

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, November 28, 2017 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, November 28, 2017, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Costin, Treasurer Perry, Secretary Chaffin, Chief Krestan, James Howard, Attorney Ottosen, Attorney Wargo and Recording Secretary McClain.

Trustee Moeller was absent and excused.

Also present: Deputy Chief Demas.

PLEDGE OF ALLEGIANCE

Chief Krestan led everyone in the Pledge of Allegiance.

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the November 28, 2017 Omnibus Vote Agenda.

1. Approve October 24, 2017 Board of Trustee Regular Meeting Minutes
2. Approve October 24, 2017 Board of Trustee Closed Session Minutes
3. Approve November 9, 2017 Recurring A/P Expenditures - \$274,371.78
4. Approve Purchase Order Batch 10/25 through 11/28/2017 - \$24,129.49
5. Approve November Accounts Payable Expenditures - \$806,492.40 (inclusive of item #3)
6. Acknowledge Receipt of October 2017 Financial Reports

Secretary Chaffin read items 1 - 6 and made a motion to approve as the Omnibus Vote Agenda. Vice President Costin seconded the motion. The motion carried by a roll call vote (4 ayes – Chaffin, Costin, Perry, Frank / 0 nays / 1 absent - Moeller).

FINANCIAL REPORT

- **Monthly Presentation**

James Howard summarized the ten month financial report dated through October 31, 2017. Employee injuries has increased the overtime, however it should remain steady through the end of the year.

- **2018 Budget Review / 2017 Draft Levy Presentation**

James Howard presented the 2018 projected budget and 5-year forecast. The Board asked several questions and received answers from Mr. Howard.

James Howard stated that the 2017 Levy request is below the 5% cap.

James Howard stated that a Policy update regarding funding the Pension Fund at 100% of the actuarial request every year is in progress.

President Frank thanked Finance Director Howard for working with staff to present a viable 2018 Budget.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

None.

NEW BUSINESS

Public Hearing on Ordinance No. 17-___ Budget and Appropriations for FY2018

At 5:33 p.m. President Frank opened the floor to allow for public comment (x's 3). No one from the public commented. The proposed FY2018 Budget has been made available and notice was given at least thirty (30) days prior to final action as required by law.

Approve Ordinance No. 17-___ Budget and Appropriations for FY 2018

Treasurer Perry made a motion to approve Ordinance No. 17-11 approving the budget and appropriations for FY 2018, Vice President Costin seconded the motion. The motion carried by a roll call vote (4 ayes – Perry, Costin, Chaffin, Frank / 0 nays / 1 absent - Moeller).

Approve Ordinance No. 17-___ Truth in Taxation Finding

Secretary Chaffin made a motion to approve Ordinance No. 17-12 the Truth in Taxation Finding as presented, Treasurer Perry seconded the motion. The motion carried by a roll call vote (4 ayes – Chaffin, Perry, Costin, Frank / 0 nays / 1 absent - Moeller).

Approve Liability/Worker's Compensation/PEDA Insurance Proposal

Chief Krestan reported on the Liability, Worker's Compensation/PEDA 2018 insurance renewal. The accident and sickness policy will not be renewed. Discussion took place on cyber security insurance and creating a data breach policy.

Vice President Costin made a motion to approve the 2018 Liability and Worker's Compensation insurance proposal from Connor & Gallagher as presented. Treasurer Perry seconded the motion. The motion carried by a roll call vote (4 ayes – Costin, Perry, Chaffin, Frank / 0 nays / 1 absent - Moeller).

Approve 2018 Meeting Schedule

Vice President Costin made a motion to approve The 2018 Meeting Schedule as presented, second by Secretary Chaffin. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

Board of Fire Commissioners Report

The Commissioners are in the process of creating a Lieutenant's promotion list. The new Firefighter testing will begin in Spring 2018.

Pension Board Report

President Demas reported that FM1 Martino and FM1 Geiser were elected to the Pension Board.

Pension Board Appointment

President Frank appointed Stephen Demas to assume Keith Krestan's administrative position on the Pension Board through April 30, 2019.

The VEBA Board approved significant changes to the Plan at their November 10th meeting.

IAFPD / NIAFPD Report

President Frank reported that the NIAFPD Conference will take place January 25-28, registration is now open.

DUCOMM Report

Deputy Chief Krestan reported that DUCOMM's new phone system has been implemented. President Frank reported on the funding of the 2nd facility and Bonds going up for bid.

Chief's Report: Summary and Administrative Calendar

Chief Krestan reported that Functional Cooperation with Darien-Woodridge FPD continues to go very well. The full-time Training Officer position will not be filled immediately. The Village of Lisle contracted with FSFCI to perform their plan reviews. Currently working on a Fire Prevention IGA with both Villages. Two firefighters remain off on duty related injuries. Chief Krestan shared with the Board that he was elected as the Secretary to the DuPage Fire Chiefs Association Board. Local #2986 Board is as follows: President Geoff Gaebel, Vice President Anthony Langford, Treasurer Joe Barnes.

Upcoming events: December 2nd Kids Christmas Party.

Trustee Items for Discussion

Vice President Costin reported that she will be visiting Station 56.

Treasurer Perry reported that Chief Krestan was recently recognized by the Woodridge Rotary Club and awarded the Paul Harris Award.

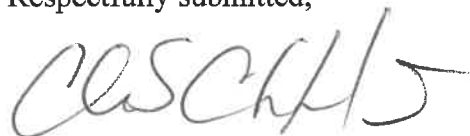
President Frank thanked staff for all the hard work on the FY2018 Budget. The Policy Manual should be reviewed in early 2018. The Ambulance Fleet clarification was appreciated. President Frank stated that all employees and members of the public are welcome at all Board meetings.

CLOSED SESSION

ADJOURNMENT

There being no further business to come before the Board, at 6:22 p.m. Vice President Costin made a motion to adjourn the meeting. Treasurer Perry seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

Respectfully submitted,



Chad S. Chaffin, Secretary
Board of Trustees