

**Lisle-Woodridge Fire District**  
**Board of Trustees Regular Meeting Minutes**  
**Tuesday, February 23, 2016 5:00 p.m.**  
**Station #51 / Headquarters 1005 School Street Lisle, IL**

**CALL TO ORDER**

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, February 23, 2016, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were President Frank, Secretary Althoff, Treasurer Perry, Trustee Chaffin, Chief Freeman, Finance Director Beshears, Attorney Ottosen, Attorney Wargo and Recording Secretary McClain. Also present: Bureau Chief Spinazola, EMS Coordinator Weaver (5:20), Battalion Chief Mulford, Battalion Chief Johnsen and Union President Capua. Trustee Costin was absent and excused.

**PLEDGE OF ALLEGIANCE**

Jamie Lowe led everyone in the Pledge of Allegiance.

President Frank amended the agenda to address items #1 and #2 under New Business.

*Oath of Office for Appointed Trustee*

President Frank administered the Oath of Office to Trustee Chad F. Chaffin.

*Reconstitution of the Board of Trustees Due to Appointment (70ILCS 705/6 (a))*

Motion was made by President Frank to nominate the following slate of Officers: Brent Frank-President, Joan Costin-Vice President, Thomas Althoff-Secretary and John Perry-Treasurer, second by Treasurer Perry. The motion carried by a roll call vote (4 ayes – Frank, Perry, Althoff, Chaffin / 0 nays / 1 absent – Costin).

**CONSENT AGENDA**

President Frank read all items listed and asked if anyone wanted any items removed from the February 23, 2016 Omnibus Vote Agenda.

1. Approve January 26, 2016 Board of Trustee Regular Meeting Minutes
2. Approve & Release January 26, 2016 Board of Trustee Closed Session Minutes
3. Approve Cash Disbursement Batch 16CDS007
4. Approve Purchase Order Batch ENC003 - Conferences
5. Approve Purchase Order Batch ENC004 – R & M Vehicles
6. Approve Purchase Order Batch ENC005 - Consultant
7. Approve February 2016 Accounts Payable Expenditures
8. Acknowledge Receipt of January 2016 Financial Report
9. Acknowledge Receipt of Activity Reports

Secretary Althoff made a motion to approve items 1 - 9 inclusively as the Omnibus Vote Agenda. Secretary Perry seconded the motion. The motion carried by a roll call vote (4 ayes – Althoff, Perry, Chaffin, Frank / 0 nays / 1 absent - Costin).

## **COMMUNICATIONS RECEIVED**

None.

## **MATTERS OF THE PUBLIC**

None.

## **MATTERS OF LOCAL UNION #2986**

Union President Capua welcomed Trustee Chaffin on behalf of the entire membership. Updates were given on the AFFI Honor Guard, negotiations, and the meetings with the members to ratify the Collective Bargaining Agreement. Union President Capua reported that beginning this Thursday, February 25th, the first Consolidation Committee meeting between Darien-Woodridge and Lisle-Woodridge takes place.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

*Agreement Between Lisle-Woodridge Fire District and Lisle-Woodridge Firefighters Union-* This item will be discussed in closed session.

### *GASB 43/45 Proposal*

Finance Director Beshears reported that four of the five firms responded and the cost containment report is not part of the proposal and therefore would be an additional fee. The Board discussed the proposals and agreed that they would prefer a different perspective as well as a cost containment report.

Motion was made by President Frank, second by Secretary Althoff to approve the 2015 actuarial full valuation and Staff will discuss incorporating a cost containment report at a cost not to exceed \$6,000.00 with each of the three firms (Foster & Foster, MWM and Menard). Staff along with the Treasurer will make the determination of choosing a firm. The motion carried by a roll call vote (4 ayes – Frank, Althoff, Chaffin, Perry / 0 nays / 1 absent - Costin).

### *Board of Fire Commissioners Report*

Chief Freeman reported that the mandatory orientation for firefighter applicants was last night. The issue of lieutenant testing has been resolved.

