

LISLE-WOODRIDGE FIRE DISTRICT
Board of Trustees Regular Meeting Minutes
Station #51 / Headquarters 1005 School Street Lisle, Illinois
Tuesday, November 24, 2020 5:00 p.m.

CALL TO ORDER

President Frank called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:05 p.m. on Tuesday, November 24, 2020, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were Trustee Wang, Vice President Chaffin, and President Frank. Also in attendance were Chief Krestan, Deputy Chief Demas, EMS Coordinator Weaver, and Attorney Wargo. Present via dial in attendance was Treasurer Perry, Secretary Costin, and Finance Director Howard. Excused were Attorney DiNolfo and Recording Secretary Kovacs.

PLEDGE OF ALLEGIANCE

Chief Krestan led the pledge.

OPEN MEETINGS ACT

Station #51 / Headquarters is currently open to the public however face coverings are required and space is limited due to the COVID-19 Pandemic. Members of the public who wish to provide public comment may do so through the following methods:

Members of the public were allowed to ask questions during the Budget hearing portion of the meeting.

- Email the comment to the Board of Trustees at lwfdinfo@lwfd.org by 5:00 p.m. on Tuesday, November 24, 2020.
- Call 630-353-3062 to leave a voicemail message with the comment by 5:00 p.m. on Tuesday, November 24, 2020.
- Virtual attendance with live meeting audio only will be available via Zoom. For phone-in attendance, call 1-312-626-6799. Meeting ID: 882 3307 1247 Password: 717700

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the Consent Agenda.

1. Approve October 27, 2020 Board of Trustees Regular Meeting Minutes
2. Approve Purchase Orders 10/27/2020 through 11/24/2020 - \$39,945.36
3. Ratify Approval of November 5, 2020 Recurring A/P Expenditures - \$509,089.19
4. Approve November A/P Expenditures - \$889,137.68 (inclusive of item #3)
5. Acknowledge Receipt of October 2020 Financial Reports

Vice President Chaffin read items 1-5 and made a motion to approve as the Omnibus Vote Agenda. Trustee Wang seconded the motion. The motion carried by a roll call vote. (5 ayes / 0 nays)

FINANCIAL REPORT

Monthly Presentation-Financial Report

Finance Director Howard went over the financial report for the 10 month mark ending October 31, 2020.

Finance Director Howard received no questions from the Board.

MATTERS OF THE PUBLIC

The District did not receive any public comments.

OLD BUSINESS

No old business at this time.

NEW BUSINESS

Public Hearing on Ordinance #20-03 Budget and Appropriations for FY 2021.

President Frank made a motion to open the Public Hearing on Ordinance #20-03 Budget and Appropriations for FY 2021 at 5:10 pm. Seconded by Trustee Wang. Motion passed. (5 ayes / 0 nays)

Finance Director Howard reviewed the Budget and Appropriations for FY 2021 as presented. The Budget was published for public viewing 30 days prior to the meeting and no members of the public were in attendance. There were no public comments on the Budget for FY 2021.

Trustee Wang made a motion to close the Public Hearing on Ordinance #20-03 Budget and Appropriations for FY 2021 at 5:16 p.m. Vice President Chaffin seconded. Motion Passed. (5 ayes/0 nays)

Approve Ordinance #20-03 Budget and Appropriations and Certificate of Revenues for FY 2021.

Vice President Chaffin moved to Approve Ordinance #20-03 Budget and Appropriations and Certificate of Revenues for FY 2021 as presented. Seconded by Trustee Wang. Motion passed. (5 ayes / 0 nays)

Approve Ordinance #20-04 Truth in Taxation Finding

Finance Director Howard reviewed the information on the Truth in Taxation Finding with no questions from the Board.

Vice President Chaffin made a motion to approve Ordinance #20-04 Truth in Taxation Finding as presented. Trustee Wang seconded. Motion passed with no discussion. (5 ayes/0 nays).

Approve Workers Compensation, Property, Auto, and Liability Insurance Renewal Policy for FY 2021.

