

Lisle-Woodridge Fire District
Board of Trustees Regular Meeting Minutes
Tuesday, January 27, 2009
Station One / Headquarters 1005 School Street Lisle, IL

CALL TO ORDER

President Lawrence called the special meeting of the Board of Trustees of the Lisle-Woodridge Fire District to order at 6:30 p.m. on Tuesday, January 27, 2009, at Station 1 and Headquarters, 1005 School Street, Lisle, Illinois.

ROLL CALL

In attendance were President Lawrence, Vice President Fisher, Secretary Kagann, Trustee Urasky, Chief Freeman, Deputy Chief Krestan, Deputy Chief Burk, Finance Director Beshears, Finance Assistant Hojek, Bureau Chief Anderson, Bureau Chief Spinazola, and Recording Secretary Adams. Also in attendance were Captain Toepper, and Attorney John Fassola of Power and Cronin, Ltd.

CONSENT AGENDA

President Lawrence asked if any one wanted any items removed from the Omnibus Vote Agenda for January 27, 2009. Vice President Fisher asked that items 2 and 5 be removed. Secretary Kagann made a motion to place items 1, 3, 4, 6 - 13 inclusively as Omnibus Vote Agenda items; and further moved that these items be considered together as the Omnibus Vote Agenda. Trustee Urasky seconded the motion. The motion carried. (4 ayes – Kagann, Urasky, Fisher, Lawrence / 0 nays)

1. Approve December 16, 2008 Special Meeting Minutes
2. Approve Purchase Order Batch #09 ENC 001 – Clothing Allowance
3. Approve Purchase Order Batch #09 ENC 002 – Station Supplies
4. Approve Purchase Order Batch #09 ENC 003 – Accounting Services
5. Approve Purchase Order Batch #09 ENC 003 – Fixed Assets
6. Approve #08 APS 074
7. Approve #08 APS 076
8. Approve #09 APS 001
9. Approve #09 APS 002
10. Approve #09 APS 003
11. Approve January Summary Accounts Payable Ledger
12. Acknowledge Receipt of November Financial Report
13. Acknowledge Receipt of Activity Reports

Secretary Kagann made a motion to adopt agenda items 1, 3, 4, 6 – 13 inclusively on the Omnibus Vote Agenda in a single group. Trustee seconded the motion. The motion carried. (4 ayes – Kagann, Urasky, Fisher, Lawrence / 0 nays)

Omnibus Vote Agenda Items #2 and #5

Vice President Fisher made a motion to approve 09 ENC 002, Item #2 on the Omnibus Vote Agenda. Trustee Urasky seconded the motion. Vice President Fisher inquired about the process for obtaining open purchase orders. Discussion took place regarding the purchasing policy. The

item was tables until further verification of purchasing policies could be obtained. Both Trustees agreed to withdraw their motion.

Vice President Fisher made a motion to approve 09 ENC 003, Item #5 on the Omnibus Vote Agenda. Trustee Urasky seconded the motion. Questions were asked about this expenditure and the benefit to the District. Finance Director Beshears explained the reasoning and process for the exercise. The motion carried. (4 ayes – Fisher, Urasky, Kagann, Lawrence / 0 nays)

President Lawrence and Secretary Kagann moved to bring Omnibus Vote Agenda Item #2 up for discussion. The motion carried by a voice vote. With further information available from the Purchasing Policy regarding the process for obtaining open purchase order, Vice President Fisher moved to approve 09 ENC 02. Trustee Urasky seconded the motion. The motion carried. (4 ayes – Fisher, Urasky, Kagann, Lawrence / 4 ayes)

Bank Account Changes

Broker/Bank	Type of Account	Account #	Date Sold	Amount
CLOSED				
Fifth Third	CP	00137EL52	11/5/2008	397,991.00
Fifth Third	CP	00137ELK9	11/19/2008	699,678.42
TOTAL				\$1,097,669.42

Bank Account Changes

Broker/Bank	Type of Account	Account #	Date Acquired	Amount
New				
Total				\$00.00

COMMUNICATIONS RECEIVED

Recording Secretary Adams distributed correspondence and news articles not included in the previously distributed meeting packets.

MATTERS OF THE PUBLIC

There were no matters of the public brought forth.

OLD BUSINESS

Ratify Board of Fire Commissioners Legal Counsel Agreement

Vice President Fisher moved to ratify an agreement between the Lisle-Woodridge Fire District Board of Fire Commissioners and Ottosen Britz Kelly Cooper & Gilbert for legal counsel. Secretary Kagann seconded the motion. The Board of Trustees discussed budgeting and record keeping for this expenditure. Staff was directed to provide a monthly report on the charges.

