

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, November 24, 2009
Station One / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Lawrence called the meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 6:32 p.m. on Tuesday, November 24, 2009, at Station 1 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Lawrence, Secretary Kagann, Treasurer Urasky, Trustee Filipello, Chief Freeman, Deputy Chief Krestan, Deputy Chief Burk, Finance Director Beshears, Recording Secretary Adams, and Attorney Fassola. Also in attendance were Bureau Chiefs French and Spinazola, and Battalion Chief Stegman. Vice President Fisher was absent.

PLEDGE OF ALLEGIANCE

Those present recited the Pledge of Allegiance.

CONSENT AGENDA

President Lawrence asked if anyone wanted any items removed from the Omnibus Vote Agenda for November 24, 2009. There were no requests. Secretary Kagann made a motion to place items 1 – 11 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Treasurer Urasky seconded the motion. The motion carried. (4 ayes – Kagann, Urasky, Filipello, Lawrence / 0 nays / 1 absent - Fisher)

1. Approve October 27, 2009 Meeting Minutes
2. Approve October 27, 2009 Closed Session Meeting Minutes
3. Approve November 11, 2009 Special Meeting Minutes
4. Approve Purchase Order Batch #09 ENC 039 – Clothing / Uniforms
5. Approve Purchase Order Batch #09 ENC 040 – Equipment / Fixed Assets
6. Approve Purchase Order Batch #09 ENC 041 – R&M Buildings
7. Approve #09 APS 051
8. Approve #09 APS 052
9. Approve November 2009 Summary Accounts Payable Ledger
10. Acknowledge Receipt of September 2009 Financial Statement
11. Acknowledge Receipt of Activity Reports

Secretary Kagann made a motion to adopt agenda items 1 – 11 inclusively on the Omnibus Vote Agenda in a single group. Treasurer Urasky seconded the motion. The motion carried. (4 ayes – Kagann, Urasky, Filipello, Lawrence / 0 nays / 1 absent - Fisher)

Bank Account Changes

Broker/Bank	Type of Account	Account #	Date Sold	Amount
<i>CLOSED</i>				
PMA /	CD	136546	10/7/2009	\$200,000.00
PMA /	CD	136547	10/7/2009	200,000.00
PMA /	CD	117779	10/21/09	100,000.00
PMA /	CD	117780	10/21/09	100,000.00
PMA /	CD	117781	10/21/09	100,000.00
PMA /	CD	117782	10/21/09	99,000.00
PMA /	CD	136544	10/21/09	100,000.00
PMA /	CD	136545	10/21/09	100,000.00
<i>TOTAL</i>				\$999,000.00

Broker/Bank	Type of Account	Account #	Date Acquired	Amount
<i>New</i>				
Park National Bank	CD	9424474232	9/3/09	250,000.00
PMA/St Bank of India	CD	140913	9/3/09	101,000.00
PMA/St Bank of India	CD	140914	9/3/09	147,000.00
PMA/Dallas City Bank	CD	140915	9/3/09	103,000.00
PMA/Republic Bank	CD	140916	9/3/09	248,700.00
PMA/West Pointe Bank	CD	140917	9/3/09	248,800.00
PMA/Bank of the Ozarks	CD	140918	9/3/09	100,000.00
PMA/Stearns Bank	CD	140919	9/3/09	201,200.00
PMA/Republic 1 st Bank	CD	140920	9/3/09	248,900.00
PMA/Mercantile Bank	CD	140921	9/3/09	150,500.00
PMA/Discover Bank	CD	140922	9/3/09	249,300.00
PMA/Town Bank	CD	140923	9/3/09	249,400.00
PMA/Luana Svgs Bank	CD	140924	9/3/09	102,000.00
Fifth Third	CD	95989Q4H7	9/17/09	245,000.00
MB Financial	CD	8000905797	9/17/09	100,000.00
MB Financial	CD	8000905789	9/17/09	400,000.00
PMA/1 st State Bank	CD	141786	9/17/09	249,000.00

PMA/Mercantile Bank	CD	141787	9/17/09	51,000.00
PMA/Zions 1 st Natl Bank	CD	141785	9/17/09	104,000.00
PMA/Beverly B&T	CD	141822	9/17/09	248,000.00
PMA/Old Plank Comm	CD	141823	9/17/09	248,000.00
PMA/Northbrook	CD	141824	9/17/09	248,000.00
PMA/Advantage Natl	CD	141825	9/17/09	248,000.00
Total				\$4,644,800.00

COMMUNICATIONS

Recording Secretary Adams distributed correspondence and news articles not included in the previously distributed meeting packets.

MATTERS OF THE PUBLIC

Lisle resident, Mary Lynn Zidel, passed out printed information and addressed the Board on the proposed TIF District for 2600 Warrenville Road in Lisle.

OLD BUSINESS

Financial Planning: CPI-U

Chief Freeman updated the Board on the current CPI-U for the month of October.

DuPage Interoperable Radio Network Intergovernmental Agreement

Nothing new to report.

Fire Alarm Radio Network

Chief Freeman and Bureau Chief French updated the Board on the progress of the new fire alarm radio network contracts and installations.

2008 Financial Trend Analysis

The Board of Trustees was provided the additional documents for the 2008 Financial Trend Analysis thereby completing the presentation.

