

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Monday, September 19, 2016 4:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 4:00 p.m. on Monday, September 19, 2016, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Costin, Treasurer Perry, Secretary Chaffin, Trustee Moeller, Chief Freeman, Deputy Chief Krestan, James Howard, Attorney Ottosen, Attorney Wargo, and Recording Secretary McClain. Also present: Bureau Chief Spinazola, EMS Coordinator Weaver, Battalion Chief Johnsen, Battalion Chief Johnson, Battalion Chief Mulford and VEBA President Demas

PLEDGE OF ALLEGIANCE

Chief Freeman led everyone in the Pledge of Allegiance.

Chief Freeman said a few words in remembrance of James "Tiny" Stanley. All present observed a moment of silence.

CONSENT AGENDA

President Frank read all items listed and asked if anyone wanted any items removed from the September 19, 2016 Omnibus Vote Agenda. Treasurer Perry asked that item #3 be removed from the vote.

1. Approve August 23, 2016 Board of Trustee Regular Meeting Minutes
2. Approve Insurance Cash Disbursement Batch 16CDS050 - \$232,234.55
3. ****removed****
4. Approve September 19, 2016 Accounts Payable Expenditures - \$95,998.41
5. Acknowledge Receipt of July 2016 Financial Report
6. Acknowledge Receipt of Activity Reports

Vice President Costin made a motion to approve items 1, 2 and 4 – 6 as the Omnibus Vote Agenda. Secretary Chaffin seconded the motion. The motion carried by a roll call vote (5 ayes – Costin, Chaffin, Moeller, Perry, Frank / 0 nays).

Item #3 Approve Purchase Order Batch 16ENC023 - \$21,684.25 – Motion was made by Treasurer Perry, second by Trustee Moeller to approve the payment to MES in the amount of \$7,534.00. The motion carried by a roll call vote (5 ayes – Perry, Moeller, Chaffin, Costin, Frank / 0 nays).

The invoice to CDW-G in the amount of \$14,150.25 will be held subject to further investigation.

President Frank amended the agenda to address item #1 under Old Business.

VEBA Presentation

VEBA President Steve Demas provided background information on the VEBA Fund. Their goal is to re-engage with the District and requested a \$50,000.00 contribution which can be reevaluated annually. Discussion took place. The Board thanked President Demas and agreed to look at all options.

FINANCIAL REPORT

- **Monthly Presentation**

James Howard summarized the financial report as well as the budget versus actual report dated through July 31, 2016.

- **2017 Draft Budget Presentation**

James Howard presented the FY2017 draft budget and five year forecast. Mr. Howard also recapped the proposed figures for the 2016 tax levy. Discussion took place on the pension obligation, staffing, consolidation and several other items.

- **2016-2018 RFP for Auditing Services**

James Howard presented the request for proposal document for audit service. The Pension audit is included as part of this RFP. The request stipulates that the cost to each entity will be listed separately.

Motion was made by Treasurer Perry, second by Secretary Chaffin to accept the audit RFP as presented. The motion carried by a roll call vote (4 ayes – Perry, Chaffin, Costin, Frank / 0 nays / 1 abstain - Moeller).

COMMUNICATIONS RECEIVED

Recording Secretary McClain circulated correspondence directed to the District.

MATTERS OF THE PUBLIC

OLD BUSINESS

Item previously addressed.

NEW BUSINESS

Board of Fire Commissioners Report

Deputy Chief Krestan reported that the Commissioners' approved the promotion of Joe Calcagno to Firefighter first class.

Pension Board Report

President Demas reported that the next Pension meeting is scheduled for September 26, 2016.

IAFPD / NIAFPD Report

President Frank reported that Lisle-Woodridge will host the NIAFPD Seminar on October 22, 2016.

DUCOMM Report

Deputy Chief Krestan reported on the activities at DUCOMM.

Chief's Report: Summary and Administrative Calendar

Chief Freeman reflected on his years working for this organization. He thanked the men and women of the Lisle-Woodridge Fire District for their dedication and professionalism.

President Frank offered his sincere thanks to Chief Freeman.

Trustee Items for Discussion

Treasurer Perry asked about the parcel at 83rd and Woodward annexation issue. Based on discussions following the last consolidation meeting, it was determined that the parcels in question are best served by Darien-Woodridge.

Oath of Office for Acting Fire Chief

Motion was made by Trustee Moeller, second by Secretary Chaffin to approve the appointment of Keith Krestan as Acting Fire Chief. The motion carried by a roll call vote (5 ayes – Moeller, Chaffin, Perry, Costin, Frank / 0 nays).

President Frank administered the Oath of Office to Chief Krestan.

CLOSED SESSION

At 6:15 p.m. motion was made by Vice President Costin, second by Secretary Chaffin to go into closed session to discuss pending, probable or imminent litigation (5 ILCS 120/2 (c) 11) and appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1). The motion carried by a roll call vote (5 ayes – Costin, Chaffin, Moeller, Perry, Frank / 0 nays).

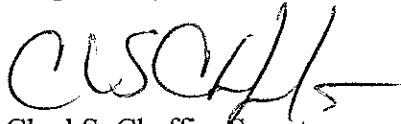
Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 8:36 p.m.

Present: President Frank, Vice President Costin, Secretary Chaffin, Treasurer Perry, Trustee Moeller, Attorney Wargo and Recording Secretary McClain.

ADJOURNMENT

There being no further business to come before the Board, at 8:36 p.m. Vice President Costin made a motion to adjourn the meeting. Secretary Chaffin seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Chad S. Chaffin, Secretary
Board of Trustees