

**LISLE-WOODRIDGE FIRE DISTRICT**  
*Board of Trustees Regular Meeting Minutes*  
*Station #51 / Headquarters 1005 School Street Lisle, Illinois*  
*Tuesday, June 23, 2020 5:00 p.m.*

**CALL TO ORDER**

Vice President Chaffin called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:01 p.m. on Tuesday, June 23, 2020, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

A motion was made by Secretary Costin for Vice President Chaffin to be president pro tempore for the meeting. Trustee Perry seconded the motion. The motion was carried by a roll call vote. (4 ayes / 0 nays / 1 absent) The meeting followed the new Public Act 101-640 currently in effect through June 27, 2020.

**ROLL CALL**

In attendance were Secretary Costin, Treasurer Perry, Trustee Wang and Vice President Chaffin. Also in attendance were Chief Krestan, Deputy Chief Demas, EMS Coordinator Weaver, Attorney DiNolfo with associate Megan Lamb, and Recording Secretary Kovacs. Finance Director Howard joined via conference call.

**PLEDGE OF ALLEGIANCE**

Vice President Chaffin led everyone in reciting the Pledge of Allegiance.

**OPEN MEETINGS ACT**

The June 12<sup>th</sup> amendment superseded and was stated above.

Station #51 / Headquarters is currently closed to the public due to the COVID-19 Pandemic. Members of the public who wish to provide public comment may do so through the following methods:

- Email the comment to the Board of Trustees at [lwfdinfo@lwfd.org](mailto:lwfdinfo@lwfd.org) by 3:00 p.m. on Tuesday, June 23 2020.
- Call 630-353-3062 to leave a voicemail message with the comment by 3:00 p.m. on Tuesday, June 23, 2020.
- Virtual attendance with live meeting audio only will be available via Zoom. For phone-in attendance, call 1-312-626-6799. Meeting ID: 825 9907 8258.

**CONSENT AGENDA**

Vice President Chaffin asked if anyone wanted any items removed from the May 26, 2020 Consent Agenda.

1. Approve May 26, 2020 Board of Trustees Regular Meeting Minutes
2. Approve Purchase Orders 05/27/2020 through 06/23/2020 - \$4,708.89
3. Ratify Approval of May 7, 2020 Recurring A/P Expenditures - \$391,251.98

4. Approve May A/P Expenditures - \$440,583.05 (inclusive of item #3)

5. Acknowledge Receipt of May 2020 Financial Reports

Secretary Costin read items 1 - 5 and made a motion to approve as the Omnibus Vote Agenda. Trustee Perry seconded the motion. The motion carried by a roll call vote. (4 ayes / 0 nays / 1 absent)

## **FINANCIAL REPORT**

### ***Monthly Presentation-Financial Report presented in writing.***

Finance Director Howard but was available for questions.

Trustee Perry asked Director Howard to identify the impact on the unfunded liabilities. Finance Director Howard will continue to look into options for the pension funding and present that at the next meeting.

## **MATTERS OF THE PUBLIC**

Station #51 was closed to the public due to the COVID-19 Pandemic. Members of the public who wished to provide public comment were given the option to email their comment to the Board of Trustees or call to leave a voicemail message with their comment by 3:00 p.m. on Tuesday, June 23, 2020. Notice was posted at Station #51, on the District's website, and on the District's Facebook account. The District received no public comments via email nor voicemail message. The district did not receive any public comments.

## **OLD BUSINESS**

None to report at this time.

## **NEW BUSINESS**

### ***Board of Fire Commissioners Report***

DC Demas reported that Board has reappointed Commissioner Vavruska effective June 1, 2020 to a 3 year term.

One of the 3 candidates given a conditional letter of employment has removed himself from further employment process with the fire district. The fire district will have 2 new hires on June 29, 2020. The Board of Fore Commissioners will be conducting candidate interviews on July 22 and 23, 2020. Next meeting will be July 1, 2020 at 4:00 pm.

### ***Pension Board Report***

DC Demas reported that investment returns are down 3.06% net of fees. March 31 through June 19<sup>th</sup> returns were up 10.84% net of fees. Pension audit has been completed and posted online. The Illinois Department of Insurance annual filing statement was submitted. The annual actuarial report has been approved by the Pension board and will be discussed at the next meeting. Next pension Board of Trustees meeting is August 24, 2020 at 9:00 am.

***IAFPD / NIAFPD Report***

Chief Krestan stated that the summer seminar was cancelled. They scheduled a fall training seminar for October 24, 2020. No topic has been given.

***DU-COMM Report***

Chief Krestan reported that DC Demas is now part of a finance sub-committee for DU-COMM. We are working with DU-COMM with new directives for storm duty and surge events. New CAD codes have been added.

***Accreditation Report***

EMS Coordinator Weaver reviewed MySidewalk dash board to the Board and went over the components of the site as well as its transparency. It has been months of data collecting to measure performance. The plan is for this to be live on the website in the next 2 weeks. Any suggestions and recommendations from the Board are appreciated.

***Chief's Report: Summary and Administrative Calendar***

Chief Krestan provided a written report including operation reports. He also reported that DuPage County has received \$170,000,000.00 for the CARES Act related to Covid-19 expenses. The District will continue to track our expenses for reimbursement. The fire district will be participating in the July 4<sup>th</sup> convoy.

***Trustee Items for Discussion***

Trustee Wang asked what does phase 4 of the state opening mean for the fire district. The district is transitioning to the new normal of infectious control policies.

**CLOSED SESSION**

None.

**ADJOURNMENT**

There being no further business to come before the Board, at 5:53 p.m., Secretary Costin made a motion to adjourn the meeting. Trustee Perry seconded the motion. The motion carried by a roll call vote with no dissension. (4 ayes / 0 nays / 1 absent)

Respectfully submitted,

  
Joan K. Costin, Secretary  
Board of Trustees