

**Lisle-Woodridge Fire District**  
*Board of Trustees Regular Meeting Minutes*  
*Tuesday, March 28, 2017 4:00 p.m.*  
*Station #51 / Headquarters 1005 School Street Lisle, IL*

**CALL TO ORDER**

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 4:00 p.m. on Tuesday, March 28, 2017, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were President Frank, Vice President Costin, Secretary Chaffin, Treasurer Perry, Trustee Moeller, Chief Krestan, Attorney Wargo, and Recording Secretary McClain. Also present: Heidi Voorhees of GovHR USA.

**PLEDGE OF ALLEGIANCE**

Executive Secretary Nancy McClain led everyone in the Pledge of Allegiance.

**CONSENT AGENDA**

President Frank read all items listed and asked if anyone wanted any items removed from the March 28, 2017 Omnibus Vote Agenda.

1. Approve February 28, 2017 Board of Trustee Regular Meeting Minutes
2. Approve March 9, 2017 Recurring A/P Expenditures - \$332,492.25
3. Approve Purchase Order Batch 03-01 through 03-28-2017 - \$10,728.24
4. Approve March Accounts Payable Expenditures - \$411,458.28 (inclusive of item #2)
5. Acknowledge Receipt of February 2017 Financial Report

Vice President Costin made a motion to approve items 1 - 5 as the Omnibus Vote Agenda. Secretary Chaffin seconded the motion. The motion carried by a roll call vote (5 ayes – Costin, Chaffin, Moeller, Perry, Frank / 0 nays).

President Frank amended the agenda to address Old Business

**OLD BUSINESS**

*Fire Chief Recruitment (Closed Session)*

- *Review / Select Candidates* – Secretary Chaffin reported that the Board chose to solicit requests for proposals to assist the Board in the selection of a Fire Chief. GovHR USA was the firm selected to perform a nationwide search. Thirty total applications were received and Gov HR has narrowed the selection to twelve. Today the Board will review the candidates and move on to the next phase in the process. An assessment center will be held on April 11, 2017.

President Frank stated that the Board will review the candidates in Closed Session. A list of candidates will not be announced as Heidi Voorhees of GovHR will be asked to further investigate background information of potential candidates.

**CLOSED SESSION**

At 4:08 p.m. motion was made by President Frank, second by Vice President Costin to go into closed session to discuss appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1). The motion carried by a roll call vote (5 ayes – Frank, Costin, Moeller, Perry, Chaffin / 0 nays).

dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1). The motion carried by a roll call vote (5 ayes – Frank, Costin, Moeller, Perry, Chaffin / 0 nays).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 6:42 p.m.

Present: President Frank, Vice President Costin, Secretary Chaffin, Treasurer Perry, Trustee Moeller, Chief Krestan, James Howard of Governmental Accounting, Attorney Wargo and Recording Secretary McClain.

Secretary Chaffin reported that the Board has decided to conduct the Fire Chief interviews on April 11, 2017. A separate assessment center is not necessary. The candidates will be contacted by Ms. Voorhees and additional information will be provided to the Board.

## **FINANCIAL REPORT**

- **Monthly Presentation**

James Howard summarized the financial report dated through February 28, 2017. There was a decrease of the tax extension levy. The rate went from .8652 to .841.

Included in the packet is an Request for Proposals (RFP) for banking services.

## **MATTERS OF THE PUBLIC**

None.

## **NEW BUSINESS**

### *Health Insurance Broker*

Gregg Aleman of Gallagher Benefit Services Inc. made a presentation on the Intergovernmental Personnel Benefit Cooperative (IPBC). The Board asked questions and received answers from Mr. Aleman.

Trustee Moeller made a motion to approve Resolution No. 17-04 of a Governmental Body Accepting Membership as a Member of the Northern Illinois Health Insurance Initiative ('NIHII') Sub-Pool Which is a Member of the Intergovernmental Personnel Benefit Cooperative, second by Treasurer Perry. The Board thanked the Committee for all their research and hard work.

The motion carried by a roll call vote (4 ayes – Moeller, Perry, Costin, Frank / 0 nays / 1 abstain - Chaffin).

### *Northern Illinois Municipal Electric Collaborative (NIMEC) Bid*

James Howard presented the rates that will be locked-in for one year with the Northern Illinois Municipal Electric Collaborative (NIMEC).

### *Banking Services Request for Proposals (RFP)*

James Howard stated that the last RFP for banking services was three to four years ago. Any recommendations from the Board are welcomed. Possibly combine banking RFP with the Pension Board.

### *Board of Fire Commissioners Report*

Deputy Chief Krestan reported on the March 13<sup>th</sup> Ceremony. The new candidates are in their third week of training. On April 5<sup>th</sup> the Commissioners will announce the Battalion Chief testing process. The lieutenant testing will take place once everything is in place for the Battalion Chief's testing.

The VEBA Board has a meeting scheduled for Friday, March 31, 2017.

*IAFPD / NIAFPD Report*

No report.

*DUCOMM Report*

Deputy Chief Krestan reported that Monday, April 3, 2017 at 11:00 a.m. is the groundbreaking ceremony for DuComm's second facility.

*Chief's Report: Summary and Administrative Calendar*

Chief Krestan reported that the next functional cooperation meeting with Darien-Woodridge is April 14<sup>th</sup>. We are working on outsourcing IT. Fire Prevention will be giving a presentation at Four Lakes to their Association. Chief Krestan reported on several incidents where notable adverse conditions were identified involving inspections.

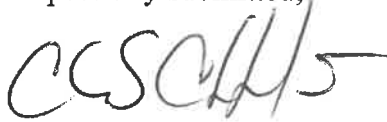
*Trustee Items for Discussion*

Vice President Costin reported on the dinner with Gold Shift that was won at a silent auction. The adopt a fire station assignments are: Vice President Costin-Station 51, Secretary Chaffin-Station 55, Trustee Moeller-Station 54, President Frank-Station 53 and Treasurer Perry-Station 52.

**ADJOURNMENT**

There being no further business to come before the Board, at 7:32 p.m. Vice President Costin made a motion to adjourn the meeting. Secretary Chaffin seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Chad S. Chaffin, Secretary  
Board of Trustees