Consolidation of DuPage County Fire Districts

President Lawrence reported that Trustees and Chiefs from various districts and departments attended an informational meeting on Thursday, 19 November on the possible consolidation of fire districts within DuPage County.

NEW BUSINESS

Ordinance #09-09 – Truth in Taxation Ordinance

Trustee Filipello made a motion to approve Ordinance #09-09 making the Truth in Taxation finding for the Lisle-Woodridge Fire District. Secretary Kagann seconded the motion. The motion carried. (4 ayes – Filipello, Kagann, Urasky, Lawrence / 0 nays / 1 absent – Fisher)

Public Hearing on Ordinance #09-10 Budget and Appropriations for FY10

At 6:53 p.m. President Lawrence called a public hearing to order. The purpose of the public hearing was to allow for any comments or questions posed by the public on the Draft Budget and Appropriations Ordinance for FY10. After an appropriate period of time and hearing no comments or questions from the public President Lawrence closed the public hearing.

Ordinance #09-10 Budget and Appropriations for FY10

Finance Director Beshears reviewed update made to the draft document based on the results of negotiation of the collective bargaining agreement with Lisle-Woodridge Firefighters Local 2986. The Local is scheduled to ratify the proposed contract at a meeting scheduled for December 8th. The Board of Trustees scheduled a special meeting for December 12, 2009 at 8:00 a.m. to conduct a thorough review and possible ratification of the proposed contract.

Trustee Filipello made a motion to approve Ordinance #09-10 Budget and Appropriations for FY10 as presented in the amount of \$22,108,090.00. Treasurer Urasky seconded the motion. Questions from the Board were addressed. The motion carried with no dissension. (4 ayes – Filipello, Urasky, Kagann, Lawrence / 0 nays / 1 absent – Fisher)

Ordinance #09-11 Levying and Assessing Taxes for 2009

This ordinance will be before the Board of Trustees for approval at their December 22, 2009 regularly scheduled meeting.

Freedom of Information Act Revisions

As mandated in the Freedom of Information Act revisions, the District needs to select someone to act as the Freedom of Information Compliance Officer. Chief Freeman recommended that Bureau Chief Dan Anderson be appointed to this position. President Lawrence made a motion to direct Chief Freeman to appoint Bureau Chief Anderson to the newly created position of Freedom of Information Compliance Officer so as to satisfy the mandate of the revised Act effective January 1, 2010. Treasurer Urasky seconded the motion. The motion carried by a voice vote with no dissension. (4 ayes / 1 absent)

Government Finance Officers Association (GFOA) Award – Certificate of Achievement for Excellence in Financial Reporting

Chief Freeman announced that the District has again received the Certificate of Achievement for Excellence in Financial Reporting for the 16th consecutive fiscal year. This award is given for

high recognition in the area of governmental accounting and financial reporting and represents a significant accomplishment by Finance Director Beshears and her staff.

Adopt 2010 Board of Trustees Regularly Scheduled Meeting Dates

Trustee Filipello made a motion to adopt the 2010 Board of Trustee Regularly Scheduled Meeting Dates as presented and make notification to the appropriate media for their information. Secretary Kagann seconded the motion. The motion carried by a voice vote with no dissension. (4 ayes / 1 absent)

Board of Fire Commissioners Report

Deputy Chief Krestan updated the Board on the ongoing hiring process currently underway.

Pension Board Report

Deputy Chief Krestan reported on the current activities of the Pension Board including an account summary as of November 23, 2009 from Oppenheimer and a list of Pension Board meeting dates for 2010. President Lawrence acknowledged two letters received from the Pension Board requesting the Board of Trustees direct DuPage County to avoid cuts from the tax levy for the Lisle-Woodridge Firefighters Pension Fund and requesting from the Board of Trustees that the tax levy for the 2010 calendar year in the amount of \$2,954,000.00.

IAFPD / NIAFPD Report

President Lawrence updated the Board of Trustees on recent activities with these two organizations. He reminded the Board of the upcoming NIAFPD conference in February.

VEBA Report

This item was tabled in light of Vice President Fisher's absence.

DUCOMM Report

This item was tabled in light of Vice President Fisher's absence.

President Lawrence read a letter in it's entirety to be recorded in the minutes. The letter addressed to Executive Secretary Kathy Adams stated:

Dear Ms. Adams:

On behalf of the Illinois Fire Chiefs Association, I am honored to inform you that you have been nominated and selected at the 2009 Administrative Professional of the Year. The nomination considered your education, contributions at the state and national levels in the fire service, contributions to your community and your involvement in fire service organizations.

You will be formally awarded and recognized as the Illinois Fire Service Administrative Professionals Annual Awards Luncheon on December 14, 2009 by IFCA President Tim Sashko and I.

On behalf of the IFCA Executive Board, CONGRATULATIONS. We look forward to seeing you at the awards luncheon in Bolingbrook.

*Sincerely,
Chief Joseph C. Holomy
Chairman, Administrative Professional of the Year Committee*

CHIEF'S REPORT

Chief Freeman updated the Board on recent activities within the District and reviewed items on the Administrative Calendar.

ADJOURNMENT

There being no further business to come before the Board, at 7:28 p.m. Trustee Filipello made a motion to adjourn the meeting. Secretary Kagann seconded the motion. The motion carried by a voice vote with no dissension. (4 ayes / 0 nays / 1 absent)

Respectfully submitted,



Laurie K. Kagann
Secretary, Board of Trustees