the final report is due October 31, 2020. Program appraisals have been completed as part of the budget process.

Chief's Report: Summary and Administrative Calendar

Chief Krestan provided written operational reports.

Trustee Items for Discussion

The September 11th Facebook Live Ceremony went well and was well received. Turn out time needs improvement. The District is working on improvement in this area and it is happening. Mysidewalk is discussed at all staff meetings.

Necessary Action Relating to Closed Session

President Frank stated that we will be entering closed session at this time and no action will be taken.

CLOSED SESSION

Motion to enter closed session at 5:42 pm made by President Frank. Secretary Costin seconded the motion. The motion carried by a roll call vote. (5 ayes / 0 nays)

The Board of Trustees entered closed session to discuss Collective Negotiating Matters (5 ILCS 120/2(c)(2)) Grievance Hearing #19-0003.

With no action taken during Closed Session, a motion was made at 5:58 p.m. to return to Open Session by Vice President Chaffin. Seconded by Secretary Costin. The motion carried by a roll call vote. (5 ayes / 0 nays)

RETURN TO OPEN SESSION

The Board of Trustees returned to open session of the Lisle- Woodridge Fire District at 5:58 p.m. on Tuesday, September 22, 2020, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Chaffin, Secretary Costin, and Trustee Wang. Present via dial in attendance was Treasurer Perry. Also in attendance were Chief Krestan, Deputy Chief Demas, EMS Coordinator Weaver, Attorney DiNolfo, BC Gray, BC Capua and Recording Secretary Kovacs

ADJOURNMENT

There being no further business to come before the Board, at 5:59 p.m. Secretary Costin made a motion to adjourn the meeting. Vice President Chaffin seconded the motion. The motion carried by a roll call vote with no dissension. (5 ayes / 0 nays)

Respectfully submitted,



Joan K. Costin, Secretary
Board of Trustees