

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, March 26, 2019 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, March 26, 2019, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Chaffin, Secretary Costin, Treasurer Perry, Chief Krestan, Deputy Chief Demas, James Howard, Attorney Ottosen, Attorney Wargo and Recording Secretary McClain. Trustee Moeller was absent and excused.

Also Present: Maintenance Director Homerding, Battalion Chief Capua, Captain Chmelik and Randy Reeder (accreditation).

PLEDGE OF ALLEGIANCE

Chief Krestan led everyone in reciting the Pledge of Allegiance.

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the March 26, 2019 Consent Agenda.

1. Approve February 26, 2019 Board of Trustee Regular Meeting Minutes
2. Approve February 26, 2019 Board of Trustee Closed Session Minutes
3. Approve Travel Expense – Fire Service Legislative Day/Springfield – Chief Krestan
4. Approve Purchase Orders 2/27 through 03/26/2019 - \$39,937.81
5. Ratify Approval of March 7, 2019 Recurring A/P Expenditures - \$398,782.42
6. Approve March AP Expenditures - \$481,064.79 (inclusive of item #5)
7. Acknowledge Receipt of February 2019 Financial Reports

Vice President Chaffin read items 1 - 7 and made a motion to approve as the Omnibus Vote Agenda. Secretary Costin seconded the motion. The motion carried by a roll call vote (4 ayes – Chaffin, Costin, Perry, Frank / 0 nays / 1 absent - Moeller).

FINANCIAL REPORT

• **Monthly Presentation**

James Howard reported that the tax extension was received from the County. Some highlights are that new growth increased from 6 million to 11.4 million. The Health Insurance PPO plan will decrease 2.9% in 2019, the HMO will increase 1.1%. Mr. Howard summarized the financial presentation for the two months ending February 28, 2019.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

None.

NEW BUSINESS

Approval of Revize Web Services Sales Agreement

Deputy Chief Demas reported that since October of 2018 he has been researching website vendors. Revize came in as the lowest bid. In addition, by joining forces with the Village of Woodridge, the District was able to save an additional \$3,000.00. This is a budgeted expense. Discussion took place. Motion was made by Vice President Chaffin, second by Secretary Costin to approve the agreement with Revize Software Systems to redesign the Lisle-Woodridge Fire District website at a cost not to exceed \$11,870.00 as presented. The motion carried by a roll call vote (4 ayes – Chaffin, Costin, Perry, Frank / 0 nays / 1 absent - Moeller).

Approval of Rapp Consulting Group Contract to Assist With the District's 2020 Strategic Plan

Chief Krestan reported that this is a budgeted item. Staff has chosen Rapp Consulting as the preferred vendor. Planning will begin and a final draft should be available by August. Discussion took place. Motion was made by Vice President Chaffin, second by Treasurer Perry to approve the contract with Rapp Consulting Group to assist with the District's 2020 Strategic Plan at a cost not to exceed \$11,650.00 as presented.

The motion carried by a roll call vote (4 ayes – Chaffin, Perry, Costin, Frank / 0 nays / 1 absent - Moeller).

Board of Fire Commissioners Report

Chief Krestan reported that one FM2 Candidate will be sworn-in on April 8th. The Commissioners also authorized the promotion of Battalion Chief Gray, Lieutenant Weaver and Lieutenant Groshe.

Pension Board Report

Deputy Chief Demas reported that Sikich is diligently working on completing the IDOI Report. Lauterbach & Amen was approved as the audit firm. Investments have rebounded. Todd Schroeder will be at the April 22nd meeting to discuss the Actuary Report.

IAFPD / NIAFPD Report

Nothing to report.

DUCOMM Report

Chief Krestan reported that all the Station Alerting System equipment has been installed. That equipment will not go into service until the new CAD is implemented in June. No decision has been made regarding the funding formula.

Accreditation Report

Randy Reeder reported that we are in the final phase and everything should be uploaded by this weekend. A Mock Peer Team Assessment is scheduled for April 17th. The Peer Assessment is scheduled for May 12-16. The Trustees should plan to meet with them on May 13th for about an hour. One Trustee may be scheduled to meet with them again after Monday.

Mr. Reeder reported that he attended the Excellence Conference along with Chief Krestan in California.

The main performance issue is response time. Section I and Section IV are the sections the Trustees will need to concentrate on and become familiar with.

Chief's Report: Summary and Administrative Calendar

Chief Krestan will be in Springfield on April 10th for Fire Service Legislative Day. Discussion took place regarding Pension Fund Consolidation and Property Tax Caps.

Trustee Items for Discussion

Treasurer Perry thanked Chief Krestan for reaching out to Congressman Casten.

President Frank thanked everyone for their work on accreditation.

CLOSED SESSION

None.

ADJOURNMENT

There being no further business to come before the Board, at 5:43 p.m. Treasurer Perry made a motion to adjourn the meeting. Secretary Costin seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent - Moeller).

Respectfully submitted,



Joan K. Costin, Secretary
Board of Trustees