

Lisle-Woodridge Fire District
Board of Trustees Meeting Minutes
Tuesday, November 22, 2011 6:30 p.m.
Station One / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Lawrence called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 6:30 p.m. on Tuesday, November 22, 2011, at Station 1 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Lawrence, Secretary Kagann and Treasurer Urasky. Also present: Chief Freeman, Deputy Chief Krestan, Finance Director Beshears, Bureau Chief Anderson, Bureau Chief Spinazola, Attorney Weiler of Mickey, Wilson, Weiler, Renz & Anderson, FM Pawlisz, CAP Mulford and Recording Secretary McClain. Vice President Fisher, Trustee Filipello and Bureau Chief French were absent and excused.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

CLOSED SESSION

At 6:32 p.m. President Lawrence made a motion to amend the agenda and defer to closed session for the purpose of discussing pending, probable or imminent litigation (5 ILCS 12-2 (c) 11) and collective negotiating matters (5 ILCS 120/2 (c) 2). Treasurer Urasky seconded the motion. The motion carried by roll call vote (3 ayes - Lawrence, Urasky, Kagann / 0 - nays / 2 absent - Fisher, Filipello).

Having taken no action in closed session President Lawrence reconvened the open meeting at 7:15 p.m. Present were President Lawrence, Secretary Kagann and Treasurer Urasky. Also present: Chief Freeman, Deputy Chief Krestan, Finance Director Beshears, Bureau Chief Anderson, Bureau Chief Spinazola, Attorney Weiler of Mickey, Wilson, Weiler, Renz & Anderson, FM Pawlisz, CAP Mulford, FF1 Demas, FM1 Weaver, FM1 Grosche and Recording Secretary McClain.

CONSENT AGENDA

President Lawrence asked if anyone wanted any items removed from the November 22, 2011 Omnibus Vote Agenda. Secretary Kagann made a motion to place items 1 - 3 and 5 - 10 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Trustee Urasky seconded the motion. The motion carried with no dissension (3 ayes / 0 nays).

1. Approve October 25, 2011 Regularly Scheduled Meeting Minutes
2. Approve October 25, 2011 Closed Session Meeting Minutes
3. Approve Purchase Order #11ENC027 - Fixed Assets

4. ***
5. Approve Purchase Order #11ENC029 – R & M Equipment
6. Approve Purchase Order #11ENC030 – Clothing/Uniforms
7. Approve Purchase Order #11ENC031 – Equipment
8. Approve November 2011 Summary Accounts Payable Ledger
9. Acknowledge Receipt of September 2011 Financial Reports
10. Acknowledge Receipt of Activity Reports

Secretary Kagann made a motion to approve agenda items 1 – 3 and 5 – 10 inclusively on the Omnibus Vote Agenda in a single group. Trustee Urasky seconded the motion. The motion carried by a roll call vote (3 ayes – Kagann, Urasky, Lawrence / 0 nays / 2 absent – Fisher, Lawrence).

***** 4. Approve Purchase Order #11ENC028 – R & M Buildings**

Secretary Kagann made a motion to approve agenda item #4. Trustee Urasky seconded the motion. Secretary Kagann asked where, specifically, the remodeling would take place. Chief Freeman explained that the kitchen at Station #1 will be remodeled. The motion carried by a roll call vote (3 ayes – Kagann, Urasky, Lawrence / 0 nays / 2 absent – Fischer, Filipello).

COMMUNICATIONS RECEIVED

Nothing received.

MATTERS OF THE PUBLIC

None.

OLD BUSINESS

Financial Planning: Consumer Price Index – Unadjusted (CPI-U)

Chief Freeman reported that the October 2011 CPI-U decreased 0.1%. The unadjusted 12 month ending as of October 2011 is 3.5%.

NEW BUSINESS

Plaque Presentation

Chief Freeman explained that we were presented with a plaque from IPRF as a 25 year charter member. As you recall Chief Boecker was the President of the IPRF Board.

Ordinance No. 11-__ __ Truth in Taxation

President Lawrence made a motion to approve Ordinance No. 11-__ __ Truth in Taxation. Secretary Kagann seconded the motion. The motion carried by a roll call vote (3 ayes- Lawrence, Kagann, Urasky / 0 nays / 2 absent – Fisher, Filipello). President Lawrence assigned Ordinance No. 11-10.

Public Hearing on Ordinance No. 11-__ __ Budget and Appropriations for FY 2012

President Lawrence opened the Public Hearing for public comment at 7:22 p.m. Hearing no comments from the public, President Lawrence closed the Public Hearing at 7:23 p.m.

