

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, May 22, 2018 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Frank called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, May 22, 2018, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Frank, Vice President Chaffin, Secretary Costin, Treasurer Perry, Trustee Moeller, Chief Krestan, Deputy Chief Demas, James Howard, Attorney Ottosen (5:13), Attorney Wargo and Recording Secretary McClain.

Also present: EMS Coordinator Weaver, Maintenance Director Homerding and Battalion Chief's Capua and Mulford.

PLEDGE OF ALLEGIANCE

Trustee Moeller led everyone in the Pledge of Allegiance.

CONSENT AGENDA

President Frank asked if anyone wanted any items removed from the May 22, 2018 Omnibus Vote Agenda.

1. Approve April 24, 2018 Board of Trustee Regular Meeting Minutes
2. Approve April 24, 2018 Board of Trustee Closed Session Minutes
3. Approval of Travel Expense – IFCA Symposium, Peoria 5/16-18, 2018 – B/C Capua
4. Approve May 3, 2018 Recurring A/P Expenditures - \$432,918.08
5. Approve Purchase Orders 04/25 through 05/22/2018 - \$6,667.22
6. Approve May Accounts Payable Expenditures - \$507,951.23 (inclusive of item #4)
7. Acknowledge Receipt of April 2018 Financial Reports

Secretary Chaffin read items 1 - 7 and made a motion to approve as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a roll call vote (5 ayes – Chaffin, Perry, Moeller, Costin, Frank / 0 nays).

FINANCIAL REPORT

• **Monthly Presentation**

James Howard summarized the financial report through April 30, 2018. Mr. Howard gave an update on the state of ambulance billing per Pat Mannix of Andres. IMET distributions from the liquidated trust in the amount of \$22,000.00 was received. The District has not received any property tax distributions in 2018.

James Howard provided an overtime update which is increasing due to vacancies.

The Workers' Compensation Audit is complete and will be included in the May Financial Report. A decision will need to be made regarding the refund of approximately \$122,000.00.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

None.

NEW BUSINESS

Woodridge Fire Prevention Intergovernmental Agreement

Chief Krestan reported that this item will be voted on at the Woodridge Village Board meeting on June 7, 2018. Discussion took place. The unincorporated areas do not change. This is the template intergovernmental agreement that has been submitted to the Village of Lisle.

Motion was made by Secretary Costin, second by Vice President Chaffin to approve the Fire Prevention Intergovernmental Agreement with the Village of Woodridge. The motion carried by a roll call vote (5 ayes – Costin, Chaffin, Moeller, Perry, Frank / 0 nays).

Consideration and Possible Action on Approval of Fire Chief's Salary Increase

Secretary Costin reported that Chief Krestan's performance appraisal completed by the Board in March was very positive. As a result two items will be discussed; compensation and proposed goals for the District. President Frank stated that the Board has looked at and discussed all the options.

Motion was made by President Frank, second by Trustee Perry to approve Chief Krestan's salary increase of 2.25% effective May 1, 2018. The motion carried by a roll call vote (5 ayes – Frank, Perry, Moeller, Costin, Chaffin / 0 nays).

The District goals will be discussed under the Chief's Report

Board of Fire Commissioners Report

Jack Kelly has expressed his interest in being reappointed to the Board of Fire Commissioners. There were no other applicants for the position.

Motion was made by Secretary Costin, second by Trustee Moeller to appoint Jack Kelly to serve on the Board of Fire Commissioners for the Lisle-Woodridge Fire District for a term of three years commencing on June 1, 2018. All ayes, motion carried.

Chief Krestan reported that the Fire Commissioners conducted 69 Fire Medic II oral interviews on May 1st, 2nd and 3rd. The Initial Eligibility Register will be before the Commissioners for approval tomorrow. The candidates will then have ten days to submit preference points. The Final Register will be approved and posted on June 6, 2018. The Commissioners will also be approving the Captain's testing process based on the grievance settlement agreement. Secretary Costin stated that she was very impressed with the new candidates and is optimistic about the future of the District. Chief Krestan thanked Secretary Costin for participating with the interviews.

