

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, January 24, 2017 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, January 24, 2017, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Secretary Chaffin, Vice President Costin, Treasurer Perry, Trustee Moeller, Chief Krestan, James Howard, Attorney Wargo, and Recording Secretary McClain. Also present: EMS Coordinator Weaver, Training/Safety Officer Gray, Maintenance Director Homerding, Pension President Demas, Union President Capua and Battalion Chief Mulford.

PLEDGE OF ALLEGIANCE

Former Trustee Jamie Lowe led everyone in the Pledge of Allegiance.

CONSENT AGENDA

President Frank read all items listed and asked if anyone wanted any items removed from the January 24, 2017 Omnibus Vote Agenda.

1. Approve December 20, 2016 Board of Trustee Regular Meeting Minutes
2. Approve January 3, 2017 Special Meeting Minutes
3. Approve Purchase Order 12/21/16-01/24/2017 - \$13,596.93
4. Approve January 10, 2017 Recurring A/P Expenditures - \$696,045.82
5. Approve January Accounts Payable Expenditures - \$1,022,765.05
6. Acknowledge Receipt of December 2016 Financial Report

Secretary Chaffin made a motion to approve items 1 - 6 as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a roll call vote (5 ayes – Chaffin, Perry, Moeller, Costin, Frank / 0 nays).

FINANCIAL REPORT

- **Monthly Presentation**

James Howard summarized the financial report dated through December 31, 2016. Treasurer Perry expressed concern regarding the Personal Property Replacement Tax.

MATTERS OF THE PUBLIC

Jamie Lowe addressed the Board to endorse Keith Krestan for the position of Fire Chief. Mr. Lowe also stated that if the Board is considering hiring contract firefighters, as a resident of the District he would be opposed. Mr. Lowe also commended James Howard, of contract finance and accounting firm Gov Accounting, LLC, on the good work that he has been doing. Mr. Lowe noted that he believes financial reporting has improved significantly since the Board and District switched to a contract finance and accounting firm.

Chaplain Garrett Bova publically endorsed Keith Krestan for the position of Fire Chief.

OLD BUSINESS

Fire Chief Recruitment

Secretary Chaffin reported that at the January 3, 2017 Board meeting GovHR was hired to conduct the Fire Chief recruitment. Secretary Chaffin explained the recruitment process. A special meeting is scheduled for February 1, 2017, at which a presentation will be made by Heidi Voorhees of GovHR.

NEW BUSINESS

Approve Ordinance No. 17-__ __ Adopting a Travel Expense Control and Reimbursement Policy for the Lisle-Woodridge Fire Protection District to Comply with the Local Government Travel Expense Control Act

Attorney Wargo explained that the law requires the adoption of a travel expense policy. The Board asked questions and received answers regarding the policy.

Trustee Moeller made a motion to adopt Ordinance No. 17-01 a travel expense control and reimbursement policy for the Lisle-Woodridge Fire Protection District to comply with the local government travel expense control act, second by Vice President Costin. The motion carried by a roll call vote (5 ayes – Moeller, Costin, Perry, Chaffin, Frank / 0 nays).

Approve Resolution No. 17-__ __ Authorizing Participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and Authorizing the Fire Chief to Execute a Contract with the Lowest Cost Electricity Provider for a Period up to 36 Months.

James Howard reported on the collaborative procedure and the recommendation for the Board to pass a resolution. Discussion took place.

Trustee Moeller made a motion to approve Resolution No. 17-02 authorizing participation in the Northern Illinois Municipal Electric Collaborative (NIMEC) and authorizing the Fire Chief to execute a contract with the lowest cost electricity provider for a period up to 36 months, second by Secretary Chaffin. The motion carried by a roll call vote (5 ayes – Moeller, Chaffin, Perry, Costin, Frank / 0 nays).

BOT Authorization for BOFC to Begin the Hiring Process

Chief Krestan reported on the possible approval of hiring one additional candidate. Discussion took place.

Treasurer Perry made a motion to authorize the Board of Fire Commissioners to begin the process of hiring one (1) additional candidate from the current eligibility list, second by Vice President Costin. The motion carried by a roll call vote (5 ayes – Moeller, Costin, Perry, Chaffin, Frank / 0 nays).

Accreditation Presentation

Chief Krestan introduced Greg Benson, retired Chief of Fox River and Countryside Fire District. Chief Benson made a comprehensive presentation on the purpose of the accreditation process. The goal is to complete the process and go before the Accreditation Commission in July. The Board asked numerous questions of Greg Benson.

Board of Fire Commissioners Report

Deputy Chief Krestan reported that the Commissioners will conduct candidate final interviews at the January 31st meeting. Vice President Costin commented that she attended the January 5th meeting and enjoyed observing the interview process.

Pension Board Report

Pension President Demas reported on the January 23, 2017 meeting. Year-end investment results will be presented at the February meeting by UBS. Lauterbach and Amen will be in attendance at the March meeting.

The VEBA Board will meet on February 14th.

IAFPD / NIAFPD Report

President Frank reported that the NIAFPD Conference will take place January 26-28, 2017.

DUCOMM Report

Deputy Chief Krestan provided the 2017-18 DUCOMM budget. Plans are moving forward with the second facility. The cost to individual agencies has not yet been determined. Station based programming continues. Congratulations to President Frank who was appointed to the Executive Committee.

Chief's Report: Summary and Administrative Calendar

Chief Krestan reported that one person is off on a duty related injury. Chief Krestan continues to work with the Four Lakes homeowners association. Discussion took place on the 2021 staffing plan, Fire Prevention and the IT audit results.

Chief Krestan complimented the crews on their stellar response to the recent fire.

Trustee Items for Discussion

President Frank congratulated Battalion Chief Johnsen on his upcoming retirement, he thanked President Capua and President Demas for their attendance at tonight's meeting. President Frank thanked staff for the extra time and effort contributed to working toward accreditation.

CLOSED SESSION

At 6:37 p.m. motion was made by Vice President Costin, second by Trustee Moeller to go into closed session for the semi-annual review of closed session meeting minutes and recordings (5 ILCS 120/2 (c) 21). All ayes, motion carried.

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 6:48 p.m.

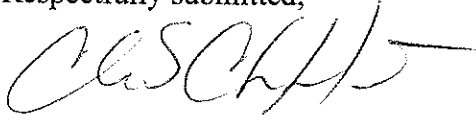
Present: President Frank, Vice President Costin, Secretary Chaffin, Treasurer Perry, Trustee Moeller, Chief Krestan, Battalion Chief Mulford, Attorney Wargo and Recording Secretary McClain.

Motion was made by President Frank, second by Secretary Chaffin to approve the destruction of Closed Session meeting recordings of July 2015 and older and the following written minutes may be released to the public: 07/26/16, 12/22/15, 11/16/15, 08/25/15, 08/13/15, 02/24/15, 01/15/15, 12/16/14, 10/28/14 and 09/23/14. The following written minutes are to remain closed: 11/22/16, 10/25/16, 09/19/16, 4/26/11, 8/28/01, 7/24/01, 9/24/96, 6/6/96, 3/12/96, 2/27/96, 2/13/96, 11/14/95, 10/10/95, 12/14/82 and 6/7/82. The motion carried by a roll call vote (5 ayes – Frank, Chaffin, Moeller, Perry, Costin / 0 nays).

ADJOURNMENT

There being no further business to come before the Board, at 6:51 p.m. Vice President Costin made a motion to adjourn the meeting. Trustee Moeller seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Chad S. Chaffin". The signature is written in a cursive, flowing style with a horizontal line extending from the end.

Chad S. Chaffin, Secretary, Board of Trustees