

**Lisle-Woodridge Fire District**  
*Board of Trustees Regular Meeting Minutes*  
*Tuesday, December 18, 2018 5:00 p.m.*  
*Station #51 / Headquarters 1005 School Street Lisle, IL*

**CALL TO ORDER**

President Frank called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, December 18, 2018, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were President Frank, Vice President Chaffin, Secretary Costin, Treasurer Perry, Trustee Moeller, Chief Krestan, Deputy Chief Demas, James Howard, Attorney Wargo and Recording Secretary McClain.

Also present: Maintenance Director Homerding, Battalion Chief Capua, and Captain Gaebel.

**PLEDGE OF ALLEGIANCE**

Everyone joined in reciting the Pledge of Allegiance.

**CONSENT AGENDA**

President Frank asked if anyone wanted any items removed from the December 18, 2018 Omnibus Vote Agenda.

1. Approve November 27, 2018 Board of Trustee Regular Meeting Minutes
2. Approve November 27, 2018 Board of Trustee Closed Session Minutes
3. Approve Purchase Orders 11/28 through 12/18/2018 - \$19,884.10
4. Approve December AP Expenditures - \$964,738.73
5. Acknowledge Receipt of November 2018 Financial Reports

Secretary Costin read items 1 - 5 and made a motion to approve as the Omnibus Vote Agenda. Vice President Chaffin seconded the motion. The motion carried by a roll call vote (5 ayes – Costin, Chaffin, Moeller, Perry, Frank / 0 nays).

**FINANCIAL REPORT**

- **Monthly Presentation**

James Howard summarized the Financial Report through November 30, 2018. A review with Andres medical billing determined that the number of Medicare and Medicaid transports has increased. Overtime is back on trend.

**MATTERS OF THE PUBLIC**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

*Public Comment on Ordinance No. 18-\_\_\_ 2018 Annual Tax Levy*

President Frank opened the floor to the public for comment. There was none.

*Approve Ordinance No. 18-\_\_ \_\_ 2018 Annual Tax Levy*

Motion was made by Trustee Moeller, second by Treasurer Perry to approve Ordinance No. 18-10 2018 Annual Tax Levy. The motion carried by a roll call vote (5 ayes – Moeller, Perry, Costin, Chaffin, Frank / 0 nays).

*Approve Fire Apparatus Financing*

James Howard reported on the terms of the apparatus financing.

Motion was made by Treasurer Perry, second by Trustee Moeller to approve the master tax lease purchase agreement with U.S. Bank as presented. The motion carried by a roll call vote (5 ayes – Perry, Moeller, Costin, Chaffin, Frank / 0 nays).

*First Reading of Draft BOT Policies*

Chief Krestan reported that these two policies are before the Board for a first review. Chief Krestan went on to explain the policies. Discussion is ongoing with Labor. Attorney Wargo stated that these are fairly common practices in the fire service, he will explore further. The majority of the Board supported these policies. Union President Geoff Gaebel stated that the Local supports the Secondary Employment Policy. However, the Transitional Work Program would be subject to Collective Bargaining.

President Frank allowed Lt. Sievert to address the Board. Lt. Sievert stated that he would be greatly impacted by the Secondary Work Policy if approved.

*Board of Fire Commissioners Report*

Chief Krestan reported that the Commissioners met on December 5<sup>th</sup>. The Battalion Chief's Eligibility Lists #1 and #2 were approved. Five firefighter candidates were interviewed by the Commissioners. Approval to offer the top three candidates a conditional offer of employment will be on the Commissioners next meeting agenda which is January 9, 2019.

*Pension Board Report*

Deputy Chief Demas reported that the Pension Board did not meet in December. A special election was held for the open retiree position. Dan DeCreane submitted a nomination and won by acclamation. In 2019 the Pension Board will be reviewing and updating their Rules and Regulations.

*IAPFD / NIAFPD Report*

NIAFPD Conference in January.

*DUCOMM Report*

Chief Krestan reported that DUCOMM has been working with Naperville, Warrenville and Lisle-Woodridge to create a "patch" in order to communicate between the different radio systems. The second draft budget was presented.

*Chief's Report: Summary and Administrative Calendar*

Chief noted that the Operations Report included in the packet is more detailed. A Fire Prevention Monthly Report was also provided. The 2019 Salary Schedule was provided. Functional Cooperation did not meet in December but it is going well. Randy Reeder was retained as a consultant to assist with Accreditation in order to meet the March 31<sup>st</sup> deadline. Attorney Wargo stated that Mr. Reeder's hours should be kept below 1,000 for 2019.

*Trustee Items for Discussion*

*Chaffin* – Thanked the members involved with coordinating the Kids Christmas Party.

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*Moeller* – Was sorry to miss the Christmas Party.

*Costin* – Commented on the statistics provided regarding the days of the week with the most calls, Wednesday being the safest day.

*Frank* – Wished everyone Happy Holidays.

#### **CLOSED SESSION**

None.

#### **ADJOURNMENT**

There being no further business to come before the Board, at 5:41 p.m. Treasurer Perry made a motion to adjourn the meeting. Vice President Chaffin seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Joan K. Costin, Secretary  
Board of Trustees