

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, April 24, 2018 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, April 24, 2018, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Costin, Secretary Chaffin, Treasurer Perry, Trustee Moeller, Chief Krestan, James Howard, Attorney Ottosen, Attorney Wargo and Recording Secretary McClain.

Also present: EMS Coordinator Weaver, Maintenance Director Homerding and Battalion Chief's Capua, Johnson and Mulford.

PLEDGE OF ALLEGIANCE

FM II Kammer and FM II Kos led everyone in the Pledge of Allegiance.

President Frank amended the agenda to address items #1 and #2 under New Business

Administer Oath of Office to Appointed Trustee – Brent Frank

President Frank stated that at the County Board Meeting held this morning, he was reappointed to a three year term.

Vice President Costin administered the Oath of Office to Brent Frank.

Mr. Frank stated that it is truly an honor to serve on the Board and give back to the community.

Reconstitution of the Board of Trustees Due to Appointment (70 ILCS 705.6 (a))

Motion was made by Treasurer Perry to elect Brent Frank as President, Chad Chaffin as Vice President, John Perry as Treasurer and Joan Costin as Secretary. Effective upon commencement of the new term beginning on May 1, 2018. Vice President Costin seconded the motion. The motion carried by a roll call vote (5 ayes – Perry, Costin, Moeller, Chaffin, Frank / 0 nays).

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the April 24, 2018 Omnibus Vote Agenda.

1. Approve March 27, 2018 Board of Trustee Regular Meeting Minutes
2. Approve March 27, 2018 Board of Trustee Closed Session Minutes
3. Approval of Travel Expense – Legislative Day, Springfield 04/10-04/11/2018 – Chief
4. Approve April 5, 2018 Recurring A/P Expenditures - \$593,447.52
5. Approve Purchase Orders 03/28 through 04/24/2018 - \$8,863.89
6. Approve April Accounts Payable Expenditures - \$654,227.62 (inclusive of item #4)
7. Acknowledge Receipt of April 2018 Financial Reports

Secretary Chaffin read items 1 - 7 and made a motion to approve as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a roll call vote (5 ayes – Chaffin, Perry, Moeller, Costin, Frank / 0 nays).

FINANCIAL REPORT

- **Monthly Presentation**

James Howard summarized the financial report through March 31, 2018. The District is on budget for the first quarter. The District has not received any property tax distributions in 2018. We will see our first distribution from DuPage County in May. A payment was received from IMET and a second payment is expected next month.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

None.

NEW BUSINESS

DuPage County GIS Mapping Database Intergovernmental Agreement

Chief Krestan reported on the DuPage County Mapping Database and the benefits that will be realized by the District.

Motion was made by Trustee Moeller, second by Treasurer Perry to approve the intergovernmental agreement with DuPage County regarding the development of a GIS application mapping database of the District's dispatched calls. The motion carried by a roll call vote (5 ayes – Moeller, Perry, Chaffin, Costin, Frank / 0 nays).

BOT Authorization for BOFC Promotions

Chief Krestan reported that with the most recent retirement, we have a vacancy in the number of Company Officers per Ordinance 15-03.2. The Board of Fire Commissioners is requesting the Board of Trustees' authorization to promote the next eligible candidate on the Final Lieutenant Promotion List dated January 17, 2018.

Motion was made by Vice President Costin, second by Secretary Chaffin to approve the promotion of Neil Berkowitz to the rank of Lieutenant by the Board of Fire Commissioners on May 1, 2018. The motion carried by a roll call vote (5 ayes – Costin, Chaffin, Moeller, Perry, Frank / 0 nays).

Board of Fire Commissioners Report

Chief Krestan reported that the Fire Commissioners met on April 18th and accepted the Fire Medic II testing results from the College of DuPage. The Commissioners agreed to create an eligibility list based on the candidates that had a passing score of 70 percent and above. They will be conducting oral interviews for the top 88 candidates on May 1st, 2nd and 3rd. If all goes well, the new eligibility list will be complete by June 6, 2018.

Pension Board Report

The Pension Board meets April 30, 2018, President Frank stated we have advertised for the appointed administrative position. A decision will be made at the May meeting.

IAFPD / NIAFPD Report

Chief Krestan reported that the IAFPD Conference is scheduled for June 21-23, 2018 in Peoria.

DUCOMM Report

Chief Krestan reported that a Ribbon Cutting Ceremony for the new DUCOMM facility is scheduled for Tuesday, July 10th at 10:00 a.m. The public Open House will be on Saturday, July

14th. Photos are available on the DUCOMM website. The ETSB Board approved a four million dollar Station Alerting Grant.

Chief's Report: Summary and Administrative Calendar

Chief Krestan introduced FM I Caldwell and stated that FM I Caldwell has spearheaded the Narcan Prevention Program.

FM I Caldwell explained the purpose of Narcan to the Board. Lisle-Woodridge Fire District is the first fire department to partner with the DuPage County Health Department to provide resources to the public. There is an opiate epidemic and our ultimate goal is to provide Narcan along with training and education to the families, roommates or anyone who knows someone affected by this crisis.

Chief Krestan reported that Functional Cooperation is going well. Next month B/C Capua will give a presentation on Accreditation to the Board. The Board was provided a draft Fire Prevention Intergovernmental Agreement (IGA) with the Village of Woodridge for review. Treasurer Perry asked about the lower number of actual inspections. B/C Mulford explained the proposed inspection schedule. Chief Krestan reported that at the May meeting, he will provide the future goals of the District along with supporting documents to the Board.

Trustee Items for Discussion

Perry – Congratulations on all the positive feedback that has been received.

Costin – The Lisle Joint Review Board met last month. Vice President Costin is excited about being involved in the upcoming Fire Medic II oral interviews with the Board of Fire Commissioners.

Trustee Moeller – Enjoyed the Fire Ops 101 Class and especially thanked FM I Barnes.

CLOSED SESSION

At 5:40 p.m. motion was made by President Frank, second by Vice President Costin to go into closed session to discuss appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1), pending, probable or imminent litigation (5 ILCS 120/2 (c) 11) and collective negotiating matters (5 ILCS 120/2 (c) 2). The motion carried by a roll call vote (5 ayes – Frank, Costin, Moeller, Perry, Chaffin / 0 nays).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 6:12 p.m.

Present: President Frank, Vice President Costin, Secretary Chaffin, Treasurer Perry, Trustee Moeller, Chief Krestan, Attorney Wargo, Attorney Ottosen and Recording Secretary McClain.

ADJOURNMENT

There being no further business to come before the Board, at 6:13 p.m. Secretary Chaffin made a motion to adjourn the meeting. Vice President Costin seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Chad S. Chaffin
Board of Trustees