

**Lisle-Woodridge Fire District**  
*Board of Trustees Meeting Minutes*  
*Tuesday, September 27, 2011 6:30 p.m.*  
*Station One / Headquarters 1005 School Street Lisle, IL*

**CALL TO ORDER**

President Lawrence called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 6:33 p.m. on Tuesday, September 27, 2011, at Station 1 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were President Lawrence, Vice President Fisher, Treasurer Urasky, Secretary Kagann and Trustee Filipello. Also present: Chief Freeman, Deputy Chief Krestan, Finance Director Beshears, Bureau Chief French, Bureau Chief Anderson, Bureau Chief Spinazola, Attorney Weiler of Mickey, Wilson, Weiler, Renz & Anderson, P.C., Battalion Chief Stegman, FM Pawlisz, LT Capua, FF1 Campbell and Recording Secretary McClain.

**PLEDGE OF ALLEGIANCE**

Those present recited the Pledge of Allegiance.

**CONSENT AGENDA**

President Lawrence asked if anyone wanted any items removed from the September 27, 2011 Omnibus Vote Agenda. Secretary Kagann made a motion to place items 1 through 9 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Trustee Filipello seconded the motion. The motion carried with no dissension (5 ayes / 0 nays).

1. Approve August 23, 2011 Regularly Scheduled Meeting Minutes
2. Approve August 23, 2011 Closed Session Meeting Minutes
3. Approve Posted General Ledger Transaction #11API105
4. Approve Purchase Order #11ENC016 Equipment
5. Approve Purchase Order #11ENC017 Clothing
6. Approve Purchase Order #11ENC019 R & M Buildings
7. Approve September 2011 Summary Accounts Payable Ledger
8. Acknowledge Receipt of July 2011 Financial Reports
9. Acknowledge Receipt of Activity Reports

Secretary Kagann made a motion to adopt agenda items 1 through 9 inclusively as the Omnibus Vote Agenda in a single group. Trustee Filipello seconded the motion. The motion carried by a roll call vote (5 ayes – Kagann, Filipello, Urasky, Fisher, Lawrence / 0 nays).

8/18/2011

LISLE-WOODRIDGE FIRE DISTRICT  
ACCOUNT CHANGES FOR MINUTES  
2011

BROKER/BANK	TYPE OF ACCOUNT	ACCT #	DATE ACQUIRED/ SOLD	PRINCIPAL AMOUNT
<b><u>CLOSED:</u></b>				
TOTALS				<u>\$ -</u>
<b><u>NEW:</u></b>				
PMA	CD	161068	7/27/2011	249,600.00
PMA	CD	161069	7/27/2011	150,400.00
TOTALS				<u>\$ 400,000.00</u>

## COMMUNICATIONS RECEIVED

Nothing received.

## MATTERS OF THE PUBLIC

None.

## OLD BUSINESS

### *Financial Planning: Consumer Price Index – Unadjusted (CPI-U)*

Chief Freeman reported that the August 2011 CPI-U increased 0.4%. The unadjusted 12 month ending as of August 2011 is 3.8%.

### *RFP Audit Contract*

Vice President Fisher stated that the District received five audit proposals. Finance Director Beshears and Vice President Fisher reviewed the proposals. Their recommendation is to engage the services of Sikich LLP as proposed. The Board discussed the proposals at great length.

Vice President Fisher made a motion to accept the proposal of Sikich LLP to conduct the annual audit for the five year period of 2011 through 2015 at a cost not to exceed the proposed amount. Treasurer Urasky seconded the motion. The motion carried by a roll call vote (4 ayes – Fisher, Urasky, Filipello, Kagann / 1 nay - Lawrence).

## NEW BUSINESS

### *Collective Bargaining Agreement*

President Lawrence made a motion to approve the settlement agreement between the Lisle-Woodridge Fire District and Local 2986 dated August 9, 2011. Vice President Fisher seconded the motion. The motion carried by a roll call vote (5 ayes – Lawrence, Fisher, Filipello, Urasky, Kagann / 0 nays).

