

LISLE-WOODRIDGE FIRE DISTRICT
Board of Trustees Regular Meeting Minutes
Station #51 / Headquarters 1005 School Street Lisle, Illinois
Tuesday, August 25, 2020 5:00 p.m.

CALL TO ORDER

President Frank called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, August 25, 2020, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were Secretary Costin, Treasurer Perry, Trustee Wang, Vice President Chaffin and President Frank. Also in attendance were Chief Krestan, Deputy Chief Demas, and Finance Director James Howard. Also in attendance was EMS Coordinator Weaver, Attorney DiNolfo, Attorney Wargo, FM1 Barnes, BC Capua and Recording Secretary Kovacs. Present via Zoom attendance were FM1 Mieszala, BC Gray and BC Mulford.

PLEDGE OF ALLEGIANCE

Chief Krestan led the pledge.

OPEN MEETINGS ACT

Station #51 / Headquarters is currently open to the public however face coverings are required and space is limited due to the COVID-19 Pandemic. Members of the public who wish to provide public comment may do so through the following methods:

- Email the comment to the Board of Trustees at lwfdinfo@lwfd.org by 3:00 p.m. on Tuesday, August 25, 2020.
- Call 630-353-3062 to leave a voicemail message with the comment by 3:00 p.m. on Tuesday, August 25, 2020.
- Virtual attendance with live meeting audio only will be available via Zoom. For phone-in attendance, call 1-312-626-6799. Meeting ID: 828 2061 3985 Password: 958819

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the Consent Agenda.

1. Approve July 28, 2020 Board of Trustees Regular Meeting Minutes
2. Approve July 28, 2020 Board of Trustees Closed Meeting Minutes
3. Approve Purchase Orders 07/29/2020 through 08/25/2020 - \$195,721.91
4. Ratify Approval of August 6, 2020 Recurring A/P Expenditures - \$281,478.93
5. Approve August A/P Expenditures - \$356, 848.28 (inclusive of item #3)
6. Acknowledge Receipt of July 2020 Financial Reports

Vice President Chaffin read items 1 - 6 and made a motion to approve as the Omnibus Vote Agenda. Trustee Perry seconded the motion. The motion carried by a roll call vote. (5 ayes / 0 nays)

NEW BUSINESS

Refunding of 2012 Fire Protection Notes, Speer Financial

Anthony Miceli of Speer Financial reviewed the information received in the packet regarding the 2012 Fire Protection Notes and the next steps moving forward. Interest rates are historically low and it looks like a good time to refinance. It is recommended to get this executed for locking in interest rates in October. No exact numbers are given until moving forward. Mr. Miceli answered questions from the board.

Anthony Miceli of Speer Financial then left the meeting at 5:15p.m.

FINANCIAL REPORT

Monthly Presentation-Financial Report

Finance Director Howard went over the financial report at the 7 month mark ending July 31, 2020. The timeline of the budget is in the planning stages. We are seeing some of the calls for service numbers return to normal. Finance Director Howard addressed questions from the Board.

MATTERS OF THE PUBLIC

The District did not receive any public comments.

OLD BUSINESS

None to report at this time.

NEW BUSINESS

Approval of Chief Krestan's Employment Contract

President Frank tabled this for discussion during closed session. Once returned to open session, the Board will vote on this matter.

Board of Fire Commissioners Report

EMS Coordinator Weaver went over the FMII Final Eligibility List that has been posted. Staff is pleased with the diversity reflected in the list. Preliminary interviews will be starting soon.

IAFPD / NIAFPD Report

President Frank reported that they are going to do a virtual conference and training and more information to come on that. NIAFPD will hold an in person training in October with limited capacity and more information to follow.

DU-COMM Report

Chief Krestan provided the statistics from DU-COMM. Trustee Wang noticed some errors that will be fixed. We continue to be one of the busiest departments. DU-COMM is continuing maintenance and system upgrading. Chief Krestan addressed questions.

Accreditation Report

Mysidewalk is up and operational. Reviewed annual program appraisals for External Relationships and Hazmat. Annual Compliance Report is due October 2020. BC Capua should have a draft for the September meeting.

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Chief's Report: Summary and Administrative Calendar

Chief Krestan provided written operational reports. The District is assisting with meal pick up for seniors that will be held September 15th. LWFD is hosting a small 9/11 remembrance ceremony that will be live on Facebook. Hank the Hero dog story had an amazing social media response. Station 54 handed out flyers to homes in that area to check their smoke detectors.

Trustee Items for Discussion

Trustee Wang discussed public education in terms of fire prevention and what are the plans moving forward with the COVID-19 restrictions. Virtual Tools will possibly be something that will be available in the future.

President Frank would like an update regarding IT. He would also like to explore options with the budget.

Necessary Action Relating to Closed Session

President Frank stated we will be going into closed session and will be taking action after returning from closed session.

CLOSED SESSION

President Frank stated at 5:40pm that the Board will enter closed session to discuss item

1. Grievance Hearing #19-0003 2. Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees or Legal Counsel (5 ILCS 120/2(c)(1)) and item 3. Collective Negotiating Matters (5 ILCS 120/2(c)(2)). 4. Pending, Probable, or Imminent Litigation (5 ILCS120/2(c)(11)).

Motion to enter closed session at 5:41 pm made by President Frank. Seconded by Vice President Chaffin. The motion carried by a roll call vote. (5 ayes / 0 nays)

Motion was made at 6:38 pm to enter Open Session by Vice President Chaffin. Seconded by Secretary Costin. The motion carried by a roll call vote. (5 ayes / 0 nays)

RETURN TO OPEN SESSION

The Board of Trustees returned to open session of the Lisle- Woodridge Fire District at 6:38 p.m. on Tuesday, August 25, 2020, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Chaffin, Secretary Costin, Treasurer Perry and Trustee Wang. Also in attendance were Chief Krestan, Deputy Chief Demas, EMS Coordinator Weaver, Attorney DiNolfo, Attorney Wargo, BC Capua and Recording Secretary Kovacs.

NEW BUSINESS

Pension Board Report

Deputy Chief Demas stated that the Pension meeting for August 24, 2020 was cancelled due to a Zoom outage. A Special Meeting will be held on Monday, August 31, 2020 at 10:00 a.m. The Pension Board will be reviewing and updating the Investment Policy Statement. June 30, 2020 through August 18, 2020 investments were up 4.96% net of fees, and YTD up 2.47%.

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Trustee Items for Discussion

Secretary Costin discussed Chief Krestan's goal sheet. The Board of Trustees would like an update on the goals in 6 months.

Approval of Chief Krestan's Employment Contract

Treasurer Perry made a motion to approve the extension of Chief Krestan's employment contract for the period of time May 1, 2020 through May 1, 2023. Seconded by Vice President Chaffin. The motion carried by a roll call vote with no dissension. (5 ayes / 0 nays)

Additional Items for Discussion

Attorney DiNolfo asked that the Board of Trustees sign the Intergovernmental Agreement for participating in the DuPage County local government COVID-19 reimbursement program that was approved at the July 28, 2020 meeting.

ADJOURNMENT

There being no further business to come before the Board, at 6:44 p.m. Treasurer Perry made a motion to adjourn the meeting. Vice President Chaffin seconded the motion. The motion carried by a roll call vote with no dissension. (5 ayes / 0 nays)

Respectfully submitted,



Joan K. Costin, Secretary
Board of Trustees