

**Lisle-Woodridge Fire District**  
**Board of Trustees Regular Meeting Minutes**  
**Tuesday, June 26, 2018 5:00 p.m.**  
**Station #51 / Headquarters 1005 School Street Lisle, IL**

**CALL TO ORDER**

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, June 26, 2018, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were President Frank, Vice President Chaffin, Secretary Costin, Treasurer Perry, Chief Krestan, Deputy Chief Demas, James Howard, Attorney Ottosen, Attorney Wargo and Recording Secretary McClain.

Trustee Moeller was absent and excused.

Also present: Jane Ann Monson of Ottosen Britz, EMS Coordinator Weaver, Maintenance Director Homerding and Battalion Chief's Capua, Johnson and Mulford.

**PLEDGE OF ALLEGIANCE**

Everyone joined in saying the Pledge of Allegiance.

**CONSENT AGENDA**

President Frank asked if anyone wanted any items removed from the June 26, 2018 Omnibus Vote Agenda.

1. Approve May 22, 2018 Board of Trustee Regular Meeting Minutes
2. Approve June 7, 2018 Recurring A/P Expenditures - \$361,512.83
3. Approve Purchase Orders 05/23 through 06/26/2018 - \$22,199.92
4. Approve June Accounts Payable Expenditures - \$406,615.21 (inclusive of item #2)
5. Acknowledge Receipt of May 2018 Financial Reports

Secretary Chaffin read items 1 - 5 and made a motion to approve as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a roll call vote (4 ayes – Chaffin, Perry, Costin, Frank / 0 nays / 1 absent - Moeller).

**FINANCIAL REPORT**

- **Monthly Presentation**

James Howard summarized the Financial Report through May 31, 2018. The District received a portion of property tax credits in May. The overtime slide was discussed. The Worker's Comp credit was placed into the Corporate Fund.

**MATTERS OF THE PUBLIC**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

*Adopt Resolution 18-\_\_ \_\_ the Prevailing Wage Rates for Laborers, Mechanics and Other Workers on Public Works of the Lisle-Woodridge Fire Protection District, DuPage and Will Counties, Illinois*

Chief Krestan explained that this resolution is an annual requirement.

Motion was made by Treasurer Perry, second by Secretary Costin to adopt Resolution No. 18-03 the prevailing wage rates for laborers, mechanics and other workers on public works of the Lisle-Woodridge Fire Protection District, DuPage and Will Counties, Illinois. The motion carried by a roll call vote (4 ayes – Perry, Costin, Chaffin, Frank / 0 nays / 1 absent - Moeller).

#### *Approval of a One Year Extension of the 2016-18 Strategic Plan*

Chief Krestan stated that this is a request to extend the Strategic Plan by one year. Accreditation assessments will take place in the early part of 2019. This will allow the Board to begin the process of creating a new Strategic Plan in the Spring of 2019.

Motion was made by Treasurer Perry, second by Vice President Chaffin to approve the extension of the Strategic Plan through December 31, 2019. The motion carried by a roll call vote (4 ayes – Perry, Chaffin, Costin, Frank / 0 nays / 1 absent - Moeller).

#### *BOT Authorization for BOFC Promotions*

Chief Krestan reported on the status of Officer vacancies due to employee retirements.

Motion was made by Treasurer Perry, second by Secretary Costin to authorize the BOFC to promote a Battalion Chief and Lieutenant contingent on vacancies created by the retirement of Lieutenant Little and Battalion Chief Johnson based on the respective Eligibility Lists. The motion carried by a voice vote with no dissension. (4 ayes / 0 nays / 1 absent).

#### *Discussion and Possible Action Regarding the July Regular Board Meeting*

Chief Krestan led discussion regarding cancelling the July Board meeting. The June Financial Summary, the Chiefs Report and the 2017 Audit will be sent to the Board members as soon as available.

Motion was made by Secretary Costin, second by Vice President Chaffin to approve the cancellation of the July 24<sup>th</sup> regularly scheduled Board meeting. The motion carried by a voice vote with no dissension. (4 ayes / 0 nays / 1 absent).

#### *Board of Fire Commissioners Report*

Chief Krestan reported that the Commissioners met on June 6, 2018. Lieutenant Berkowitz was sworn in. The FireMedic II Final Eligibility Roster was posted. The hiring process has begun and background checks are being performed

#### *Pension Board Report*

Deputy Chief Demas reported on the June 25, 2018 Pension Board meeting. The Fund investments are up 1.19%. The first property tax installment was received. Two service pensions were approved. The actuarial report is being revised. Senate Bill 371 was introduced.

The VEBA Board met this morning and approved a modification of the plan.

#### *IAFPD / NIAFPD Report*

Nothing to report.

#### *DUCOMM Report*

Chief Krestan reported that a Ribbon Cutting Ceremony for the new DUCOMM facility is scheduled for Tuesday, July 10<sup>th</sup> at 11:00 a.m. Please RSVP if you plan on attending. The ETSB approved funding for air time through 2024.

*Chief's Report: Summary and Administrative Calendar*

Chief Krestan provided a five-year forecast from Class Computing for IT services. The health insurance meetings went very well. Thank you to Nancy for helping with the IFSA "Camp I Am Me" activities the past few weeks.

*Trustee Items for Discussion*

*Perry* – Always good to see the thank you notes, especially the Ramadan Outreach Group.

*Frank* – Thanked Battalion Chief Johnson for his many years of service to the District.

**CLOSED SESSION**

None.

**ADJOURNMENT**

There being no further business to come before the Board, at 5:31 p.m. Secretary Costin made a motion to adjourn the meeting. Vice President Chaffin seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

Respectfully submitted,



Joan K. Costin, Secretary  
Board of Trustees