

LISLE-WOODRIDGE FIRE DISTRICT
Board of Trustees Regular Meeting Minutes
Station #51 / Headquarters 1005 School Street Lisle, Illinois
Tuesday, December 17, 2019 5:00 p.m.

CALL TO ORDER

President Frank called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, December 17, 2019, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Chaffin, Treasurer Perry, Trustee Wang, Chief Krestan, Deputy Chief Demas, Finance Director Howard, Attorney DiNolfo, Attorney Wargo, and Recording Secretary Marassa.

A group of firefighters and community leaders were also present, including EMS Coordinator Weaver, Fleet and Facility Director Homerding, Battalion Chief Capua, Battalion Chief Gray, and Battalion Chief Mulford.

PLEDGE OF ALLEGIANCE

Chief Krestan led everyone in reciting the Pledge of Allegiance.

President Frank led a moment of silence for retired Bureau Chief Robert Coultas, who passed away on November 21, 2019, and past Woodridge Park District Commissioner and Board President Fred Hohnke, who passed away on December 8, 2019.

INTRODUCTIONS

The three new probationary firemedics, Matthew Moran, Joseph Mosqueda, and Patrick Campbell, introduced themselves to the Board of Trustees.

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the December 17, 2019 Consent Agenda.

1. Approve November 26, 2019 Board of Trustees Regular Meeting Open Session Minutes
2. Approve November 26, 2019 Board of Trustees Regular Meeting Closed Session Minutes
3. Approve Purchase Orders 11/27/2019 through 12/17/2019 - \$4,162.33
4. Ratify Approval of December 5, 2019 Recurring A/P Expenditures - \$382,943.32
5. Approve December A/P Expenditures - \$423,759.93 (inclusive of item #4)
6. Acknowledge Receipt of November 2019 Financial Reports

Vice President Chaffin read items 1 - 6 and made a motion to approve as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a roll call vote (4 ayes - Chaffin, Perry, Wang, Frank / 0 nays / 1 absent - Costin).

FINANCIAL REPORT

Monthly Presentation

Finance Director Howard reported on the financial report for the eleven months ended on November 30, 2019. On December 17, 2019, the District received communication from IMET, and a formal report will be provided. The District has collected 99.9% of the property tax budget. The pension fund is currently funded 100.7%.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

Approval of Service Agreement with mySidewalk

Vice President Chaffin made a motion to approve the service agreement with *mySidewalk* as budgeted in 2020. Trustee Wang seconded the motion. The motion carried by a roll call vote (4 ayes - Chaffin, Wang, Perry, Frank / 0 nays / 1 absent - Costin).

NEW BUSINESS

Approval of Ordinance No. 19-03 Levying and Assessing Taxes

Finance Director Howard introduced the proposed ordinance. Treasurer Perry made a motion to approve Ordinance No. 19-03 Levying and Assessing Taxes. Vice President Chaffin seconded the motion. The motion carried by a roll call vote (4 ayes - Perry, Chaffin, Wang, Frank / 0 nays / 1 absent - Costin).

Board of Fire Commissioners Report

Chief Krestan reported the Board of Fire Commissioners met on Monday, December 2, 2019 to swear in the three new firemedic II candidates. The Wednesday, December 4, 2019 regular meeting was cancelled. The District will begin advertising for the new College of DuPage firefighter consortium testing which will be taking place in the spring of 2020. The Board of Fire Commissioners will hold their regularly scheduled meeting on Wednesday, January 8, 2020.

Pension Board Report

Deputy Chief Demas reported the Pension Board did not meet in the month of December. The Pension Board will hold their regularly scheduled meeting on Monday, January 27, 2020.

IAFPD / NIAFPD Report

Chief Krestan reported the NIAFPD will be holding its annual conference Thursday, January 23 - Saturday, January 25, 2020.

DU-COMM Report

Chief Krestan reported DU-COMM has released the draft shares for FY 2021. The District will face about a 6.3% increase. Deputy Chief Demas has been appointed to the new finance subcommittee.

Accreditation Report

Chief Krestan reported staff will begin working with *mySidewalk* to create a fire performance intelligence dashboard and start tracking key performance metrics. Staff continues to address strategic recommendations from the final accreditation report. As part of the annual compliance report process, staff reviewed assessment in planning and community risk reduction. The District is now the host of the Great Lakes Fire Accreditation Managers (GLFAM).

Chief's Report: Summary and Administrative Calendar

Chief Krestan provided a written report, including monthly operation reports. Staff continues to meet with the Local regarding contract negotiation. There will be a meeting in early January to discuss resolutions to the Glen Ellyn annexation.

Trustee Items for Discussion

- Treasurer Perry is pleasantly surprised by all of the accomplishments made this year, and wishes everyone a happy holiday and new year.
- Trustee Wang would like to celebrate all of the successes the District has had over her short time on the Board of Trustees and is looking forward to 2020.
- President Frank commends staff on all of the collaboration it took to accomplish accreditation. In 2020, he is looking forward to progressing with the cooperation agreement with the Darien-Woodridge Fire District. He appreciates the staff and Board's hard work and dedication throughout the year.


CLOSED SESSION

None.

ADJOURNMENT

There being no further business to come before the Board, at 5:22 p.m., Treasurer Perry made a motion to adjourn the meeting. Vice President Chaffin seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

Respectfully submitted,


Joan K. Costin, Secretary
Board of Trustees