The motion carried. (4 ayes – Fisher, Kagann, Urasky, Lawrence / 0 nays)

NEW BUSINESS

Designation of Acting Treasurer for the Board of Trustees

President Lawrence asked for nominations from the Board of Trustees for the position of acting Treasurer. Vice President Fisher nominated Trustee Susan Urasky as acting Treasurer for the Board of Trustees. Secretary Kagann seconded the nomination. President Lawrence asked if there were any other nominations from the Board for the position of acting Treasurer. There being none, he made a motion to appoint Susan Urasky to the position of acting Treasurer. Vice President Fisher seconded the motion. The motion carried. (4 ayes – Lawrence, Fisher, Urasky, Kagann, / 0 nays)

Resolution #09-01 An Agreement with PMA Financial Network, Inc. and/or PMA Securities, Inc.

Vice President Fisher made a motion to approve Resolution #09-01, an agreement with PMA Financial Network, Inc. and/or PMA Securities, Inc. Treasurer Urasky seconded the motion. Discussion took place and it was noted that the listed Authorized Officials needed to be changed to reflect the name of the acting treasurer. Vice President Fisher amended his motion to reflect the need for the change. Treasurer Urasky amended her second to the motion. The motion carried. (4 ayes – Fisher, Urasky, Kagann, Lawrence / 0 nays)

Resolution #09-02 Arthur J. “Art” Ward

President Lawrence moved to approve Resolution #09-02 A resolution memorializing the passing of former Board of Trustee President Art Ward on January 12, 2009. Treasurer Urasky seconded the motion. The motion carried by a voice vote with no dissention. (4 ayes/ 0 nays)

Apparatus Lease Purchase Agreement

Secretary Kagann made a motion to approve the purchase of a 2009 Pumper from Pierce/Global with a total sale amount of \$478,941.00. Treasurer Urasky seconded the motion. The motion carried. (4 ayes – Kagann, Urasky, Fisher, Lawrence / 0 nays)

President Lawrence made a motion to approve the financing of the 2009 Pumper through Fifth Third Bank. Vice President Fisher seconded the motion. The motion carried. (4 ayes – Lawrence, Fisher, Kagann, Urasky / 0 nays)

Board of Fire Commissioners Report

President Lawrence reported on the current activities of the Board of Fire Commissioners including the upcoming Lieutenant and Captain testing. He also stated that a conditional offer of employment had been given to one new candidate from the eligibility list.

Pension Board Report

Deputy Chief Krestan reviewed the Pension Report that had been distributed to the Trustees prior to the meeting highlighting the activities of the Pension Board.

IAFPD / NIAFPD Report

A reminder for the upcoming NIAFPD conference in February was presented.

VEBA Report

No report.

DUCOMM Report

Vice President Fisher reported on the current activities of DUCOMM and the executive committee which included the passing of the FY10 Budget and Bylaw changes.

CHIEF'S REPORT

Chief Freeman reviewed items on the Administrative Calendar.

CLOSED SESSION

At 7:55 p.m. President Lawrence moved to go into closed session for the purpose of discussing the compensation of a specific employee (5 ILCS 120/2 (c) 1) and for the semi-annual review of closed session meeting minutes and recordings (5 ILCS 120/2 (c) 21). Vice President Fisher seconded the motion. The motion carried. (4 ayes – Lawrence, Fisher, Kagann, Urasky / 0 nays)

OPEN MEETING RESUMED

President Lawrence made a motion to open the closed session meeting minutes of June 24, 2008, July 22, 2008, August 26, 2008 and October 28, 2008 for public viewing. Secretary Kagann seconded the motion. The motion carried. (4 ayes – Lawrence, Kagann, Fisher Urasky / 0 nays)

Vice President Fisher made a motion to approve the destruction of closed session meeting recordings 18 months or older from this date. Treasurer Urasky seconded the motion. (4 ayes – Fisher, Urasky, Kagann, Lawrence / 0 nays)

ADJOURNMENT

There being no further business to come before the Board, at 8:10 p.m. Treasurer Urasky made a motion to adjourn the meeting. Vice President Fisher seconded the motion. The motion carried by a voice vote with no dissension.

Respectfully submitted,

Laurie K. Kagann
Secretary, Board of Trustees