

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, November 22, 2016 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, November 22, 2016, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Secretary Chaffin, Treasurer Perry, Trustee Moeller, Chief Krestan, James Howard, Attorney Ottosen, Attorney Wargo, and Recording Secretary McClain. Also present: EMS Coordinator Weaver, Battalion Chief Johnson, Battalion Chief Mulford and Bill Gleaves of Connor & Gallagher Insurance.

Vice President Costin was absent and excused.

PLEDGE OF ALLEGIANCE

Everyone joined in the Pledge of Allegiance.

CONSENT AGENDA

President Frank read all items listed and asked if anyone wanted any items removed from the November 22, 2016 Omnibus Vote Agenda.

1. Approve October 25, 2016 Board of Trustee Regular Meeting Minutes
2. Approve October 25, 2016 Closed Session Minutes
3. Approve Insurance Cash Disbursement Batch November 17, 2016 - \$228,518.54
4. Approve Purchase Order Batch - \$5,816.24
5. Approve November 10, 2016 Recurring A/P Expenditures - \$28,934.60
6. Approve November Accounts Payable Expenditures - \$114,526.96 (inclusive of item #5)
7. Acknowledge Receipt of September 2016 Financial Report

Secretary Chaffin made a motion to approve items 1 - 7 as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a roll call vote (4 ayes – Chaffin, Perry, Moeller, Frank / 0 nays / 1 absent - Costin).

FINANCIAL REPORT

- **Monthly Presentation**
James Howard summarized the financial report dated through September 30, 2016.

- **FY 2016 Draft Levy Presentation**
James Howard presented the FY2016 proposed levy. Discussion took place. The final levy ordinance will appear on the December agenda for approval. A Public Hearing is not required

COMMUNICATIONS RECEIVED

None.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

VEBA Board Funding Request

President Frank reported that the VEBA Board met on November 3, 2016. The need for additional funding from the Board has been identified and is being addressed. Both Boards will work together to reach a solution.

OPEB Discussion/Recommendation

James Howard reported that the RFP's are due on December 9, 2016. Information will be gathered and recommendations will be brought to the Board. Discussion took place on also gathering information on self-funded options.

President Frank amended the agenda to address item #10 under New Business.

Pension Board Report

President Demas reported on the November 21, 2016 Pension Board meeting.

President Frank amended the agenda to go into Closed Session.

CLOSED SESSION

At 5:34 p.m. motion was made by Secretary Chaffin, second by Trustee Moeller to go into closed session to discuss pending, probable or imminent litigation (5 ILCS 120/2 (c) 11) and appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1). The motion carried by a roll call vote (4 ayes – Chaffin, Moeller, Perry, Frank / 0 nays / 1 absent - Costin).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 6:07 p.m.

Present: President Frank, Secretary Chaffin, Treasurer Perry, Trustee Moeller, Chief Krestan, James Howard, EMS Coordinator Weaver, Attorney Ottosen and Recording Secretary McClain.

NEW BUSINESS

Public Hearing on Ordinance No. 16-___ Budget and Appropriations for FY2017

No one from the public commented. The tentative Budget has been made available and notice was given at least thirty (30) days prior to final action as required by law.

Approve Ordinance No. 16-___ Budget and Appropriations for FY2017

Treasurer Perry made a motion to approve Ordinance No. 16-15 Budget and Appropriations for FY2017 as presented, second by Secretary Chaffin. Discussion took place on the budgeted amounts for the District website and Fire Prevention Bureau. Battalion Chief Mulford reported on the inspection process and the importance of the Fire District being involved with business owners to promote public safety. Discussion took place on the purchase of a replacement engine, staffing and overtime. Attorney Ottosen stated that the law allows up to 10% can be moved between Funds. The motion carried by a roll call vote (4 ayes – Perry, Chaffin, Moeller, Frank / 0 nays / 1 absent - Costin).

Approve Ordinance No. 16-___ Truth in Taxation Finding

Treasurer Perry made a motion to approve Ordinance No. 16-16 Truth in Taxation as presented, second by Secretary Chaffin. Attorney Ottosen explained that the proposed tax levy is less than a

5% increase therefore, a Public Hearing is not required by law. The motion carried by a roll call vote (4 ayes – Perry, Chaffin, Moeller, Frank / 0 nays / 1 absent - Costin).

BOT Authorization for BOFC to Begin the Hiring Process

Trustee Moeller made a motion to authorize the Board of Fire Commissioners to begin the process of hiring one additional candidate from the current eligibility list, second by Secretary Chaffin. Chief Krestan explained the need for hiring one additional candidate due to the recent retirement of the Training Officer. Discussion took place. The motion carried by a roll call vote (4 ayes – Moeller, Chaffin, Perry, Frank / 0 nays / 1 absent - Costin).

Approve Bid Proposal for District Auditing Service

President Frank made a motion to approve the proposal from Knutte and Associates to provide auditing services for three years at a cost of \$31,500.00, second by Treasurer Perry. The motion carried by a roll call vote (3 ayes – Frank, Perry, Chaffin / 0 nays / 1 abstain – Moeller / 1 absent - Costin).

Approve Bid Proposal for Repair of Tower at Station #51

Trustee Moeller made a motion to approve the proposal from Construction Consulting and Disbursement Services to repair the tower at Station #51 at a cost of \$45,960.00 which includes structural engineer review, second by Treasurer Perry. Facilities Director Homerding reported on the deterioration of the Tower. The motion carried by a roll call vote (4 ayes – Moeller, Perry, Chaffin, Frank / 0 nays / 1 absent - Costin).

Approve Liability/Worker's Compensation/PEDA Insurance Proposal

Chief Krestan reported on the insurance proposal. Bill Gleaves of Connor & Gallagher made a presentation on the insurance proposal.

Secretary Chaffin made a motion to approve the liability, Worker's Compensation and PEDA insurance proposal from Connor and Gallagher with the PEDA policy subject to evaluation, second by Treasurer Perry. The motion carried by a roll call vote (4 ayes – Chaffin, Perry, Moeller, Frank / 0 nays / 1 absent - Costin).

Approve Board of Trustees 2017 Meeting Dates

Treasurer Perry made a motion to approve the 2017 meeting dates as presented, second by Secretary Chaffin. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

Board of Fire Commissioners Report

Deputy Chief Krestan reported that the Commissioners have started the hiring process.

IAFPD / NIAFPD Report

President Frank reported that the NIAFPD Conference is January 26-28, 2017.

DUCOMM Report

Deputy Chief Krestan stated that there is nothing new to report.

Chief's Report: Summary and Administrative Calendar

Chief Krestan reported on the fatal fire which is under investigation by the DuPage County Task Force. The Christmas party is December 3, 2016. The Village of Woodridge has eliminated their

water tax. Chief Krestan received three responses to the Training/Safety position. The Lisle Joint Review Board meeting is December 8, 2016, a Trustee is needed to attend.

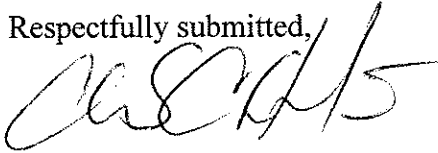
Trustee Items for Discussion

President Frank thanked Director Homerding for his report and attending the meeting.

ADJOURNMENT

There being no further business to come before the Board, at 7:40 p.m. Trustee Moeller made a motion to adjourn the meeting. Treasurer Perry seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

Respectfully submitted,



Chad S. Chaffin, Secretary
Board of Trustees