

LISLE-WOODRIDGE FIRE DISTRICT
Board of Trustees Regular Meeting Minutes
Station #51 / Headquarters 1005 School Street Lisle, Illinois
Tuesday, July 28, 2020 5:00 p.m.

CALL TO ORDER

President Frank called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, July 28, 2020, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were Secretary Costin, Treasurer Perry, Trustee Wang and Vice President Chaffin. Also in attendance were Chief Krestan, Deputy Chief Demas, Finance Director James Howard, EMS Coordinator Weaver, Attorney DiNolfo and BC Tim Capua.

PLEDGE OF ALLEGIANCE

Chief Krestan led the pledge.

OPEN MEETINGS ACT

The June 12th amendment superseded and was stated above.

Station #51 / Headquarters is currently closed to the public due to the COVID-19 Pandemic. Members of the public who wish to provide public comment may do so through the following methods:

- Email the comment to the Board of Trustees at lwfdinfo@lwfd.org by 3:00 p.m. on Tuesday, July 28 2020.
- Call 630-353-3062 to leave a voicemail message with the comment by 3:00 p.m. on Tuesday, July 28, 2020.
- Virtual attendance with live meeting audio only will be available via Zoom. For phone-in attendance, call 1-312-626-6799. Meeting ID: 841 2458 8786 Password: 107870.

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the Consent Agenda.

1. Approve June 23, 2020 Board of Trustees Regular Meeting Minutes
2. Approve Purchase Orders 06/23/2020 through 07/28/2020 - \$10,071.21
3. Ratify Approval of July 9, 2020 Recurring A/P Expenditures - \$261,164.20
4. Approve July A/P Expenditures - \$323,946.35 (inclusive of item #3)
5. Acknowledge Receipt of July 2020 Financial Reports

Vice President Chaffin read items 1 - 5 and made a motion to approve as the Omnibus Vote Agenda. Trustee Perry seconded the motion. The motion carried by a roll call vote. (5 ayes / 0 nays)

FINANCIAL REPORT

Monthly Presentation-Financial Report

Finance Director Howard discussed the financial report at the halfway mark of the fiscal year. Taxes for the 1st installment are up 2.5%, ambulance revenue is down 5%. HHS Stimulus and GEMT program have been helping to supplement revenue. Going to keep CD's short term at this time.

Chief Krestan asked Finance Director James Howard to also go over the budget timeline and pension 2021 budget. Budget worksheets were made available to all department heads and looking for an October presentation regarding the budget.

MATTERS OF THE PUBLIC

The district did not receive any public comments.

OLD BUSINESS

None to report at this time.

NEW BUSINESS

Approve Zoll X-Series Cardiac Monitors

The Current monitors will no longer meet FDA requirements and need to be replaced in the non-transport vehicles. The contract purchase is \$177,731.00 net with trade-in. Motion made to approve purchase contract of Zoll X-Series Cardiac Monitors made by Vice President Chaffin and seconded by Secretary Costin. The motion carried by a roll call vote. (5 ayes / 0 nays) Motion passed.

Approve IAFPD Proxy

Motion to approve IAFPD Proxy made by Treasurer Perry and seconded by Secretary Costin. The motion carried by a roll call vote. (5 ayes / 0 nays) Motion passed.

Intergovernmental Agreement for participation in DuPage County local government Covid-19 reimbursement program

Motion made by Treasurer Perry to approve the concept from the Intergovernmental Agreement for participation in the DuPage County local government Covid-19 reimbursement program based on attorney review and approval. Seconded by Trustee Wang. (5 ayes / 0 nays) Motion passed.

Board of Fire Commissioners Report

DC Demas reported that Fire Medic II group exercise and interviews were conducted on July 22 and 23, 2020. 13 candidates did not complete this second phase of the testing process and 40 will be moving on. Next Board of Fire Commissioners meeting will be held August 5, 2020 at 4:00pm.

Pension Board Report

DC Demas reported that the pension board did not meet in July. An update was received on the portfolio and as of July 27, 2020 it was at 74 million dollars and up .86% net of fees. Enclosed in the packet is a copy of the actuarial report. Next meeting is August 24, 2020.

IAFPD / NIAFPD Report

Chief Krestan stated we will be hosting a training here in October. IAFPD proxy has been approved.

DU-COMM Report

Chief Krestan provided DU-COMM stats YTD June 2020. Due to an excess of reserve funds, the DU-COMM Executive Board voted to waive all member fee's for the third quarter of this year, a one-time 25% savings to the District for PSAP services based on a recommendation of DU-COMM Finance Subcommittee. The District remains the busiest fire agency serviced by DU-COMM.

Accreditation Report

Chief Krestan reported that MySidewalk is now live on the website with great feedback. The category 9 essential resources and criterion 5G technical rescue was reviewed at the staff meeting. Annual compliance report is due in October and they are merging the program appraisal into the budget process and that is happening.

Chief's Report: Summary and Administrative Calendar

Chief Krestan provided a written report including operation reports. Working on some feedback for the budget.

(Brief pause to dial back into the zoom meeting)

Trustee Items for Discussion

Treasurer Perry touched on the birthday celebration for Jack Kelly's 90th and what a wonderful tribute to him on his birthday. Secretary Costin talked about the candidate interviews and what a great experience.

CLOSED SESSION

President Frank stated at 5:45pm they will enter closed session to discuss item 1. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees or Legal Counsel (5 ILCS 120/2(c)(1)) and item 3. Pending, Probable, or Imminent Litigation (5 ILCS120/2(c)(11)).

No action will be taken on Collective Negotiating Matters.

Motion to enter closed session at 5:48pm made by Secretary Costin. Seconded by Vice President Chaffin. The motion carried by a roll call vote. (5 ayes / 0 nays)

Motion was made at 6:52pm to enter Open Session by Vice President Chaffin. Seconded by Secretary Costin. The motion carried by a roll call vote. (5 ayes / 0 nays)

ADJOURNMENT

There being no further business to come before the Board, at 6:55 p.m., Vice President Chaffin made a motion to adjourn the meeting. Secretary Costin seconded the motion. The motion carried by a roll call vote with no dissension. (5 ayes / 0 nays)

Respectfully submitted,



Joan K. Costin, Secretary
Board of Trustees