

Lisle-Woodridge Fire District
Board of Trustees Special Meeting Minutes
Monday, February 28, 2011 6:30 p.m.
Station One / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Lawrence called the special meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 6:30 p.m. on Monday, February 28, 2011, at Station 1 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Lawrence Vice President Fisher, Secretary Kagann, Trustee Filipello, Chief Freeman, Deputy Chief Krestan, Finance Director Beshears, Bureau Chiefs Anderson and French, Attorney Weiler of Mickey, Wilson, Weiler, Renz & Andersson, P.C. and recording Secretary Adams. Treasurer Urasky and Bureau Chief Spinazola were absent.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

President Lawrence amended the agenda bringing the second item under **OLD BUSINESS**, *Government Transparency* to the next order of business.

Government Transparency

Vice President Fisher introduced Mr. Robert Grogan, DuPage County Auditor. Mr. Grogan spoke to the Board of Trustees and staff regarding ways that DuPage County uses their website to offer information to the public in an effort to make available the county's finance activities to those who want to track these areas of government within DuPage County.

President Lawrence called Captain Jeff Toepper to the front and presented him with a Certificate of Successful Completion from the National Fire Academy. This certificate confers the title of Executive Fire Officer on Captain Toepper. Chief Freeman explained the work involved in pursuing this program. Only one other officer of the District has completed this program. Captain Toepper was congratulated on this tremendous accomplishment and thanked everyone for the kind words.

CONSENT AGENDA

President Lawrence asked if anyone wanted any items removed from the February 28, 2011 Omnibus Vote Agenda. No items were removed. Secretary Kagann made a motion to place items 1 – 5 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Vice President Fisher seconded the motion. The motion carried with no dissension. (4 ayes / 0 nays / 1 absent)

1. Approve January 25, 2011 Regularly Scheduled Meeting Minutes
2. Approve January 25, 2011 Closed Session Meeting Minutes
3. Approve Purchase Order #11 ENC 005 – Clothing Allowance
4. Approve February 2011 Summary Accounts Payable Ledger
5. Acknowledge Receipt of Activity Reports

Secretary Kagann made a motion to adopt agenda items 1 – 5 inclusively on the Omnibus Vote Agenda in a single group. Vice President Fisher seconded the motion. The motion carried by a roll call vote. (4 ayes – Kagann, Fisher, Filipello, Lawrence / 0 nays / 1 absent - Urasky)

COMMUNICATIONS RECEIVED

Recording Secretary Adams highlighted items that had been distributed to Trustees just prior to the meeting.

MATTERS OF THE PUBLIC

No members of the public were present.

OLD BUSINESS

Financial Planning: Consumer Price Index – Unadjusted (CPI-U)

Chief Freeman updated the Board on the January 2011 CPI-U, which came in at 0.4.

Government Transparency

President Lawrence asked staff if, based on the presentation made earlier in the meeting by DuPage County Auditor Bob Grogan, would staff be able to provide the information on the Lisle-Woodridge Fire District website suggested by the auditor. Chief Freeman and Finance Director Beshears stated that the process warranted more investigation and discussion.

NIAFPD Conference

President Lawrence reminded those in attendance at this conference to turn in any continuing education certificates earned at the conference.

NEW BUSINESS

BOT Authorization for BOFC Promotions and New Firefighter Hires

As a result of the retirements of Battalion Chief Dave Kruzil, FF 1 Tim Thome and FF 1 Carl Trippett, Chief Freeman presented a detailed explanation regarding the Board of Fire Commissioners request for authorization from the Board of Trustees to promote Captain Jeff Toepper, Lieutenant Doug Mulford and FM 1 Scott Gray to the positions of Battalion Chief, Captain and Lieutenant respectively. In addition, he explained the BOFC request for authorization to hire the next three (3) candidates from the Lisle-Woodridge Fire District eligibility list.