### *Amend Policy Manual with Revisions*

Treasurer Urasky made a motion to amend the Board of Trustees Policy Manual with revisions through September 27, 2011. Secretary Kagann seconded the motion. The motion carried by a roll call vote (5 ayes – Urasky, Kagann, Filipello, Fisher, Lawrence / 0 nays). The newly amended document will be sent to the Board electronically.

### *911 Activities and Ceremony Report*

Chief Freeman reported that the District participated in nine different ceremonies at various locations on Sunday, 9/11. Chief Freeman thanked the Board for their involvement in the numerous remembrance ceremonies and also for supporting the fire company's activities on this very meaningful day.

### *DuPage County Consolidation Meetings*

President Lawrence reported on the August 31<sup>st</sup> County Board Meeting. The meeting was conducted by DuPage County Board Chairman, Dan Cronin who invited a large number of various appointed taxing body representatives throughout the county. The county passed an ordinance requiring appointed bodies to provide management information to the county within 30 days after adoption or receipt. President Lawrence will attend future meetings and report any progress. It is President Lawrence's request that this be a standing agenda item for future meetings.

### *Memorandum of Agreement for Data Sharing*

Chief Freeman informed the Board that the new county GIS manager is requesting each governmental body approve the geographic data sharing agreement. In essence, this will memorialize what we are already doing.

Vice President Fisher made a motion to approve the Memorandum of Agreement for Data Sharing between DuPage County and the Lisle-Woodridge Fire District. Trustee Filipello seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

President Lawrence signed the agreement.

### *Trustee Educational Stipend*

President Lawrence explained that the statute allows an additional stipend for Trustee certification. This item was opened for discussion and possible formal action. No action was taken.

### *Board of Fire Commissioners Report*

Deputy Chief Krestan stated that the Commissioners are currently in the process of firefighter testing with the College of DuPage. Deputy Chief Krestan also reported that the attorney is working on updating the Commissioners Rules and Regulations and incorporating the firefighter hiring changes.

### *Pension Board Report*

Treasurer Urasky reported the highlights of the financial statement for August 2011. The fixed income gained \$218,358.00, YTD increase of \$752,500. Equities lost \$1,409,00 for the month, YTD loss of \$834,915. The annual net/loss income to date is \$368,788. The investment loss YTD is \$85,415. The Board approved option #2 for rebalancing as recommended by Oppenhiemer. Treasurer Urasky also reported that the FOIA class needs to be taken by all Board members. President Lawrence noted that the District will have to consider the Pension Fund investment losses when preparing the 2012 budget.

### *DuPage Fire District Trustees Association*

No activity.

*IAFPD / NIAFPD Report*

President Lawrence reported that the state association is preparing the budget to be submitted at the January meeting of the Board. In addition the NIAFPD is making preparations for their Conference in February.

*VEBA Report*

Vice President Fisher reported as of August 31, 2011 total assets of \$1.643 million compared to the previous year which was \$1.468 million. Year-to-date revenues equal \$155,441.00, expenditures were \$65,454.00 leaving an excess of \$89,090.17. The September meeting was postponed until Friday, October 7, 2011.

*DU-COMM Report*

Vice President Fisher reported that the Executive Committee met on August 24, 2011. The Committee discussed the land issue between Lombard, Bartlett and Hanover Park. The Committee also approved the purchase of new furniture. Vice President Fisher reviewed the items on the agenda for tomorrow's meeting. Chief Krestan reported that the radio system installation is moving along.

**CHIEF'S REPORT: SUMMARY & ADMINISTRATIVE CALENDAR**

Chief Freeman updated the Board on member injuries and upcoming activities of the Fire District. Chief Freeman went over the dates of several important events which require the Trustees response in order to secure reservations.

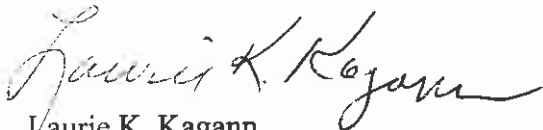
**CLOSED SESSION**

None.

**ADJOURNMENT**

There being no further business to come before the Board, at 7:23 p.m. Treasurer Urasky made a motion to adjourn the meeting. Vice President Fisher seconded the motion. The motion carried by a voice vote with no dissension (5 ayes / 0 nays).

Respectfully submitted,



Laurie K. Kagann  
Secretary, Board of Trustees