

**Lisle-Woodridge Fire District**  
**Board of Trustees Regular Meeting Minutes**  
**Tuesday, October 27, 2009**  
**Station One / Headquarters 1005 School Street Lisle, IL**

**CALL TO ORDER**

President Lawrence called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 6:30 p.m. on Tuesday, October 27, 2009, at Station 1 and Headquarters, 1005 School Street, Lisle, Illinois.

**ROLL CALL**

In attendance were President Lawrence, Vice President Fisher, Secretary Kagann, Treasurer Urasky, Trustee Filipello, Chief Freeman, Deputy Chief Krestan, Deputy Chief Burk, Recording Secretary Adams, and Attorney Fassola. Also in attendance were Bureau Chiefs Anderson, French, and Spinazola. Finance Director Beshears was absent.

**PLEDGE OF ALLEGIANCE**

Those present recited the Pledge of Allegiance.

**CONSENT AGENDA**

President Lawrence asked if anyone wanted any items removed from the Omnibus Vote Agenda for October 27, 2009. Vice President Fisher requested that Item #4 be removed from the consent agenda. Secretary Kagann requested that Item #6 be removed from the consent agenda. Secretary Kagann made a motion to place items 1 – 3, 5 and 7 - 10 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Treasurer Urasky seconded the motion. The motion carried. (5 ayes – Kagann, Urasky, Filipello, Fisher, Lawrence / 0 nays)

1. Approve September 14, 2009 Special Meeting Minutes
2. Approve September 22, 2009 Regularly Scheduled Meeting Minutes
3. Approve September 22, 2009 Closed Session Meeting Minutes
4. **\*\*Removed\*\***
5. Approve Purchase Order Batch #09 ENC 036 – Comp/AV Supplies
6. **\*\*Removed\*\***
7. Approve #09 APS 045
8. Approve October 2009 Summary Accounts Payable Ledger
9. Acknowledge Receipt of September 2009 Financial Statement
10. Acknowledge Receipt of Activity Reports

Secretary Kagann made a motion to adopt agenda items 1 – 3, 5 and 7 – 10 inclusively on the Omnibus Vote Agenda in a single group. Treasurer Urasky seconded the motion. The motion carried. (5 ayes – Kagann, Urasky, Filipello, Fisher, Lawrence / 0 nays)

*Item # 4 – Approve Purchase Order Batch #09 ENC 035 – R&M Buildings*

Vice President Fisher moved to approve purchase order batch #09 ENC 035 – R&M Buildings in the amount of \$20,395.00. Treasurer Urasky seconded the motion. Vice President Fisher asked about the procedure used to get estimates for this project and the process used to make the selection of the vendor. This was explained in detail to the Board. The motion carried. (5 ayes – Fisher, Urasky, Filipello, Kagann, Lawrence / 0 Nays)

*Item # 6 – Approve Purchase Order Batch #09 ENC 037 – Office/General Supplies*

Secretary Kagann moved to approve purchase order batch #09 ENC 037 – Office/General Supplies in the amount of \$9,720.23. Treasurer Urasky seconded the motion. Questions were asked and answered regarding the cost and usage of the printer toners. The motion carried. (5 ayes – Fisher, Urasky, Filipello, Kagann, Lawrence / 0 Nays)

**COMMUNICATIONS**

Recording Secretary Adams distributed correspondence and news articles not included in the previously distributed meeting packets.

**MATTERS OF THE PUBLIC**

There were no matters of the public brought forth.

**OLD BUSINESS**

*Financial Planning: CPI-U*

Chief Freeman updated the Board on the current CPI-U for the month of October.

*DuPage Interoperable Radio Network Intergovernmental Agreement*

Nothing new to report.

*Fire Alarm Radio Network*

Chief Freeman and Bureau Chief French updated the Board of Trustees on the progress of this project.

*2008 Financial Trend Analysis*

Additional inquires and discussion took place regarding information provided in the 2008 Financial Trend Analysis.

