

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, February 26, 2019 5:00 p.m.
Station #51 / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

Vice President Chaffin called the regular meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 5:00 p.m. on Tuesday, February 26, 2019, at Station #51 and Headquarters, 1005 School Street, Lisle, Illinois.

Motion was made by Treasurer Perry, second by Secretary Costin to appoint Chad Chaffin President pro tempore. All ayes, motion carried. (4 ayes / 0 nays / 1 absent).

ROLL CALL

In attendance were President pro-temp Chaffin, Secretary Costin, Treasurer Perry, Trustee Moeller, Chief Krestan, Deputy Chief Demas, James Howard, Attorney Wargo and Recording Secretary McClain. Also Present: EMS Coordinator Weaver, Battalion Chief Capua and Captain Chmelik. President Frank was absent and excused.

PLEDGE OF ALLEGIANCE

Everyone joined in reciting the Pledge of Allegiance.

CONSENT AGENDA

President pro-temp Chaffin asked if anyone wanted any items removed from the February 26, 2019 Omnibus Vote Agenda.

1. Approve January 22, 2019 Board of Trustee Regular Meeting Minutes
2. Approve January 22, 2019 Board of Trustee Closed Session Minutes
3. Approve Travel Expense – 2019 CPSE Conference – Chief Krestan
4. Approve Purchase Orders 1/23 through 02/26/2019 - \$274,679.95
5. Ratify Approval of February 7, 2019 Recurring A/P Expenditures - \$390,863.17
6. Approve February AP Expenditures - \$474,198.87 (inclusive of item #5)
7. Acknowledge Receipt of January 2019 Financial Reports

Secretary Costin read items 1 - 7 and made a motion to approve as the Omnibus Vote Agenda. Treasurer Perry seconded the motion. The motion carried by a roll call vote (4 ayes – Costin, Perry, Moeller, Chaffin / 0 nays / 1 absent - Frank).

FINANCIAL REPORT

- **Monthly Presentation**

James Howard reported that the District received the Governmental Finance Officers Association Award for the 2017 Comprehensive Annual Financial Report. The Consumer Price Index (CPI) is 1.9%. The TIF surplus of \$85,000.00 was received.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

None.

NEW BUSINESS

Presentation by the Illinois Coalition of Local Governments (ICLG)

Patrick D'Helf of the Illinois Coalition of Local Governments (ICLG) presented their Foreign Fire Insurance Tax Program. The Board asked questions and received answers. ICLG will supply references.

DuPage County GIS Mapping Database Intergovernmental Agreement

Chief Krestan summarized that this is a renewal of the GIS Mapping Database Intergovernmental Agreement with the County.

Motion was made by Trustee Moeller, second by Treasurer Perry to approve the intergovernmental agreement with DuPage County regarding the GIS mapping database of the District's dispatched calls. The motion carried by a roll call vote (4 ayes – Moeller, Perry, Costin, Chaffin / 0 nays / 1 absent - Frank).

Approve Purchase Order #19021 for the Purchase of an Ambulance

President pro-temp Chaffin stated that this is a budgeted purchase. Using the Suburban Purchasing Cooperative the District received discounts of almost \$8,500.00.

Motion was made by Treasurer Perry, second by Secretary Costin to approve the purchase of a Horton Ambulance at a cost not to exceed \$221,863.00 purchased through the Suburban Purchasing Cooperative (SPC) as presented.

The motion carried by a roll call vote (4 ayes – Perry, Costin, Moeller, Chaffin / 0 nays / 1 absent - Frank).

BOT Authorization for BOFC Promotions

This item will be discussed in Closed Session.

Board of Fire Commissioners Report

Chief Krestan reported that the Commissioners have approved the Battalion Chief Preliminary Promotion Lists #4, #5, #6 and the Final Adjusted Promotion List. There was a Swearing-in Ceremony yesterday of Lieutenant Wezalis and two new FireMedic 2 Candidates. The Commissioners will be processing one more Firemedic 2 Candidate for hire.

Pension Board Report

Deputy Chief Demas reported that the Pension Board met on February 1st. The Board will begin the RFP process to procure an auditor. Todd Schroeder of Lauterbach & Amen will attend the March 25th Pension meeting to discuss the upcoming Actuarial Report. Investments have been gaining.

IAFPD / NIAFPD Report

The NIAFPD Conference was very informative. Conference handouts can be found in Sugarsync.

DUCOMM Report

Chief Krestan reported that we have received all the Station alerting equipment, installation will begin early March. The new CAD System is scheduled for June.

Accreditation Report

Randy Reeder reported that the document uploads will be complete by March 31st. The peer assessment is being set for mid-May or June. Mr. Reeder would like the Board to review the

documents, possibly schedule a Workshop for March 19th. Treasurer Perry suggested the Board be provided a one – two page summary that focuses on the goals and targets of the entire document. Battalion Chief Capua’s advice to the Board is to focus the majority of their attention on the self-assessment sections in addition to familiarizing themselves with the remainder of the document. Discussion took place.

Chief’s Report: Summary and Administrative Calendar

Chief Krestan asked if the Board had any questions or comments. Treasurer Perry commented that he appreciates all the attention to the Employee Assistance Program. Secretary Costin asked about the intern program. Chief Krestan reported on his inquiries regarding the NIU Internship Program. Discussion took place.

Trustee Items for Discussion

None.

CLOSED SESSION

At 6:12 p.m. motion was made by Treasurer Perry, second by Secretary Costin to go into closed session to discuss pending, probable or imminent litigation (5 ILCS 120/2 (c) 11), appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel (5 ILCS 120/2 (c) 1) and collective negotiating matters (5 ILCS 120/2 (c) 2). The motion carried by a roll call vote (4 ayes – Perry, Costin, Moeller, Chaffin / 0 nays / 1 absent - Frank).

Having taken no action in closed session, President pro-temp Chaffin reconvened the open session portion of the meeting at 6:40 p.m.

Present: President pro-temp Chaffin, Secretary Costin, Treasurer Perry, Trustee Moeller, Chief Krestan, Deputy Chief Demas, James Howard, EMS Coordinator Weaver, Battalion Chief Capua, Captain Chmelik, Attorney Wargo and Recording Secretary McClain.

BOT Authorization for BOFC Promotions

Motion was made by Treasurer Perry, second by Trustee Moeller to authorize the Board of Fire Commissioners to make one promotion to the rank of Battalion Chief and two promotions to the rank of Lieutenant. The motion carried by a roll call vote (4 ayes – Perry, Moeller, Costin, Chaffin / 0 nays / 1 absent - Frank).

President pro-temp Chaffin congratulated Captain Gray and the two Lieutenants for a job well done. He thanked Captain Chmelik for his role as Acting Battalion Chief.

ADJOURNMENT

There being no further business to come before the Board, at 6:42 p.m. Treasurer Perry made a motion to adjourn the meeting. Trustee Moeller seconded the motion. The motion carried by a voice vote with no dissension (4 ayes / 0 nays / 1 absent - Frank).

Respectfully submitted,



Joan K. Costin, Secretary
Board of Trustees