

**LISLE-WOODRIDGE FIRE DISTRICT**  
*Board of Trustees Regular Meeting Minutes*  
*Station #51 / Headquarters 1005 School Street Lisle, Illinois*  
*Tuesday, May 26, 2020 5:00 p.m.*

**CALL TO ORDER**

President Frank called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, May 26, 2020, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were President Frank, Vice President Chaffin, Secretary Costin (via conference call), Treasurer Perry (via conference call), Trustee Wang, Chief Krestan, Deputy Chief Demas, Finance Director Howard (via conference call), Attorney DiNolfo, and Recording Secretary Kovacs.

Present in person were EMS Coordinator Weaver and BC Mulford.

Present via dial in attendance were BC Tim Capua, BC Scott Gray and Joe Barnes.

**PLEDGE OF ALLEGIANCE**

Chief Krestan led everyone in reciting the Pledge of Allegiance.

**OPEN MEETINGS ACT**

President Frank made a motion to allow telephonic attendance by Trustees and other participants in accordance with COVID-19 Executive Order No. 5, signed March 16, 2020 by JB Pritzker, Governor, and State of Illinois. Vice President Chaffin seconded the motion. The motion carried by a roll call vote (5 ayes - Chaffin, Wang, Costin, Perry, Frank / 0 nays).

Station #51 / Headquarters is currently closed to the public due to the COVID-19 Pandemic. Members of the public who wish to provide public comment may do so through the following methods:

- Email the comment to the Board of Trustees at [lwfdinfo@lwfd.org](mailto:lwfdinfo@lwfd.org) by 3:00 p.m. on Tuesday, May 26 2020.
- Call 630-353-3062 to leave a voicemail message with the comment by 3:00 p.m. on Tuesday, May 26, 2020.
- Virtual attendance with live meeting audio only will be available via Zoom. For phone-in attendance, call 1-312-626-6799. Meeting ID: 861 4788 3379.

**CONSENT AGENDA**

President Frank asked if anyone wanted any items removed from the May 26, 2020 Consent Agenda.

1. Approve April 28, 2020 Board of Trustees Regular Meeting Minutes
2. Approve Purchase Orders 04/29/2020 through 05/26/2020 - \$72,198.27

3. Ratify Approval of May 7, 2020 Recurring A/P Expenditures - \$352,730.06
4. Approve May A/P Expenditures - \$513,154.60 (inclusive of item #3)
5. Acknowledge Receipt of April 2020 Financial Reports

Vice President Chaffin read items 1 - 5 and made a motion to approve as the Omnibus Vote Agenda. Trustee Wang seconded the motion. The motion carried by a roll call vote (5 ayes - Chaffin, Wang, Costin, Perry, Frank / 0 nays).

## **FINANCIAL REPORT**

### ***Monthly Presentation***

Finance Director Howard reported on the monthly financials.

Trustee Wang inquired about the Investment CDs that are coming to term. James Howard said he is looking at shorter term. James Howard will look at the 1<sup>st</sup> installment of property taxes and at the ambulance billing but we are currently in a good position.

## **MATTERS OF THE PUBLIC**

Station #51 was closed to the public due to the COVID-19 Pandemic. Members of the public who wished to provide public comment were given the option to email their comment to the Board of Trustees or call to leave a voicemail message with their comment by 3:00 p.m. on Tuesday, May 26, 2020. Notice was posted at Station #51, on the District's website, and on the District's Facebook account. The District received no public comments via email nor voicemail message. The district did not receive any public comments.

## **OLD BUSINESS**

None to report at this time.

## **NEW BUSINESS**

### ***Approve Collective Bargaining Agreement with Local 2986 for January 1, 2020 –December 31, 2020.***

Motion to approve made by Vice President Chaffin, 2<sup>nd</sup> by Trustee Wang.

The motion carried by a roll call vote (5 ayes - Chaffin, Wang, Costin, Perry, Frank / 0 nays).

### ***Board of Fire Commissioners Report***

Chief Krestan reported the Board of Fire Commissioners interviewed and have 3 candidates with a start date of June 29, 2020.

### ***Pension Board Report***

Deputy Chief Demas reported that the meeting is being held on Wednesday, May 27, 2020 at 9:00 a.m. and encouraged others to dial in via Skype.

### ***IAFPD / NIAFPD Report***

No report

***DU-COMM Report***

Chief Krestan reported DU-COMM has been meeting remotely and continue tracking the COVID-19 Pandemic. There have been recent PURVIS and CAD issues which are being addressed. Chief Krestan reported that LWFD is currently the busiest fire department in DU-COMM.

***Accreditation Report***

Chief Krestan and EMS Coordinator Weaver reported they are monitoring mySidewalk and hope to share the data soon via the website by the June meeting.

***Chief's Report: Summary and Administrative Calendar***

Chief Krestan provided a written report, including monthly operation reports. The silent Memorial Day Remembrance Convoy was well received. Chief Krestan addressed Board of Trustee questions.

***Trustee Items for Discussion***

Vice President Chaffin had nothing at this time.

Treasurer Perry congratulated on a job well done with all of the Birthday parades.

Secretary Costin appreciated the Silent Convoy and stated that the social distancing interviews went well and excited about the candidates.

Trustee Wang gave congrats on the contract for 2020.

President Frank thanked the Board for their transparency during this time.

Attorney DiNolfo stated changes coming to the Open Meetings Act – Discussions on how to comply will happen prior to the next meeting. In addition, Legislature passed law that Covid-19 is a work injury and eligible for workers compensation.

Chief Krestan added that the deadline was met for funding through FEMA as well as a new sanitizing machine.

**CLOSED SESSION**

None.

**ADJOURNMENT**

There being no further business to come before the Board, at 5:26 p.m., Vice President Chaffin made a motion to adjourn the meeting. Trustee Wang seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Joan K. Costin, Secretary  
Board of Trustees