The Renewal Policy Proposal was included in the packet. The renewal is a 17% reduction which

includes a COVID-19 credit of \$35,541.00. Chief Krestan answered questions from the Board. Vice President Chaffin made a motion to approve Workers Compensation, Property, Auto, and Liability Insurance Renewal as presented. Trustee Wang seconded. (5 ayes/0 nays).

Discussion/Action on the Purchase of One (1) Pierce Velocity 100' MM Ascendant Tower from McQueen Emergency through the Cooperative Purchasing Program through the Houston-Galveston Area Council (H-GAC).

Deputy Chief Demas reviewed the purchase of the MM (mid- mount) Tower ladder that was included in the budget and discussed in detail at the October meeting.

Vice President Chaffin made a motion to approve purchase on one (1) Pierce Velocity 100' MM Ascendant Tower Ladder not to exceed 1.399 Million Dollars. Trustee Wang seconded. (5 ayes/0 nays).

Discussion/Action on the Approval of Property Schedule No. 3 and the Addendum to the Master Tax Exempt Lease/Purchase Agreement dated November 6, 2020 with U.S. Bancorp Governmental Leasing and Financing, Inc. to finance the purchase of Pierce Velocity 100' MM Ascendant Tower.

Finance Director Howard secured a rate of 1.27% over five years. With no other discussion, Vice President Chaffin made a motion to approve the Property Schedule No. 3 and the Addendum to the Master Tax Exempt Lease/Purchase Agreement dated November 6, 2020 with U.S. Bancorp Governmental Leasing and Financing, Inc. to finance the purchase of Pierce Velocity 100' MM Ascendant Tower as presented. Trustee Wang seconded. Motion carried. (5 ayes/0 nays).

Approve 2021 Board of Trustee Meeting Dates.

Vice President Chaffin made a motion to approve the 2021 Board of Trustee Meeting Dates as presented. Seconded by Trustee Wang. (5 ayes/0 nays).

Board of Fire Commissioners Report

The Board of Fire Commissioners held a meeting on November 4th and November 18, 2020 to conduct Lieutenant and Battalion Chief Interviews.

Next will be the testing with the Illinois Fire Chiefs Association Assessment Center on December 3rd and 4th. Next meeting will be December 2, 2020.

Pension Board Report

The Pension Board approved 3 service pensions for the retirees and added the 5 new hires into the plan. The Pension Board also approved the 2021 Budget as well as service agreements with Sikich and Attorney Goodloe. Pension Board will meet again in January.

IAFPD / NIAFPD Report

Ballots were sent in for the State Pension Board. Best of Luck to our Trustee John Perry. Results should be in the beginning of December. Fall veto session was cancelled. No other items to discuss.

DU-COMM Report

Chief Krestan included response statistics for October 2020 in his Chief Report. DU-COMM has suspended entering COVID-19 Patient under investigation into the CAD system due to the rise in cases. The Fire and Police Chiefs have signed an addendum to the original agreement. DU-COMM is set to resume that practice when case numbers are down again.

Accreditation Report

In the staff meeting they reviewed Governance and Administration with no recommendations for action.

Chief's Report: Summary and Administrative Calendar

Chief Krestan reviewed that the District was approved for the DuPage County CARES Act money in the amount of \$444,828.91 and Will County in the amount of \$37,000.00. Congrats to Finance Director Howard for the Government Finance Award and Certificate of Achievement for all of his hard work. Gold Shift wrapped gifts for burn victims. The District held a virtual den meeting with the Boy Scouts that went very well.

Trustee Items for Discussion

No items for discussion at this time.

Necessary Action Relating to Closed Session

None at this time.

CLOSED SESSION

N/A

ADJOURNMENT

There being no further business to come before the Board at 5:44 p.m., Vice President Chaffin made a motion to adjourn the meeting. Seconded by Trustee Wang. (5 ayes / 0 nays)

Respectfully submitted,



Joan K. Costin, Secretary
Board of Trustees