**NEW BUSINESS**

*Ordinance #09-07 – An Ordinance Approving the Issuance of Fire Protection Notes*

Secretary Kagann made a motion to approve Ordinance #09-07, providing for the issuance of \$600,000.00 of Fire Protection notes Series 2009 of the Lisle-Woodridge Fire District. Trustee Filipello seconded the motion. Vice President Fisher made note of some scrivener errors and asked for clarification on several points within the document. The motion carried. (4 ayes – Kagann, Urasky, Filipello, Lawrence / 1 nay – Fisher)

President Lawrence made a motion to authorize the officers and trustees of the Lisle-Woodridge Fire District to execute any and all documents necessary to effectuate Ordinance #09-07 after they have been approved by the attorneys and staff. Vice President Fisher seconded the motion. The motion carried. (5 ayes – Lawrence, Fisher, Filipello, Urasky, Kagann / 0 nays)

*Ordinance #09-08 – An Ordinance Acknowledging the Creation of a Fire District Foreign Fire Insurance Board*

Treasurer Urasky made a motion to approve ordinance #09-08 acknowledging the creation of a Fire District Foreign Fire Insurance Board. Trustee Filipello seconded the motion. Extensive discussion took place on the implementation and oversight of this new Board. The motion carried. (5 ayes – Urasky, Filipello, Kagann, Fisher, Lawrence / 0 nays)

*Draft FY10 Annual Budget Documents (Ordinance #09-09 and Ordinance #09-10)*

The Board of Trustees reviewed and discussed the draft budget documents for FY09 including the Truth in Taxation finding and the Budget and Appropriations Ordinance. and the Tax Levy Ordinance. Chief Freeman addressed the Board's questions in Finance Director Beshears absence. The final budget documents will be before the Board at their next regularly scheduled meeting on 24 November 09.

At 8:05 p.m. President Lawrence called a recess. At 8:15 p.m. President Lawrence reconvened the open session of the meeting.

*Draft Ordinance #09-11 Levying and Assessing Taxes*

This draft document was presented to the Board of Trustees for their review and subsequent approval at the December 22, 2009 regularly scheduled Board of Trustee meeting.

*The Hundred Club of DuPage County Annual Awards Dinner*

President Lawrence reminded those present of the Hundred Club of DuPage County Annual Awards Dinner on Wednesday, October 28<sup>th</sup>.

*Board of Fire Commissioners Report*

Deputy Chief Krestan reported that the Board of Fire Commissioners is continuing the hiring process for a new eligibility list for firemedic.

*Pension Board Report*

Treasurer Urasky and Deputy Chief Krestan updated the Board of Trustees on the recent activities of the Pension Board.

*IAFPD / NIAFPD Report*

President Lawrence updated the Board of Trustees on recent activities with these two organizations. He stated that most members of the Board are either close or have completed the Advanced Trustee Training.

President Lawrence informed the Board of Trustees of the establishment of a steering committee to look at the feasibility of creating a county wide Fire District Trustee association. Trustees within DuPage County have been invited to attend a meeting on Thursday, November 19<sup>th</sup> at 7:00 p.m. at the Lisle-Woodridge Fire District Station 1 training center to address consolidation issues.

### *VEBA Report*

The VEBA Board met that morning, but there was nothing substantive to report.

### *DUCOMM Report*

Vice President Fisher updated the Board of Trustees on recent activities at DUCOMM.

### **CHIEF'S REPORT**

Chief Freeman updated the Board on recent activities within the District and reviewed items on the Administrative Calendar.

Vice President Fisher stated he will not be in attendance at the next regularly scheduled meeting on November 24, 2009. He will be able to participate via telephone, but will be unable to cast a vote.

Secretary Kagann pointed out that the Board acknowledged receipt of the September Financial Report as part of the Omnibus Vote Agenda when in fact the report was not included. Secretary Kagann made a motion to rescind the acknowledgement of Omnibus Vote Agenda Item #9 and table it until the next meeting. President Lawrence seconded the motion. The motion carried by a voice vote with no dissension. (5 ayes / 0 nays)

### **CLOSED SESSION**

At 8:50 p.m. President Lawrence made a motion to go into closed session for the purpose of discussing Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11) and Collective Negotiating Matters (5 ILCS 120/2 (c) 2). Vice President Fisher seconded the motion. The motion carried. (5 ayes – Lawrence, Fisher, Kagann, Urasky, Filipello / 0 nays)

Having taken no action in closed session the Board of Trustees reconvened their regularly scheduled meeting at 9:02 p.m. In attendance were President Lawrence, Vice President Fisher, Secretary Kagann, Treasurer Urasky, and Trustee Filipello.

### **ADJOURNMENT**

There being no further business to come before the Board, at 9:05 p.m. Secretary Kagann made a motion to adjourn the meeting. Treasurer Urasky seconded the motion. The motion carried by a voice vote with no dissension. (5 ayes / 0 nays)

Respectfully submitted,



Laurie K. Kagann  
Secretary, Board of Trustees