

LISLE-WOODRIDGE FIRE DISTRICT
Board of Trustees Regular Meeting Minutes
Station #51 / Headquarters 1005 School Street Lisle, Illinois
Tuesday, February 23, 2021 5:00 p.m.

CALL TO ORDER

Vice President Chaffin called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00p.m. on Tuesday, February 23, 2021, at Headquarters Station #51, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were Vice President Chaffin, Treasurer Perry, and Trustee Wang. Also in attendance Chief Krestan, Deputy Chief Demas, EMS Coordinator Weaver, Finance Director James Howard, Attorney DiNolfo, BC Mulford, BC Gray, BC Broniewicz, LT Berkowitz, and Recording Secretary Kovacs. Present via dial in attendance President Frank and Secretary Costin.

PLEDGE OF ALLEGIANCE

Vice President Chaffin led the pledge.

Vice President Chaffin stated that there are two items that motions are needed to proceed with the meeting.

Treasurer Perry made a motion to allow the remote attendance of President Frank and Secretary Costin to participate according to the Open Meetings Act and Board policy. Trustee Wang seconded the motion. The motion carried with a roll call vote. (5 ayes/0 nays)

Due to President Frank attending the meeting virtually, Treasurer Perry made a motion for Vice President Chaffin to be the President Pro Tempore. Trustee Wang seconded the motion. The motion carried with a roll call vote. (5 ayes/0 nays)

OPEN MEETINGS ACT

Station #51 / Headquarters is currently open to the public however face coverings are required and space is limited due to the COVID-19 Pandemic. Members of the public who wish to provide public comment may do so through the following methods:

- Email the comment to the Board of Trustees at lwfdinfo@lwfd.org by 5:00 p.m. on Tuesday, February 23, 2021.
- Call 630-353-3062 to leave a voicemail message with the comment by 5:00 p.m. on Tuesday, February 23, 2021.
- Virtual attendance with live meeting audio only will be available via Zoom. For phone-in attendance, call 1-312-626-6799. Meeting ID: 883 6027 2348 Password: 973144

CONSENT AGENDA

Vice President Chaffin asked if anyone wanted any items removed from the Consent Agenda.

1. Approve January 26, 2021 Board of Trustees Regular Meeting Minutes
2. Approve Purchase Orders 1/27/2021 through 2/23/2021 - \$53,384.57
3. Ratify Approval of February 4, 2021 Recurring A/P Expenditures - \$369,978.31
4. Approve February A/P Expenditures - \$428,788.04 (inclusive of item #3)
5. Acknowledge Receipt of January 2021 Financial Report

Treasurer Perry read items 1-5 and made a motion to approve as the Omnibus Vote Agenda. Trustee Wang seconded the motion. The motion carried by a roll call vote. (5 ayes / 0 nays)

FINANCIAL REPORT

Finance Director Howard went over the financial report ending January 31, 2021. The District has received the TIF surplus money for the year. The District has spent about 9% of the allotted 2021 budget, approximately \$1.1 million dollars. Finance Director Howard addressed Board of Trustee questions.

MATTERS OF THE PUBLIC

The District did not receive any public comments prior to or during the meeting.

OLD BUSINESS

No old business at this time.

NEW BUSINESS

Approve Resolution No. 21-03 authorizing the disposition of property owned by the Lisle-Woodridge Fire District and no longer needed for the District's purpose. (washer/extractors)

Deputy Chief Demas addressed that two of the washer/extractors were no longer able to clean garments per NFPA 1851. The District would like to donate them to a smaller District in need. Treasurer Perry made a motion to approve resolution No. 21-03 authorizing the disposition of property owned by the Lisle-Woodridge Fire District and no longer needed for the District's Purpose. Trustee Wang seconded. The motion carried by a roll call vote. (5 ayes/0 nays)

Approve purchase of new phone system server through Pantel Business Systems

Deputy Chief Demas reviewed the need for the replacement of the current phone system network server.

Treasurer Perry made a motion to approve the purchase of new NEC telephone network server through Pantel Business Systems at a cost not to exceed \$34,990.00. Trustee Wang seconded the motion. The motion carried by a roll call vote. (5 ayes/0 nays)

Board of Fire Commissioners Report

There will be a promotional ceremony on Wednesday, March 3, 2021. The monthly meeting scheduled for March 3, 2021 has been cancelled.

Pension Board Report

Deputy Chief Demas gave an update on the Pension Board.

IAFPD / NIAFPD Report

Certificates from the January seminar have been received. The IAFPD plans to hold the June conference at University of Illinois. There will be options of in person and virtual attendance.

DU-COMM Report

Chief Krestan included the stats for 2020 and January in his Chief's Report.

Accreditation Report

EMS Coordinator Weaver gave an update on Accreditation that was reviewed at the staff meeting.

Chief's Report: Summary and Administrative Calendar

Chief Krestan welcomed Battalion Chief Broniewicz. We had a Facebook promotion with Aurelio's Pizza to shovel out fire hydrants and it was very well received.

There was discussion on the monthly operational report. Chief Krestan addressed any questions from the Board.

Trustee Items for Discussion

Trustee Wang was happy with the Facebook promotion over the weekend and hopes to see more. President Frank thanked those that attended the NIAFPD conference.

Semi-Annual Review of Closed Session Meeting Minutes

Authorization for the Destruction of Verbatim Recordings of Closed Session Meetings

The Board has reviewed the Closed Meeting Minutes prior to the meeting with no discussion. President Frank made a motion to release the closed meeting minutes dated January 28, 2020, July 28, 2020, August 25, 2020, and September 22, 2020, hold the closed meeting minutes dated November 26, 2019, and approve the destruction of the June 25, 2019 closed session meeting recording. Seconded by Treasurer Perry. Motion passes with a roll call vote. (5 ayes/0 nays).

Closed Session

There was no reason to enter Closed Session.

ADJOURNMENT

There being no further business to come before the Board at 5:32 p.m., Treasurer Perry made a motion to adjourn the meeting. Seconded by Trustee Wang. (5 ayes / 0 nays)

Respectfully submitted,



Joan K. Costin, Secretary
Board of Trustees