

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, January 23, 2018 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, January 23, 2018, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Costin, Treasurer Perry, Trustee Moeller, Chief Krestan, Deputy Chief Demas, James Howard, Attorney Wargo and Recording Secretary McClain. Secretary Chaffin was absent and excused.

PLEDGE OF ALLEGIANCE

Everyone joined in the Pledge of Allegiance.

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the January 23, 2018 Omnibus Vote Agenda.

1. Approve December 19, 2017 Board of Trustee Regular Meeting Minutes
2. Approve January 4, 2018 Recurring A/P Expenditures - \$501,085.74
3. Approve Purchase Orders 12/20 through 01/23/2018 - \$16,035.24
4. Approve January Accounts Payable Expenditures - \$964,347.37 (inclusive of item #2)
5. Acknowledge Receipt of December 2017 Financial Reports

Vice President Costin read items 1 - 5 and made a motion to approve as the Omnibus Vote Agenda. Trustee Moeller seconded the motion. The motion carried by a roll call vote (4 ayes – Costin, Moeller, Perry, Costin, Frank / 0 nays / 1 absent - Chaffin).

President Frank introduced the new Village Manager of Woodridge, Al Stonitsch. Mr. Stonitsch gave a brief summary of his background. He has been with the Village of Woodridge for approximately five months and is looking forward to working with the Fire District.

FINANCIAL REPORT

- **Monthly Presentation**

James Howard summarized the unaudited financial report dated through December 31, 2017.

Discussion took place. Mr. Howard stated he will have the projections for the percentage reimbursed for training.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

None.

NEW BUSINESS

Approve Ordinance No. 18-___ ___ Amending the Sexual Harassment Policy of the Lisle-Woodridge Fire Protection District

The Trustees discussed developing an internal dating policy.

Trustee Moeller made a motion to approve Ordinance No. 18-01 amending the Sexual Harassment Policy of the Lisle-Woodridge Fire Protection District as presented. Vice President Costin seconded the motion. The motion carried by a roll call vote (4 ayes – Moeller, Costin, Perry, Frank / 0 nays / 1 absent - Chaffin).

Cyber Liability Insurance Proposal

Deputy Chief Demas reported that the RFP process was followed and three companies submitted quotes which were analyzed extensively. President Frank stated for the record that the Trustees were not involved in the RFP process.

Trustee Moeller made a motion to authorize the purchase of cyber liability insurance from BCS at a cost not to exceed \$5,654.00 as presented, Treasurer Perry seconded the motion. The motion carried by a roll call vote (4 ayes – Moeller, Perry, Costin, Frank / 0 nays / 1 absent - Chaffin).

BOT Authorization for BOFC to Begin the Hiring Process

Chief Krestan reported on the recent and upcoming retirements which will create five vacancies by the end of this month. One additional retirement is expected in April. Treasurer Perry stated that we need to hire people expeditiously to reduce excess overtime.

President Frank made a motion to authorize the Board of Fire Commissioners to begin the process of hiring up to six candidates from the current eligibility list, Treasurer Perry seconded the motion. The motion carried by a roll call vote (4 ayes – Frank, Perry, Moeller, Costin / 0 nays / 1 absent - Chaffin).

Board of Fire Commissioners Report

Chief Krestan reported that the final lieutenant eligibility list has been posted. Chief Krestan noted that all seven candidates on the list are currently enrolled in the IFSI Leadership Development class. Applications are being accepted for firefighter/paramedic.

Pension Board Report

Deputy Chief Demas reported on the Pension Fund performance and several other items of note.

IAFPD / NIAFPD Report

President Frank reported that the NIAFPD Conference will take place January 25-28.

DUCOMM Report

Deputy Chief Krestan reported that DUCOMM's new facility is scheduled for completion in March 2018, a month ahead of schedule. Chief Krestan reported that the 2018-19 budget was approved and is available for review in Sugarsync.

Chief's Report: Summary and Administrative Calendar

Functional Cooperation with Darien-Woodridge FPD continues to go very well. In March we will be implementing a program to move Battalion Chiefs in order to eliminate hire-backs. We are also working on other ranks trading shifts with Darien-Woodridge. The changes to the VEBA Plan documents are still in progress. Also in progress is the IGA with the Village of Lisle for Fire Prevention. Chief Krestan was installed as the Secretary of the DuPage Fire Chiefs Association. Staff has begun working on the 2017 Annual Report. Three employees remain off with duty related

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injuries. The full-time Training Officer position is vacated staff is looking at alternate solutions for this position.

Trustee Items for Discussion

None.

CLOSED SESSION

At 5:54 p.m. motion was made by President Frank, second by Vice President Costin to go into closed session to discuss semi-annual review of closed session meeting minutes and recordings (5 ILCS 120/2 (c) 21). The motion carried by a roll call vote (4 ayes – Frank, Costin, Moeller, Perry / 0 nays / 1 absent - Chaffin).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 6:01 p.m.

Present: President Frank, Vice President Costin, Treasurer Perry, Trustee Moeller, Chief Krestan, Deputy Chief Demas, James Howard, EMS Coordinator Weaver, Attorney Wargo and Recording Secretary McClain.

Motion was made by President Frank, second by Treasurer Perry to release the following written minutes to the public: 8/22/2017, 7/25/2017 and 6/27/2017. The following written minutes are to remain closed: 10/24/17, 09/26/17, 4/26/11, 8/28/01, 7/24/01, 9/24/96, 6/6/96, 3/12/96, 2/27/96, 2/13/96, 11/14/95, 10/10/95, 12/14/82 and 6/7/82. The motion carried by a roll call vote (4 ayes – Frank, Perry, Moeller, Costin / 0 nays / 1 absent - Chaffin).

Motion was made by President Frank, second by Treasurer Perry to approve the destruction of Closed Session meeting recordings of July 2016 and older. The motion carried by a roll call vote (4 ayes – Frank, Perry, Moeller, Costin / 0 nays / 1 absent - Chaffin).

ADJOURNMENT

There being no further business to come before the Board, at 6:03 p.m. Vice President Costin made a motion to adjourn the meeting. Trustee Moeller seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays).

Respectfully submitted,



Chad S. Chaffin, Secretary
Board of Trustees