

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, February 28, 2017 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, February 28, 2017, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Costin, Secretary Chaffin, Treasurer Perry, Trustee Moeller, Chief Krestan, James Howard, Attorney Ottosen, Attorney Wargo, and Recording Secretary McClain. Also present: EMS Coordinator Weaver, Training/Safety Officer Gray, Maintenance Director Homerding, Pension President Demas and Union President Capua.

PLEDGE OF ALLEGIANCE

Training/Safety Officer Gray led everyone in the Pledge of Allegiance.

CONSENT AGENDA

President Frank read all items listed and asked if anyone wanted any items removed from the February 28, 2017 Omnibus Vote Agenda.

1. Approve January 24, 2017 Board of Trustee Regular Meeting Minutes
2. Approve January 24, 2017 Closed Session Meeting Minutes
3. Approve February 1, 2017 Board of Trustees Regular Meeting Minutes
4. Approve February 15, 2017 Recurring A/P Expenditures - \$341,004.02
5. Approve Purchase Order 01/25-02/28/2017 - \$33,419.62
6. Approve February Accounts Payable Expenditures - \$513,068.74
7. Acknowledge Receipt of January 2017 Financial Report

Vice President Costin made a motion to approve items 1 - 7 as the Omnibus Vote Agenda. Secretary Chaffin seconded the motion. The motion carried by a roll call vote (5 ayes – Costin, Chaffin, Perry, Moeller, Frank / 0 nays).

FINANCIAL REPORT

• **Monthly Presentation**

James Howard summarized the financial report dated through January 31, 2017. President Frank suggested we consider a request for proposal (RFP) for banking services in 2017. Mr. Howard summarized the Naperville survey on ambulance rates which will be placed in Sugarsync for review. The tower repairs at Station #51 are complete and final payment has been made.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

Fire Chief Recruitment

Secretary Chaffin reported that the announcement has been out for several weeks. Approximately fourteen résumés have been received to-date, with March 3rd being the deadline for submission. Ms.

Voorhees will send the recruitment report to the Board by March 24th. The Board will select the final candidates for the assessment center at the March 28th meeting. The assessment center will take place on April 11, 2017.

NEW BUSINESS

BOT Authorization for BOFC Promotions

Chief Krestan reported, with the recent retirement, consistent with the District Policy, the next candidate on the promotional list is eligible for promotion.

Treasurer Perry made a motion to authorize the Board of Fire Commissioners to promote Jacob Saylor to the rank of Lieutenant, second by Vice President Costin. The motion carried by a voice vote with no dissention All ayes.

Health Insurance Broker

This item was tabled.

Chief Krestan explained that the insurance committee needs to further research the options available.

The majority of the Board expressed support of acquiring additional information. Suggestions to analyze the OPEB, risk exposure and the total cost to the District were also made.

Approve Resolution No. 17-__ __ Authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire District and no Longer Needed for the District's Purpose

Trustee Moeller made a motion to approve Resolution No. 17-03 authorizing the disposition of property owned by the Lisle-Woodridge Fire District and no longer needed for the District's purpose, second by Vice President Costin. The motion carried by a roll call vote (5 ayes – Moeller, Costin, Perry, Chaffin, Frank / 0 nays).

Board of Fire Commissioners Report

Chief Krestan reported that the five new firefighter candidates will be sworn in on March 13, 2017 at 10:00 a.m. The Commissioners will also approve the Firefighter First Class exam dates and the Lieutenant and Battalion Chief reading lists.

Pension Board Report

Pension President Demas reported on the February 27, 2017 Pension meeting.

President Demas summarized the history of the VEBA Fund. Mr. Demas also presented several scenarios provided by the actuary. The VEBA Board is asking the District for a monetary contribution in order to assist the plan to remain solvent. Extensive discussion took place.

IAFPD / NIAFPD Report

President Frank reported that the NIAFPD Salary Study is in the meeting packet for review.

DUCOMM Report

Deputy Chief Krestan reported that the second facility is expected to be completed by Fall of 2018. March 1st the new CAD system will be implemented and on March 21st there is an Officers meeting at DUCOMM at 10:00 a.m.; all are welcome to attend.

Chief's Report: Summary and Administrative Calendar

Chief Krestan reported on the status of the functional cooperation with Darien-Woodridge. April 1, 2017 the joint scheduling software will go into effect.

There is a meeting tomorrow with both Villages to discuss fire prevention. Discussion took place. The IT audit is complete and currently being reviewed

Trustee Items for Discussion

Vice President Costin reported that she attended the Government Affairs meeting along with Chief Krestan on February 3, 2017. Conversation with the Chief led to the idea of each Trustee being assigned to a fire station; similar to adopt a school program. The objective is to give Trustees the opportunity to develop relationships and interact with personnel over a period of time.

Treasurer Perry had requested from the Attorney information regarding the Personal Property Replacement Tax. Attorney Wargo provided an overview and reported on the distribution of the Personal Property Replacement Tax.

Secretary Chaffin confirmed that the District has purchased a cyber liability insurance. Secretary Chaffin also questioned how the patient's personal medical information (PMI) is protected once it is collected.

Trustee Moeller stated that he is very interested in reviewing the results of the IT audit.

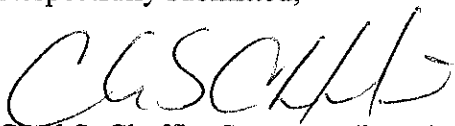
President Frank reported that DUCOMM handled over one million calls and of the fire calls, about 72% were EMS.

CLOSED SESSION

ADJOURNMENT

There being no further business to come before the Board, at 6:57 p.m. Treasurer Perry made a motion to adjourn the meeting. Vice President Costin seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Chad S. Chaffin, Secretary, Board of Trustees