Ordinance No. 11-__ __ Budget and Appropriations for FY 2012

President Lawrence made a motion approve Ordinance No. 11-__ __ Budget and Appropriations for FY 2012 in the amount of \$23,638,792.00. Secretary Kagann seconded the motion. The motion carried by a roll call vote (3 ayes – Lawrence, Kagann, Urasky / 0 nays / 2 absent – Fisher, Filipello). President Lawrence assigned Ordinance No. 11-11.

Approve Fund Balance Policy

Finance Director Beshears explained the purpose of this policy regarding governmental funds. President Lawrence made a motion to approve the Fund Balance Policy as presented. Treasurer Urasky seconded the motion. The motion carried by a roll call vote (3 ayes – Lawrence, Urasky, Kagann / 0 nays / 2 absent – Fisher, Filipello).

Adopt 2012 Board of Trustees Regularly Scheduled Meeting Dates

President Lawrence made a motion to adopt the 2012 Board of Trustees Regularly Scheduled Meeting Dates as presented. Treasurer Urasky seconded the motion. The motion carried with no dissension (3 ayes / 0 nays).

Resolution No. 11-__ __ Adopt the Annual 1,000 Hour Standard for IMRF Participation

Finance Director Beshears explained that we are currently under a 600 hour standard. Increasing the hourly standard has no effect on the Fire District, as we have no part time personnel. President Lawrence made a motion to approve Resolution No. 11-__ __ the Annual 1,000 Hour Standard for IMRF Participation. Treasurer Urasky seconded the motion. The motion carried by a roll call vote (3 ayes – Lawrence, Urasky, Kagann / 0 nays / 2 absent – Fisher, Filipello). President Lawrence assigned Resolution No. 11-12.

Resolution No. 11-__ __ Authorizing the Disposition of Property Owned by the Lisle-Woodridge Fire District and No Longer Needed for the Districts Purpose

Chief Freeman explained that this is computer equipment that no longer has value. President Lawrence made a motion to approve Resolution No. 11-__ __ Authorizing the Disposition of Property Owned by the District and No Longer Needed for the Districts Purpose. Treasurer Urasky seconded the motion. The motion carried by a roll call vote (3 ayes – Lawrence, Urasky, Kagann / 0 nays / 2 absent – Fisher, Filipello). President Lawrence assigned Resolution No. 11-13.

NIAFPD 2012 Annual Conference Registration – February 9 – 13, 2012

President Lawrence reminded the Board to register if they plan on attending the conference.

DuPage County Consolidation Meetings

No activity. The County Board has scheduled a meeting for November 30, 2011 at 9:00 a.m. Chief Freeman and President Lawrence plan on attending.

Board of Fire Commissioners Report

Deputy Chief Krestan reported that the Commissioners approved to amend their Rules and Regulations. They are working with the new candidates regarding the oral interview process. They are also organizing the 2012 lieutenant and captain promotional exam.

Pension Board Report

Treasurer Urasky reported that the Pension Board will meet on Monday.

DuPage Fire District Trustees Association

No report.

IAFPD / NIAFPD Report

President Lawrence reported that the IAFPD will have an Executive Board telephone conference tomorrow at 1:00 p.m. The 2012 Conference is scheduled to take place in Peoria. The Hotel Pere Marquette will be closed for one year, staff is in the process of securing other hotel accommodations for the conference in 2012.

Chief Freeman reported that the IAFPD Advanced Trustee Training was very well attended and Trustees Kagann, Urasky and Filipello were here to welcome the attendees.

VEBA Report

No Report.

DU-COMM Report

No Report.

CHIEF'S REPORT: SUMMARY & ADMINISTRATIVE CALENDAR

Chief Freeman updated the Board on member injuries and upcoming activities of the Fire District.

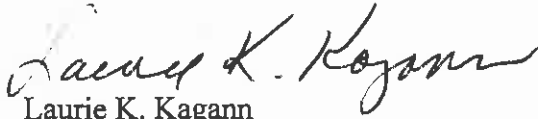
Finance Director Beshears stated that in talking to Eric Anderson with Harris Bank, it may be a good time to refinance the station loan at a lower rate. Finance Director Beshears will explore the available options.

Finance Director Beshears presented the Board with a copy of the standard engagement letter from Sikich for the annual audit.

ADJOURNMENT

There being no further business to come before the Board, at 7:40 p.m. Treasurer Urasky made a motion to adjourn the meeting. Secretary Kagann seconded the motion. The motion carried by a voice vote with no dissension (3 ayes / 0 nays).

Respectfully submitted,



Laurie K. Kagann
Secretary, Board of Trustees