### *Pension Board Report*

Treasurer Perry reported on the February 22nd Pension meeting. In 2015 there was a 1.25% loss on investments. The financial manager transition is going well. The actuarial review process begins in March.

### *IAFPD / NIAFPD Report*

President Frank reported on the NIAFPD Conference.

### *DUCOMM Report*

Chief Freeman reported that DUCOMM standardization continues. There is nothing new to report on the second facility. They are looking at constructing a depletion policy. The reports should reflect responding stations by mid-year.

### *Chief's Report: Summary and Administrative Calendar*

Chief Freeman stated that the Consolidation meeting is scheduled for Thursday, February 25, 2016 at 8:00 a.m. The Fire Prevention Bureau continues to work on updates. June 23-25 is the IAFPD Conference in Peoria.

### *Trustee Items for Discussion*

Secretary Althoff asked how the construction was progressing. Chief Freeman reported that we are responding with caution, but all is going well.

President Frank thanked everyone that attended the NIAFPD Conference. He is looking forward to the Consolidation meeting on Thursday.

## **CLOSED SESSION**

At 5:55 p.m. motion was made by President Frank, second by Secretary Althoff to go into closed session to discuss appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1), collective negotiating matters (5 ILCS 120/2 (c) 2), pending, probable or imminent litigation (5 ILCS 120/2 (c) 11) and semi-annual review of closed session meeting minutes and recordings (5 ILCS 120/2 (c) 21). The motion carried by a roll call vote (4 ayes – Frank, Althoff, Chaffin, Perry / 0 nays / 1 absent - Costin).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 7:37 p.m.

Present: President Frank, Secretary Althoff, Treasurer Perry, Trustee Chaffin, Chief Freeman, Attorney Ottosen and Recording Secretary McClain.

Motion was made by President Frank to approve the destruction of Closed Session Meeting recordings of July 2014 and older and the written minutes of 12/22/15, 11/16/15, 8/25/15, 8/13/15, 2/24/15, 1/15/15, 12/16/14, 10/28/14, 9/23/14, 4/26/11, 7/24/01, 8/28/01, 9/24/96, 6/6/96, 3/12/96, 2/27/96, 2/13/96, 11/14/95, 10/10/95, 12/14/82 and 6/7/82 are to remain closed in addition, the written minutes of 9/22/15, 8/26/15, 7/28/15, 7/16/15, 6/23/15, 5/26/15, 3/24/15, 1/27/15, 11/12/14, 6/24/14, 5/27/14, 5/7/14, 4/22/14, 3/25/14, 3/19/14, 2/25/14, 1/28/14, 12/17/13, 11/26/13, 10/22/13, 9/24/13, 8/27/13, 8/8/13, 7/23/13, 4/23/13, 3/19/13, 1/22/13, 12/18/12, 11/27/12, 10/23/12, 10/8/12, 9/25/12, 8/28/12, 7/24/12, 7/6/12, 6/26/12, 5/22/12, 3/29/12, 2/28/12, 1/24/12, 11/22/11, 10/25/11 and 8/23/11 may be released to the public, second by Secretary Althoff. The motion carried by a roll call vote (4 ayes – Frank, Althoff, Chaffin, Perry / 0 nays / 1 absent – Costin).

Motion was made by Secretary Althoff, second by Treasurer Perry to ratify the Collective Bargaining Agreement between the Lisle-Woodridge Fire District and the Lisle-Woodridge Firefighters Union IAFF Local #2986. The motion carried by a roll call vote (4 ayes – Althoff, Perry, Chaffin, Frank / 0 nays / 1 absent – Costin).

President Frank expressed the Board's appreciation to the Local for their time and efforts to reach a fair agreement.

## **ADJOURNMENT**

There being no further business to come before the Board, at 7:45 p.m. Secretary Althoff made a motion to adjourn the meeting. Treasurer Perry seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent).

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Thomas Althoff', written in a cursive style.

Thomas Althoff  
Secretary, Board of Trustees