

**Lisle-Woodridge Fire District**  
*Board of Trustees Regular Meeting Minutes*  
*Tuesday, June 27, 2017 5:00 p.m.*  
*Station #51 / Headquarters 1005 School Street Lisle, IL*

**CALL TO ORDER**

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, June 27, 2017, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were President Frank, Vice President Costin, Secretary Chaffin, Treasurer Perry, Chief Krestan, James Howard, Attorney Wargo, and Recording Secretary McClain. Trustee Moeller was absent and excused.

Also present: EMS Coordinator Weaver, Battalion Chief Mulford and Pension President Demas.

**PLEDGE OF ALLEGIANCE**

Chief Krestan led everyone in the Pledge of Allegiance.

**CONSENT AGENDA**

President Frank asked if anyone wanted any items removed from the June 27, 2017 Omnibus Vote Agenda.

1. Approve May 23, 2017 Board of Trustee Regular Meeting Minutes
2. Approve May 23, 2017 Board of Trustee Closed Session Minutes
3. Approve June 8, 2017 Recurring A/P Expenditures - \$435,156.70
4. Approve Purchase Order Batch 05-24 through 06-27-2017 - \$4,325.30
5. Approve June Accounts Payable Expenditures - \$477,936.59 (inclusive of item #3)
6. Approve Travel Expense – IAFFD Conference – Trustees
7. Acknowledge Receipt of May 2017 Financial Reports

Secretary Chaffin read items 1 - 7 and made a motion to approve as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a roll call vote (4 ayes – Chaffin, Perry, Costin, Frank / 0 nays / 1 absent - Moeller).

**FINANCIAL REPORT**

• **Monthly Presentation**

James Howard summarized the financial report dated through May 31, 2017. The audit has been filed with the Comptroller's Office as well as the County. Mr. Howard stated that he is beginning work on the 2018 District Budget. The property tax revenues will be reflected in the June report.

Discussion took place on how the District would be impacted if a tax freeze is implemented. Treasurer Perry asked about the change in trend for ambulance receipts. Discussion took place. Mr. Howard will contact Andres for clarification.

**MATTERS OF THE PUBLIC**

None.

**OLD BUSINESS**

None.

## **NEW BUSINESS**

*Adopt Resolution 17-\_\_\_ the Prevailing Wage Rates for Laborers, Mechanics and Other Workers on Public Works of the Lisle-Woodridge Fire Protection District, DuPage and Will Counties, Illinois*

Chief Krestan reported that passage of this annual resolution is recommended in order to be compliant with the terms of the Prevailing Wage Act.

Treasurer Perry made a motion to adopt resolution No. 17-07 the prevailing wage rates for laborers, mechanics and other workers on public works of the Lisle-Woodridge Fire Protection District, DuPage and Will Counties, Illinois, second by Vice President Costin. The motion carried by a roll call vote (4 ayes – Perry, Costin, Chaffin, Frank / 0 nays / 1 absent - Moeller).

### *Board of Fire Commissioners Report*

Chief Krestan reported that the Board of Commissioners is in the process of creating a Battalion Chief eligibility list. The assessment center for Battalion Chief is scheduled for July 12, 2017. Approval of the lieutenant promotional exam will be on the Commissioners next agenda.

### *Pension Board Report*

President Demas reported on the June 26<sup>th</sup> Pension meeting.

The VEBA Board is working on a sustainable plan for the future.

### *IAFPD / NIAFPD Report*

President Frank reported that he attended the IAFPD Conference along with Vice President Costin and Trustee Moeller. Trustee Moeller completed the Advanced Trustee Training Certification.

### *DUCOMM Report*

Deputy Chief Krestan reported that the second facility is well underway. DuComm is waiting for Governor Rauner to make a decision on the 9-1-1 funding bill.

### *Chief's Report: Summary and Administrative Calendar*

Chief Krestan reported on the current staffing and the effect on overtime.

Chief Krestan reported on the Glen Ellyn annexations.

Functional cooperation with Darien-Woodridge is going well. The Committee is looking at a strategy to measure the success.

Chief reported that he is currently working with Trustee Perry on the RFP for IT services. The Village of Woodridge likes the numbers presented for Fire Prevention and Lisle is currently reviewing the proposal.

Staff is working on providing to the Board a quarterly operational report.

The District has contracted with Edward/Elmhurst as the new Employee Assistance program (EAP) vendor.

The District was approached by the Stars, Stripes and Heros organization to help generate funds for the 911 Memorial.

Vice President Costin volunteered to attend the Woodridge TIF meeting tomorrow.

### *Trustee Items for Discussion*

President Frank commented that at the Conference it was highly recommended that the Social Media Policy be reviewed and updated.

### **CLOSED SESSION**

At 5:52 p.m. motion was made by President Frank, second by Secretary Chaffin to go into closed session to discuss appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1) and collective negotiating matters. The motion carried by a roll call vote (4 ayes – Frank, Chaffin, Costin, Perry / 0 nays / 1 absent - Moeller).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 6:41 p.m.

Present: President Frank, Vice President Costin, Secretary Chaffin, Treasurer Perry, Chief Krestan, James Howard, Attorney Wargo and Recording Secretary McClain.

### **ADJOURNMENT**

Chief Krestan reported that the Eyes to the Skies Festival is this weekend, the Incident Action Plan (IAP) has been shared with the Board.

There being no further business to come before the Board, at 6:42 p.m. Treasurer Perry made a motion to adjourn the meeting. Vice President Costin seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

Respectfully submitted,



Chad S. Chaffin, Secretary  
Board of Trustees