

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, April 25, 2017 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:02 p.m. on Tuesday, April 25, 2017, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Costin, Secretary Chaffin, Treasurer Perry, Chief Krestan, James Howard, Attorney Ottosen, Attorney Wargo, and Recording Secretary McClain. Trustee Moeller was absent and excused. Also present: Todd Schroeder of Lauterbach and Amen.

PLEDGE OF ALLEGIANCE

Darien-Woodridge FPD Trustee Roger Bong led everyone in the Pledge of Allegiance.

CONSENT AGENDA

President Frank read all items listed and asked if anyone wanted any items removed from the April 25, 2017 Omnibus Vote Agenda.

1. Approve March 28, 2017 Board of Trustee Regular Meeting Minutes
2. Approve March 28, 2017 Board of Trustee Closed Session Minutes
3. Approve April 11, 2017 Board of Trustee Special Meeting Minutes
4. Approve April 11, 2017 Board of Trustee Closed Session Minutes
5. Approve April 13, 2017 Recurring A/P Expenditures - \$397,714.20
6. Approve Purchase Order Batch 03-29 through 04-25-2017 - \$19,842.28
7. Approve April Accounts Payable Expenditures - \$699,899.86 (inclusive of item #5)
8. Acknowledge Receipt of March 2017 Financial Report

Secretary Chaffin made a motion to approve items 1 - 8 as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a roll call vote (5 ayes – Chaffin, Perry, Costin, Frank / 0 nays / 1 absent - Moeller).

FINANCIAL REPORT

- **Monthly Presentation**

James Howard summarized the financial report dated through March 31, 2017.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

None.

NEW BUSINESS

President Frank stated that items number one and two will be discussed in Closed Session.

Board of Trustees Approval of BOFC Appointment

Chief Krestan reported that Commissioner Vavruska's term expires at the end of May. Commissioner Vavruska submitted a letter of interest for reappointment to the Board of Trustees. Vice President Costin made a motion to reappoint Mark Vavruska to serve on the Board of Fire Commissioners for the Lisle-Woodridge Fire District for a term of three years commencing on June 1, 2017. The motion carried by a voice vote with no dissension. All ayes. The motion carried by a roll call vote (4 ayes – Costin, Perry, Chaffin, Frank / 0 nays / 1 absent - Moeller).

Intergovernmental Automatic Response Agreement Between the Lisle-Woodridge Fire Protection District and the Darien-Woodridge Fire Protection District

President Frank thanked everyone for coming to the meeting to hear this issue. This process began in December of 2015 and has been well thought-out. Chief Krestan gave a brief summary of the functional cooperation process. The trial period will continue until December 2018 and will be evaluated at that time. President Frank opened the floor to the public.

Nick Anastos, President of Darien-Woodridge Local 3437 stated that Darien-Woodridge is proud to be part of this agreement and they are looking forward to working with their "brothers" next door. President Anastos also thanked all the people that were involved in making this come to fruition.

Liz Chaplain of the DuPage County Board expressed concern with the lack of outreach to the community. However, she feels this is a very positive move.

The Trustees agreed that a means of informing the public will be developed.

Motion was made by Treasurer Perry, second by Vice President Costin to approve the intergovernmental automatic response agreement between the Lisle-Woodridge Fire Protection District and the Darien-Woodridge Fire Protection District. The motion carried by a roll call vote (4 ayes – Perry, Costin, Chaffin, Frank / 0 nays / 1 absent - Moeller).

Approve Resolution No. 17-__ __ Authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire District and no Longer Needed for the District's Purpose

Chief Krestan reported that the inventory of 3" hose is over twenty years old and no longer used by the District. This hose inventory will be donated to a Fire Department in Southern Illinois with limited resources.

Motion was made by Secretary Chaffin, second by Vice President Costin to approve Resolution No. 17-05 authorizing the disposition of property owned by the Lisle-Woodridge Fire District and no longer needed for the District's Purpose. The motion carried by a roll call vote (4 ayes – Chaffin, Costin, Perry, Frank / 0 nays / 1 absent - Moeller).

