

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, November 27, 2018 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, November 27, 2018, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Chaffin, Secretary Costin, Treasurer Perry, Trustee Moeller, Chief Krestan, James Howard, Attorney Wargo and Recording Secretary McClain. Also present: EMS Coordinator Weaver, Maintenance Director Homerding, Battalion Chief Capua, Battalion Chief Mulford and Battalion Chief Chmelik.

PLEDGE OF ALLEGIANCE

Chief Krestan led everyone in reciting the Pledge of Allegiance.

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the November 27, 2018 Omnibus Vote Agenda.

1. Approve October 17, 2018 Board of Trustee IGA Workshop Meeting Minutes
2. Approve October 23, 2018 Board of Trustee IGA Workshop Meeting Minutes
3. Approve October 23, 2018 Board of Trustee Regular Meeting Minutes
4. Ratify Approval of November 8, 2018 Recurring A/P Expenditures - \$296,611.59
5. Approve Purchase Orders 10/24 through 11/27/2018 - \$25,022.43
6. Approve November AP Expenditures - \$960,700.68 (inclusive of item #4)
7. Acknowledge Receipt of October 2018 Financial Reports

Vice President Chaffin read items 1 - 7 and made a motion to approve as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a roll call vote (5 ayes – Chaffin, Perry, Moeller, Costin, Frank / 0 nays).

FINANCIAL REPORT

- **Monthly Presentation**

James Howard summarized the Financial Report through October 31, 2018.

Mr. Howard recapped the high-level Budget figures for FY2019. The projected increase is \$311,203. The CPI is 2.1%, the same as last year.

MATTERS OF THE PUBLIC

FM1 Matt Mieszala, Vice President Local #2986, stated that the Board's hard work regarding Functional Cooperation with Darien-Woodridge is greatly appreciated.

OLD BUSINESS

Approve Resolution #18-__ __ Authorizing the Renewal of the Intergovernmental Automatic Response Agreement Between the Lisle-Woodridge Fire Protection District and the Darien-Woodridge Fire Protection District Dated April 25, 2017

President Frank stated that there were three reading and two workshops with a lot of discussion and time for public input.

Motion was made by Treasurer Perry, second by Secretary Costin to approve Resolution 18-06 Authorizing the Renewal of the Intergovernmental Automatic Response Agreement Between the Lisle-Woodridge Fire Protection District and the Darien-Woodridge Fire Protection District Dated April 25, 2017. The motion carried by a roll call vote (5 ayes – Perry, Costin, Moeller, Chaffin, Frank / 0 nays).

NEW BUSINESS

Public Hearing on Ordinance No. 18-__ __ Budget and Appropriations for FY2019

President Frank opened the Public Hearing at 5:15 p.m. James Howard reported that we have a balanced budget for FY2019. The ordinance has been made available to the public for over 30 days. President Frank asked if there were any comments from the public regarding the 2019 Budget.

No public comment.

Motion was made by Treasurer Perry, second by Secretary Costin to close the Public Hearing at 5:17 p.m. The motion carried by a roll call vote (5 ayes – Perry, Costin, Moeller, Chaffin, Frank / 0 nays).

Approve Ordinance No. 18-__ __ Budget and Appropriations for FY2019

Motion was made by Treasurer Perry, second by Vice President Chaffin to approve Ordinance No. 18-07 Budget and Appropriations for FY2019 as presented.

The motion carried by a roll call vote (5 ayes – Perry, Chaffin, Moeller, Costin, Frank / 0 nays).

Approve Ordinance No. 18-__ __ Truth in Taxation Finding

James Howard reported that this Ordinance is determination that the total 2018 tax levy is less than 5% above the 2017 tax levy.

Motion was made by Vice President Chaffin, second by Trustee Moeller to approve Ordinance No. 18-08 Truth in Taxation Finding as presented.

The motion carried by a roll call vote (5 ayes – Chaffin, Moeller, Perry, Costin, Frank / 0 nays).

Approve Property, Auto and Liability Insurance Program Renewal for 2018-19

Chief Krestan reported that there was a slight reduction in the insurance rate for 2019 with Connor & Gallagher.