Pension Board Report

President Frank stated that the position of a member of the public on the Pension Board is up for appointment. The position was advertised and several resumes were received. The President has chosen to appoint Joe Kagann with the Board's consent.

Motion was made by President Frank, second by Trustee Moeller to appoint Joe Kagann to serve on the Pension Board for a term of two years. All ayes, motion carried.

Deputy Chief Demas reported on the April 30th Pension Board meeting. Retired member, Doug Skotnicki began his three year term on the Board. The Fund investments are down 1.2% year-to-date. The draft actuarial report was presented, the proposed 2018 contribution is \$5.47 million.

IAFPD / NIAFPD Report

Chief Krestan reported that the IAFPD Conference is scheduled for June 21-23, 2018 in Peoria.

DUCOMM Report

Chief Krestan reported that a Ribbon Cutting Ceremony for the new DUCOMM facility is scheduled for Tuesday, July 10th at 10:00 a.m. Please RSVP if you plan on attending. The District will receive a core alerting system as part of the ETSB Grant. Dispatch is also working on meeting the 90 second mandate.

Chief's Report: Summary and Administrative Calendar

President Frank asked Attorney Ottosen to report on the Captain's Grievance Arbitration. Attorney Ottosen reported that on May 11th additional attempts were made to resolve the grievance. This led to the arbitrator issuing a settlement award resolving the grievance. Attorney Ottosen thanked Secretary Costin for being available and explaining the organizational structure.

Chief Krestan introduced B/C Capua to make his presentation on accreditation.

B/C Capua presented an Executive Summary on accreditation. B/C Capua reported on the next phase of the accreditation process and explained Assessors and their roles. The Assessors will come here in October for a "site visit" for four days. Recommendations will be presented at the end of the four days. Board members are encouraged to be present. The Hearing before the Commission will take place in March of 2019. B/C Capua went on to explain that the Strategic Plan will need to be extended one year, which is acceptable. The Board asked questions and received answers regarding the accreditation process. Treasurer Perry asked if the accreditation process and the goals that we are trying to accomplish can be pared down for the Board and the Public to understand how the process will benefit the District.

Chief Krestan reported that health insurance meetings are scheduled this week due to open enrollment. The Memorial Day activities begin at 8:30 a.m. in the Village of Woodridge. The Lisle activities begin at 11:00 a.m. Two people are off on duty related injuries.

Chief Krestan updated the Board on the IT Services. Presently working on a five-year plan with Class Computing.

Chief Krestan discussed the future goals of the Fire District regarding equipment, performance evaluations, Functional Cooperation and the fleet schedule. Extensive discussion took place. Treasurer Perry asked Chief Krestan to consider other sources of revenue.

Trustee Items for Discussion

Perry – Adopted Station 52, it was a very good experience.

Costin – Was nice to see LWFD's presence at the District 202 groundbreaking.

Trustee Moeller – Thanked FM1 Barnes and FM1 Lorence for the Fire Ops 101 Class. Thanked Secretary Costin for her part in resolving the Captain's grievance. Congratulated DuPage County Board Chairman Dan Cronin for successfully getting the DuPage Election Commission Consolidation legislation through the Illinois House and Senate. Noted the importance of 100% pension funding in light of the pension intercepts and layoffs in Harvey and North Chicago Illinois.

Frank – Nice to see all the thank you notes.

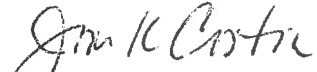
CLOSED SESSION

None.

ADJOURNMENT

There being no further business to come before the Board, at 6:28 p.m. Trustee Moeller made a motion to adjourn the meeting. Secretary Costin seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,


Jean K. Costin, Secretary
Board of Trustees