Board of Fire Commissioners Report

Chief Krestan reported that the Board of Commissioners announced testing for Battalion Chief, this is approximately a four month process. Discussions are taking place with the College of DuPage regarding diversity in the fire service.

Pension Board Report

Pension Board President Demas introduced Todd Schroeder. Mr. Schroeder made a brief summary of the Pension actuarial results. Discussion took place in regard to changing the District's Funding Policy. Mr. Schroeder suggested evaluating the Policy *after* the District audit is complete.

IAFPD / NIAFPD Report

Chief Krestan reported that the IAFPD Conference is June 22-June 25, the registration and schedule will be available shortly.

DUCOMM Report

Deputy Chief Krestan reported that the groundbreaking ceremony went well. President Frank was reappointed as the fire district representative on the Board. April 26, 2017 Downers Grove Fire Department is moving to DuComm on our frequency.

Chief's Report: Summary and Administrative Calendar

Chief Krestan reported that the move to IPBC is in-process. We are working with Class Computing for outsourcing IT service. Fire Prevention's presentation at the Four Lakes Association meeting was very well received. Chief Krestan reported on an incident that occurred with a unit having the power shut off, consequently shutting off the fire alarm. Memorial Day activities will take place in both Villages on May 29, 2017. The Trustees are invited to participate in Fire Ops 101. The State Fire Marshal will be presenting a certificate to the District for achieving a ISO Class 1 rating.

EMS Coordinator Weaver reported on a cardiac event that happened at the Village of Lisle Board meeting.

CLOSED SESSION

President Frank explained that the Board will deliberate items #1 and #2 in Closed Session.

At 6:13 p.m. motion was made by Treasurer Perry, second by Vice President Costin to go into closed session to discuss appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1). The motion carried by a roll call vote (4 ayes – Perry, Costin, Perry, Chaffin / 0 nays / 1 absent-Moeller).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 7:17 p.m.

Present: President Frank, Vice President Costin, Secretary Chaffin, Treasurer Perry, Chief Krestan, Attorney Ottosen, Attorney Wargo and Recording Secretary McClain.

Trustee Items for Discussion

Vice President Costin stated that she is looking forward to Fire Ops 101.

Secretary Chaffin asked for an update on the Fire Prevention Bureau at the next meeting.

President Frank congratulated Chief Krestan on his efforts cooperating with Darien-Woodridge FPD. Thursday at 10:00 a.m. is the Ceremonial Signing of the Intergovernmental Agreement with Darien-Woodridge FPD.

NEW BUSINESS

Board of Trustees Appointment of Fire Chief, Keith A. Krestan

President Frank made a motion to appoint Keith A. Krestan as the Fire Chief for the Lisle-Woodridge Fire District, second by Treasurer Perry. President Frank stated that the process was thorough and very positive. Trustee Moeller could not attend this meeting, however, he provided a letter of support. Chief Krestan stated that he is looking forward to a long working relationship with the Board and the members of the Fire District. The motion carried by a roll call vote (4 ayes – Frank, Perry, Chaffin, Costin / 0 nays / 1 absent-Moeller).

Approval of Fire Chief Employment Agreement with Keith A. Krestan

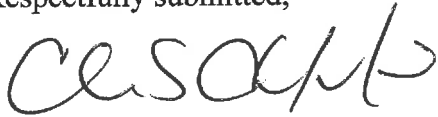
President Frank made a motion to approve the Fire Chief Employment Agreement subject to changes and approval of the Attorneys of both parties, second by Vice President Costin. President Frank stated that once signed by both parties, the contract will be made public. The motion carried by a roll call vote (4 ayes – Frank, Costin, Chaffin, Perry / 0 nays / 1 absent-Moeller).

*Board of Trustees Meeting Minutes
Tuesday, April 25, 2017*

ADJOURNMENT

There being no further business to come before the Board, at 7:28 p.m. Vice President Costin made a motion to adjourn the meeting. Treasurer Perry seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1-absent).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "C. S. Chaffin". The signature is written in a cursive, somewhat stylized font.

Chad S. Chaffin, Secretary
Board of Trustees