Motion was made by Treasurer Perry, second by Secretary Costin to approve the property, auto and liability insurance proposal for 2018-19 as presented.

The motion carried by a roll call vote (5 ayes – Perry, Costin, Moeller, Chaffin, Frank / 0 nays).

Approve Resolution No. 18-__ __ Joining the Houston Galveston Area Council (H-GAC) Joint Purchasing Council

Chief Krestan reported that this Resolution is to join the Co-op in order to utilize them for the purchase of engine. Attorney Wargo explained for the District to avail itself, a contract needs to be executed.

Motion was made by Trustee Moeller, second by Vice President Chaffin to approve Resolution No. 18-09 Authorizing Execution of an Interlocal Contract for Cooperative Purchasing Between the Lisle-Woodridge Fire Protection District and the Houston-Galveston Area Council as presented.

The motion carried by a roll call vote (5 ayes – Moeller, Chaffin, Perry, Costin, Frank / 0 nays).

Approve Fire Apparatus Purchase

Chief Krestan reported that the HGAC Cooperative Purchasing Program has been utilized by a number of surrounding communities and local units of government including Darien-Woodridge FD. James Howard explained our vehicle replacement plan, and payment for a term of 60 months. The Financing term sheets will be provided at the next meeting.

Motion was made by Treasurer Perry, second by Secretary Costin to approve the purchase of a pumper from Global Products and Pierce Manufacturing in an amount not to exceed \$581,427.00 through the Houston-Galveston Cooperative Purchasing Program subject to final approval of the Interlocal Contract by the Houston-Galveston Area Council. The motion carried by a roll call vote (5 ayes – Perry, Costin, Moeller, Chaffin, Frank / 0 nays).

Approve 2019 Meeting Schedule

Motion was made by Secretary Costin, second by Vice President Chaffin to approve the 2019 meeting schedule as presented.

The motion carried by a voice vote with no dissension (5-ayes / 0-nays).

Board of Fire Commissioners Report

Chief Krestan reported that the Commissioners met on November 7, 2018. They approved the promotional testing for the rank of Battalion Chief. They also approved their 2019 regular meeting dates. The next meeting is December 5, 2018.

Pension Board Report

Treasurer Perry reported that the Board approved the revised Investment Policy. The retired member resigned, so there will be an election next month.

IAFPD / NIAFPD Report

The schedule was distributed for the NIAFPD Conference in January.

DUCOMM Report

Chief Krestan reported that DUCOMM is working on getting the CAD operational. Working on the record management. President Frank reported that the first draft of the Budget was presented.

Chief's Report: Summary and Administrative Calendar

Chief provided a Strategic Performance Report for the Board to review. Started the employee evaluation process, the focus is on professional development. Accreditation meeting tomorrow. Lt. Niesel is retiring effective January 2, 2019. Saturday is Our Kids Christmas Party.

Trustee Items for Discussion

Perry – Congratulations on receiving the Call of the Year.

Chaffin – Vice President Chaffin presented President Frank a certificate of appreciation for his five years of service.

Moeller – Congratulated everyone for receiving the Call of the Year Award.

Costin – The Tribune Series on cancer in the fire service is worth reading. Chief Krestan is working on a Decontamination Policy. Attended the Veterans Day concert at Lisle Jr. High and was happy to see the presence of our first responders in the audience.

Frank – Asked Battalion Chief Mulford to elaborate on the recent fully involved fire that occurred.

CLOSED SESSION

At 6:02 p.m. motion was made by Treasurer Perry, second by Vice President Chaffin to go into closed session to discuss appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1), pending, probable or imminent litigation (5 ILCS 120/2 (c) 11) and collective negotiating matters (5 ILCS 120/2 (c) 2). The motion carried by a roll call vote (5 ayes – Perry, Chaffin, Moeller, Costin, Frank / 0 nays).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 7:40 p.m.

Present: President Frank, Vice President Chaffin, Secretary Costin, Treasurer Perry, Trustee Moeller, Chief Krestan, Attorney Wargo and Recording Secretary McClain.

ADJOURNMENT

There being no further business to come before the Board, at 7:40 p.m. Trustee Moeller made a motion to adjourn the meeting. Secretary Costin seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Joan K. Costin, Secretary
Board of Trustees