

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, October 23, 2018 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:03 p.m. on Tuesday, October 23, 2018, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Chaffin, Secretary Costin, Treasurer Perry, Trustee Moeller, Chief Krestan, Deputy Chief Demas, James Howard, Attorney Ottosen, Attorney Wargo and Recording Secretary McClain.

Also present: Maintenance Director Homerding, Battalion Chief Capua and Battalion Chief Chmelik.

PLEDGE OF ALLEGIANCE

Everyone joined in reciting the Pledge of Allegiance.

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the October 23, 2018 Omnibus Vote Agenda.

1. Approve September 25, 2018 Board of Trustee Regular Meeting Minutes
2. Approve September 25, 2018 Closed Session Minutes
3. Approve October 2, 2018 Board of Trustee Special Meeting Minutes
4. Ratify Approval of October 4, 2018 Recurring A/P Expenditures - \$281,253.18
5. Approve Purchase Orders 09/26 through 10/23/2018 - \$584,857.82
6. Approve October Accounts Payable Expenditures - \$409,082.96 (inclusive of item #4)
7. Approve Travel Expense – IFCA Conference – Chief Krestan and D/C Demas
8. Acknowledge Receipt of September 2018 Financial Reports

Vice President Chaffin read items 1 - 8 and made a motion to approve as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a roll call vote (5 ayes – Chaffin, Perry, Moeller, Costin, Frank / 0 nays).

FINANCIAL REPORT

- **Monthly Presentation**
James Howard summarized the Financial Report through September 30, 2018.

- **2019 Draft Budget Presentation**
James Howard summarized the line items in the proposed FY2019 Budget. The 2016 Tax Objections are off the books. Discussion took place on areas that are subject to tax objections. Discussion took place on vehicle replacement and purchases, website upgrade and accreditation. James Howard will provide a one page update with these plans and target dates for next month's meeting.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

Discuss the Proposed Five-Year Extension of the Darien-Woodridge FD / Lisle-Woodridge FD Functional Cooperation Intergovernmental Agreement (IGA)

The Board discussed assigning a name to the functional cooperation IGA. Attorney Ottosen commented that this is a work-in-progress. Once the IGA is approved, changes and additions can be made at a later date.

NEW BUSINESS

Approval of Stations 53, 54, 55 and Building #6 Exterior Maintenance

Chief Krestan reported that Station #52 maintenance is budgeted for next year.

Motion was made by Trustee Moeller, second by Treasurer Perry to approve the completion of exterior repair and painting of Stations 53, 54, 55 and building #6 at a cost not to exceed \$24,540.00 as presented.

President Frank questioned the possibility of additional repairs being found. Attorney Ottosen stated that a Change Order would have to be prepared and brought to the Board for approval.

The motion carried by a roll call vote (5 ayes – Moeller, Perry, Costin, Chaffin, Frank / 0 nays).

Board of Fire Commissioners Report

Chief Krestan reported that the next Commissioners meeting is November 7, 2018. Lt. Scott Gray was promoted to Captain effective October 21, 2018. Next month the process will begin for Battalion Chief Promotional testing.

Pension Board Report

Deputy Chief Demas reported that the Pension Board did not meet this month. The next meeting will be November 19, 2018.

Chief Krestan reported that the VEBA modification transitioning to individual accounts has been completed. He thanked Chief Demas for all his hard work.

IAFPD / NIAFPD Report

The NIAFPD Seminar went very well on October 20th.

DUCOMM Report

Chief Krestan had nothing to report on DUCOMM.

Chief's Report: Summary and Administrative Calendar

Since we hired the ten firefighters there has been very little overtime.

Accreditation process will be completed in the first quarter of 2019.

One of our Firefighters has taken a position in Naperville. Staff is in the process of interviewing candidates to fill vacancies.

Correspondence was received from the College of DuPage regarding the College using their insurance company to provide the annual fire prevention code enforcement. Discussion took place.

Trustee Perry asked for a report on our diversity efforts by the end of the year.

Trustee Items for Discussion

Costin – November we will update specific goals set for Chief Krestan six months ago. Chief Krestan is working on having employee evaluations complete as well.

Frank – There have been a lot of letters of congratulations. Mayor Cunningham called him to express her thanks for the Open House, it was very well received by all.


CLOSED SESSION

None.

ADJOURNMENT

There being no further business to come before the Board, at 6:49 p.m. Secretary Costin made a motion to adjourn the meeting. Trustee Moeller seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,


Joan K. Costin, Secretary
Board of Trustees