President Lawrence made a motion to approve the request by the BOFC to make the promotions necessary to fill the vacancies created by the recent retirements. Trustee Filipello seconded the motions. The motion carried by a roll call vote. (4 ayes – Lawrence, Filipello, Fisher, Kagann / 0 nays / 1 absent – Urasky)

President Lawrence made a motion to approve the hiring of the next three (3) eligible candidates from the current Lisle-Woodridge Fire District eligibility list to fill the vacancies created by the recent promotions. Trustee Filipello seconded the motion. The motion carried by a roll call vote. (4 ayes – Lawrence, Filipello, Fisher, Kagann / 0 nays / 1 absent – Urasky)

Investment Policy Revisions

Trustee Kagann made a motion to approve the revision to the Lisle-Woodridge Fire District Investment Policy in compliance with the Dodd-Frank Wall Street Reform and Consumer Protection Act, which raised the maximum deposit insurance amount (FDIC) to \$250,000.00. Vice President Fisher seconded the motion. The motion carried by a roll call vote. (4 ayes – Kagann, Fisher, Filipello, Lawrence / 0 nays / 1 absent – Urasky)

Board of Fire Commissioners Report

Deputy Chief Krestan reported that the regularly scheduled meeting of February 2, 2011 for the Board of Fire Commissioners was cancelled.

Pension Board Report

Deputy Chief Krestan reviewed the Pension Board Report. The Pension Board met on February 28, 2011. The workshop scheduled for the Pension Board and Board of Trustees on March 19, 2011 has been cancelled to scheduling conflicts.

DuPage Fire District Trustees Association

No report.

IAFPD / NIAFPD Report

President Lawrence reported that the next meeting of the Illinois Association of Fire Protection Districts Board of Directors will be held in April.

VEBA Report

Vice President Fisher reviewed information contained in the VEBA January 2011 financial report.

DU-COMM Report

Vice President Fisher updated the Board of Trustees on recent activities at DU-COMM. He attended a DU-COMM Executive Committee meeting the previous week. Vice President Fisher requested that staff forward the Lisle-Woodridge Fire District's most recent trend analysis document to DU-COMM to assist in DU-COMM's future budget projections. He also informed that Board that April 10-16, 2011 is National Public Safety Telecommunications Week. DU-COMM has asked its member agencies to pass a resolution acknowledging this event. The DU-COMM annual report is available for review.

Chief Report and Administrative Summary

Chief Freeman updated the Board on the general activities of the District including a review of the Incident Action Plan (IAP) report of the blizzard which occurred on February 1-2, 2011.

CLOSED SESSION

At 7:30 p.m. President Lawrence made a motion to go into closed session for the purpose of discussing pending, probable and imminent litigation (5 ILCS 120/2 (c) 11), collective negotiating matters (5 ILCS 120/2 (c) 2), and semi-annual review of closed session meeting minutes (5 ILCS 120/2 (c) 21). Secretary Kagann seconded the motion. The motion carried. (4 ayes – Lawrence, Filipello, Kagann, Fisher / 0 nays / 1 absent - Urasky)

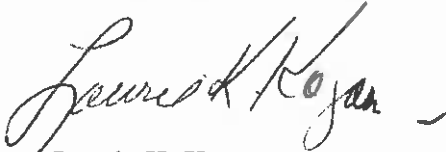
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Having taken no action in closed session, President Lawrence reconvened the open session of the meeting at 7:50 p.m. Present were President Lawrence, Vice President Fisher, Secretary Kagann, Treasurer Urasky, and Trustee Filipello.

ADJOURNMENT

There being no further business to come before the Board, at 7:50 p.m. Vice President Fisher made a motion to adjourn the meeting. Trustee Filipello seconded the motion. The motion carried by a voice vote with no dissension. (4 ayes / 0 nays / 1 absent)

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Laurie K. Kagann", followed by a horizontal line.

Laurie K. Kagann
Secretary, Board of Trustees