

**Lisle-Woodridge Fire District**  
**Board of Trustees Regular Meeting Minutes**  
**Tuesday, December 19, 2017 5:00 p.m.**  
**Station #51 / Headquarters 1005 School Street Lisle, IL**

**CALL TO ORDER**

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, December 19, 2017, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were President Frank, Vice President Costin, Treasurer Perry, Secretary Chaffin, Trustee Moeller, Chief Krestan, Deputy Chief Demas, James Howard, Attorney Wargo and Recording Secretary McClain.

**PLEDGE OF ALLEGIANCE**

Madison Lauten led everyone in the Pledge of Allegiance.

**CONSENT AGENDA**

President Frank asked if anyone wanted any items removed from the December 19, 2017 Omnibus Vote Agenda.

1. Approve November 28, 2017 Board of Trustee Regular Meeting Minutes
2. Approve Purchase Order Batch 11/29 through 12/19/2017 - \$98,562.77
3. Approve December Accounts Payable Expenditures - \$835,374.08
4. Acknowledge Receipt of November 2017 Financial Reports

Trustee Moeller read items 1 - 4 and made a motion to approve as the Omnibus Vote Agenda. Secretary Chaffin seconded the motion. The motion carried by a roll call vote (5 ayes – Moeller, Chaffin, Perry, Costin, Frank / 0 nays).

President Frank amended the agenda to address item #1 under New Business  
*Presentation of Award of Exemplary Action*

President Frank invited Officer Brett Lauten along with his family to the podium.

Vice President Costin read the Award of Exemplary Action. The Award was presented to Officer Lauten for his lifesaving actions on November 2, 2017.

**FINANCIAL REPORT**

- **Monthly Presentation**

- **GFOA Award**

- James Howard reported that it is commendable that the District has received this award for 26 consecutive years.

- James Howard summarized the eleven month financial report dated through November 30, 2017.

- **2017 Draft Levy Presentation**

- James Howard presented the fiscal year 2017 levy and 5-year forecast. The Board asked several questions and received answers from Mr. Howard. James Howard stated that the 2017 levy request is below the 5% cap.

## **MATTERS OF THE PUBLIC**

None.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

*Approve Ordinance No. 17-\_\_ \_\_ Levying and Assessing Taxes of the Lisle-Woodridge Fire Protection District for 2017*

Secretary Chaffin made a motion to approve Ordinance No. 17-13 levying and assessing taxes of the Lisle-Woodridge Fire Protection District for FY 2017, Trustee Moeller seconded the motion. The motion carried by a roll call vote (5 ayes – Chaffin, Moeller, Perry, Costin, Frank / 0 nays).

*Draft Amended Fire Pension Funding Policy*

Treasurer Perry made a motion to approve the Fire Pension Funding Policy as presented, Trustee Moeller seconded the motion. The motion carried by a roll call vote (5 ayes – Perry, Moeller, Chaffin, Costin, Frank / 0 nays).

*Class Computing Update*

Chief Krestan introduced Dale Schwer. Mr. Schwer addressed four areas that Class Computing is recommending for updates. The Board discussed cost and implementation. Chief Krestan stated that a recommendation for cyber liability security insurance will be discussed at the meeting in January.

*Board of Fire Commissioners Report*

Chief Krestan reported that the lieutenant written exam is scheduled for tomorrow regarding the process of creating a Lieutenant's promotion eligibility list. The Firefighter testing will begin in the Spring of 2018.

*Pension Board Report*

President Demas reported that there was no meeting in December.

*IAFPD / NIAFPD Report*

President Frank reported that the NIAFPD Conference will take place January 25-28, registration is now open.

*DUCOMM Report*

Deputy Chief Krestan reported that DUCOMM's new facility is scheduled for completion in April 2018. President Frank reported that the Board voted on ratifying the loan this morning. The budget also was approved with a 2.5 increase.

*Chief's Report: Summary and Administrative Calendar*

President Frank addressed the District's Moody's rating which maintains the current rating but with a negative outlook due to the Pension liability. Approving the 100% Pension Funding Policy will have a significant impact.

Chief Krestan reported that Functional Cooperation with Darien-Woodridge FPD continues to go very well. The full-time Training Officer position will not be filled immediately. Due to retirement and disability applications, we are anticipating at least five vacancies in January.

B/C Johnson summarized the substantial fire that occurred at a home in the Village of Lisle this past weekend. The 9-1-1 call recording and video were played.

Chief Krestan reported that the District is implementing a new morning fitness program in January.

*Trustee Items for Discussion*

Vice President Costin reported that she had the opportunity to visit Station #56 and was extremely impressed with the work that is required to maintain the apparatus.

Trustee Moeller thanked everyone that was involved with fighting the residential fire.

President Frank wished everyone Happy Holidays.

**CLOSED SESSION**

None.

**ADJOURNMENT**

There being no further business to come before the Board, at 6:24 p.m. Vice President Costin made a motion to adjourn the meeting. Trustee Moeller seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Chad S. Chaffin, Secretary  
Board of Trustees