

**LISLE-WOODRIDGE FIRE DISTRICT  
FOREIGN FIRE INSURANCE BOARD  
MEETING MINUTES**

Station One    1005 School Street    Lisle, IL  
Thursday        June 16, 2016        3:00pm

**CALL TO ORDER**

@15:09

Present: Capua, Saylor, Orth, Sievert, Chiefs Designee Spinazola

Absent: Sharp, Wezalis

**APPROVAL OF MINUTES**

1. Regular Meeting held on February 18, 2016 <tabled pending completion>
2. Regular Meeting held on April 21, 2016 <tabled pending completion>

**TREASURER'S REPORT**

1. Transactions since last meeting  
<report submitted by Orth, motion to accept report as submitted by Capua/2nd by Orth.  
Roll call vote: Capua AYE, Saylor AYE, Orth AYE, Spinazola AYE, Sievert AYE.  
Motion PASSES>
2. Bank account balance  
<cash balance 06/16/2016 as submitted by Orth is \$123,491.45>
3. Station account balances  
<#51 \$370.03, #52 \$480.01, #53 \$89.01, #54 \$500.00, #55 \$436.44 via Capua>

**COMMITTEE REPORTS**

N/A

**OLD/UNFINISHED BUSINESS**

1. FY 2015 financial audit  
<auditor has moved from one thousand dollar receipt review to five thousand dollar plus  
receipt reviews only per Orth>
2. Statements of economic interest  
<window of opportunity has passed for submission to DuPage County>
3. Chicago Tribune subscriptions  
<no new action taken>
4. Previously approved expenditures (*see status list*)  
<status list submitted by Capua as below>

**ITEMS APPROVED – NOT YET PURCHASED**

Station 51 Training Center Improvements (Working on ideas and pricing)

Custom Printed 8' Table Throw Cover

Behavioral Health Training

Metal Mesh Gloves

St. 51 – Dinner Plates

## **ITEMS/IDEAS SUBMITTED – NOT YET ACTED ON**

Garment Bags for Honor Guard Class “A” Uniform (Revising request)

Station 52 Training Center Project (Idea approved, waiting on final proposal)

Retirement Recognition Program (Researching ideas)

Firefighter Trading Cards (Need more information)

St. 51 E-Z Way Fire Hose Roller (Researching ideas)

Drinking/Bottle Filling Stations (Need more information) <Spinazola to get quotes>

Electrical Hazards Training (Researching possibilities) <Saylor/Spinazola working jointly>

Camel Back Water Bottles (Need more information)

Gear Cleaning & Inspection Service (Need more information)

## **NEW BUSINESS**

### 1. COSTCO membership renewal

<\$55 cost for one year renewed membership. Motion to accept by Capua/2nd by Orth.  
Roll call vote: Capua AYE, Saylor AYE, Orth AYE, Spinazola AYE, Sievert AYE.  
Motion PASSES>

### 2. Approve previous expenditure

<\$648.00 cost for St #55 TV. Motion to accept by Capua/2nd by Orth.  
Roll call vote: Capua AYE, Saylor AYE, Orth AYE, Spinazola AYE, Sievert AYE.  
Motion PASSES>

### 3. Hose Testing Service

<Orth to obtain quotes>

### 4. Review and act on expenditure requests

- St. 51 Floor “Sound” Lectern

<Motion to approve up to \$1000 expenditure by Orth. 2<sup>nd</sup> by Sievert.  
Roll call vote: Capua AYE, Saylor AYE, Orth AYE, Spinazola AYE, Sievert AYE.  
Motion PASSES>

- Label Makers & Replacement Tape

<Motion to approve a label maker and tape for all stations requesting it based on previous purchase numbers by Orth/2nd by Spinazola.  
Roll call vote: Capua AYE, Saylor AYE, Orth AYE, Spinazola AYE, Sievert AYE.  
Motion PASSES>

- St. 52 TV & Wall Mount for Bay Floor

<Motion to approve not to exceed \$800 by Saylor/2nd by Orth.  
Roll call vote: Capua AYE, Saylor AYE, Orth AYE, Spinazola AYE, Sievert AYE.  
Motion PASSES>

- St. 52 Fitness Room Mats

<Motion to approve \$258 with shipping by Spinazola/2nd by Capua.  
Roll call vote: Capua AYE, Saylor AYE, Orth AYE, Spinazola AYE, Sievert AYE.  
Motion PASSES>

- St. 52 Fitness Room Mirror

<Motion to approve as submitted by Capua/2nd by Spinazola.>

Roll call vote: Capua AYE, Saylor AYE, Orth AYE, Spinazola AYE, Sievert AYE.  
Motion PASSES>

- St. 51 Wall Clocks

<Motion to approve not to exceed \$200 by Spinazola/2nd by Capua.  
Roll call vote: Capua AYE, Saylor AYE, Orth AYE, Spinazola AYE, Sievert AYE.  
Motion PASSES>

- Large Disinfectant Wipes for Personnel

<Motion to purchase for personnel not to exceed \$500 by Capua/2nd by Spinazola.  
Roll call vote: Capua AYE, Saylor AYE, Orth AYE, Spinazola AYE, Sievert AYE.  
Motion PASSES>

- Grill Brushes

<Motion to approve as submitted pending station approval Capua/2nd by Spinazola.  
Roll call vote: Capua AYE, Saylor AYE, Orth NAY, Spinazola AYE, Sievert NAY.  
Motion PASSES>

- Charcoal & Charcoal Starter Squares

<Motion to approve as submitted pending station approval Capua/2nd by Spinazola.  
Roll call vote: Capua AYE, Saylor AYE, Orth NAY, Spinazola AYE, Sievert NAY.  
Motion PASSES>

- St Cutting Boards (2 Large & 2 Small)

<Motion to approve as submitted pending station approval Spinazola/2nd by Sievert.  
Roll call vote: Capua AYE, Saylor AYE, Orth NAY, Spinazola AYE, Sievert NAY.  
Motion PASSES>

- Station 52 Stereo for Bay Floor

<Motion to approve not to exceed \$179.00 by Capua/2nd by Spinazola.  
Roll call vote: Capua AYE, Saylor AYE, Orth AYE, Spinazola AYE, Sievert AYE.  
Motion PASSES>

## **PUBLIC COMMENTS**

N/A

## **FOR THE GOOD & THE WELFARE**

1. Flag Boxes (Schoenhofen, Tomaskovic, Sleigher?)  
<Motion to approve re-order x20 by Saylor/2<sup>nd</sup> by Capua.  
Roll call vote: Capua AYE, Saylor AYE, Orth AYE, Spinazola AYE, Sievert AYE.  
Motion PASSES>
2. Fit Bits: <Peterson currently finalizing member sizing before purchase can be made>

## **ADJOURNMENT**

<Motion to adjourn by Saylor@17:26/2<sup>nd</sup> by Capua>