

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, June 25, 2019 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, June 25, 2019, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Chaffin, Secretary Costin, Treasurer Perry, Trustee Wang, Chief Krestan, Deputy Chief Demas, and Attorney Wargo. A group of firefighters and community leaders were also present.

PLEDGE OF ALLEGIANCE

Secretary Costin led everyone in reciting the Pledge of Allegiance.

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the June 25, 2019 Consent Agenda.

1. Approve May 28, 2019 Board of Trustee Regular Meeting Minutes
2. Approve Travel Expense – IAFPD Conference – Trustee Wang and Trustee Perry
3. Approve Purchase Orders 5/29 through 06/25/2019 - \$25,782.70
4. Ratify Approval of June 6, 2019 Recurring A/P Expenditures - \$437,875.50
5. Approve June A/P Expenditures - \$556,355.93 (inclusive of item #4)
6. Acknowledge Receipt of May 2019 Financial Reports

Vice President Chaffin read items 1 - 6 and made a motion to approve as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a roll call vote (5 ayes – Chaffin, Perry, Wang, Costin, Frank / 0 nays).

FINANCIAL REPORT

- **Monthly Presentation**

James Howard was not in attendance, but provided the Financial Report ending on May 31, 2019. Chief Krestan provided the 2020 budget timeline.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

None.

NEW BUSINESS

Resolution No. 19-__ __ Adopting the Prevailing Wage Rates for Laborers, Mechanics, and Other Workers Employed on Public Works of the Lisle-Woodridge Fire Protection District, DuPage County and Will County, Illinois

Attorney Wargo explained it is not necessary for the Board of Trustees to pass the resolution, as the Lisle-Woodridge Fire District will follow the Illinois Department of Labor's wage rates.

Approve the Execution of a Contract to Provide Administrative Services between Governmental Accounting Inc. and the Lisle-Woodridge Fire Protection District

Chief Krestan explained the Executive Assistant position. Motion was made by Treasurer Perry, second by Trustee Wang to approve the execution of a contract to provide administrative services between Governmental Accounting Inc. and the Lisle-Woodridge Fire Protection District. The motion carried by a roll call vote (5-ayes – Perry, Wang, Frank, Chaffin, Costin / 0-nays).

Approve the Execution of a Severance and Release Agreement Between Nancy McClain and the Lisle-Woodridge Fire Protection District

Chief Krestan explained the severance agreement, which was written and approved by council. Motion was made by Treasurer Perry, second by Vice President Chaffin to approve the execution of a severance and release agreement between Nancy McClain and the Lisle-Woodridge Fire Protection District. The motion carried by a roll call vote (5-ayes – Perry, Chaffin, Frank, Costin, Wang / 0-nays).

Board of Fire Commissioners Report

Chief Krestan reported the Commissioners reconstituted their board at the June 5, 2019 meeting. On July 1, they will conduct five Firefighter II candidate interviews and send conditional letters to three candidates from the eligibility list. They will not meet on July 10, 2019.

Pension Board Report

Deputy Chief Demas reported the Pension Board members approved a service pension application from FM1 Haefner at their June 24, 2019 meeting. The pension audit has been completed and filed with the Illinois Department of Insurance, and it was submitted to the Lisle-Woodridge Fire District. They also completed their Illinois Department of Insurance filings for 2018.

DUCOMM Report

Chief Krestan reported the new CAD System was implemented on June 18, 2019. Battalion Chief Gray has been working on the incident action plan to insure answering calls in a timely manner. Chief Krestan is pleased with the progress.

Accreditation Report

Chief Krestan reported the accreditation hearing will take place on August 7, 2019 and arrangements are being made. The edits in the Standard of Cover are being finalized, and the Commissioners' recommendations are being addressed.

Chief's Report: Summary and Administrative Calendar

Chief Krestan provided a written report. In addition, Fourth of July activities will include a parade at 10:00 a.m. in Lisle. There are currently no Lisle-Woodridge Fire District employees out due to injury. Lt. Homerding's transitional work assignment has been beneficial to him. Chief Krestan explained the Fire Prevention Bureau and the inspection program.

Trustee Items for Discussion

Secretary Costin is looking forward to bringing guests to ride in the Fourth of July parade.

CLOSED SESSION

At 5:19 p.m. motion was made by President Frank, second by Vice President Chaffin to go into closed session to discuss pending, probable or imminent litigation (5 ILCS 120/2 (c) 11), appointment,

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employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1) and collective negotiating matters (5 ILCS 120/2 (c) 2). The motion carried by a roll call vote (5 ayes – Frank, Chaffin, Perry, Costin, Moeller / 0 nays).

Having taken no action in closed session, President Frank reconvened the open session portion of the meeting at 6:12 p.m.

Present: President Frank, Vice President Chaffin, Secretary Costin, Treasurer Perry, Trustee Wang, Chief Krestan, and Attorney Wargo.

ADJOURNMENT

There being no further business to come before the Board, at 6:13 p.m. President Frank made a motion to adjourn the meeting. Secretary Costin seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Joan K. Costin, Secretary
Board of Trustees