

**Lisle Woodridge Fire District  
Foreign Fire Insurance Board**

**Meeting Minutes**

Station One    1005 School Street    Lisle, Illinois  
Thursday        December 18, 2014        3:00pm

**Call to Order**

Meeting called to order by Chairman Capua @ 3:09 pm.

**Attendance**

Chairman Capua	Present
Treasurer Orth	Present
Secretary Sievert	Present
Trustee Spinazola	Present
Trustee Saylor	Absent
Trustee Wezalis	Present
Chief Freeman	Absent

**Approval of Minutes**

Approval of October 2014 minutes tabled until February 19, 2015

**Treasurer's Report**

1. Transactions since last meeting: See activity report

2. Bank account balance: See financial statement for 2 months ending December 18, 2014

3. Station account balance: See account balance ledgers ending December 18, 2014

*Treasurer Orth excused at 3:20 pm to attend to personal matters.*

### **Committee Reports**

None

### **Old/Unfinished Business**

1. FFIB election notice timeframe – no updates
2. Previously approved expenditures: See status list.

*Trustee Saylor present at 3:35 pm*

### **New Business**

1. 2015 Meeting Schedule – Dates of 2015 meetings were presented by Chairman Capua. Meetings will continue to be held the third week of even months at 3pm in the Lisle Woodridge conference room at Station 51, 1005 School Street in Lisle, IL.

*Motion to accept Wezalis/Sievert. Motion passed 5-0*

2. 2014 Audit work paper request – FFIB received an email from our auditors containing information on requested items for the March audit.

3. Review and act on expenditure requests:

A. Reimbursement payment to Secretary Sievert for the purchase of 31 cases of water in the amount of \$123.38.

B. Payment in the amount of \$1700.00 to Soft Touch Woodworks for 20 custom flag cases to be given to members upon their retirement with the Lisle-Woodridge Fire District.

C. Purchase of a 3 year bond from CNA in the amount of \$1,043.10

*Motion to accept Spinazola/Saylor. Motion passed 5-0*

D. Battalion Chief requests the purchase of a new office chair for the Battalion Chief office in the amount of \$219.00 + shipping cost.

*Motion to accept Spinazola/Saylor. Motion passed 5-0*

E. Station 52 requests the purchase of a new office chair for the Captains office in the amount of \$219.00 + shipping cost and two reception chairs for the Captains office in the amount of \$159.98 + shipping cost.

*Motion to accept Saylor/Wezalis. Motion passed 5-0*

F. Training and EMS divisions request the purchase of two new office chairs the Training Chief office and EMS Coordinator office in the amount of \$219.00 + shipping cost each.

*Motion to accept Spinazola/Capua. Motion passed 5-0*

G. Final presentation and purchase of agreed upon helmet shields and vehicle identifiers for all members and vehicle riding positions from Paul Conway Shields in the amount of \$4041.45.

*Motion to accept Spinazola/Wezalis. Motion passed 4-1*

H. Station 51 Account purchase – request for bath towels to exhaust the remaining \$201.00 left for 2015 and the purchase of a salad spinner from the 2015 allotment.

I. Station 53 Account purchase – Nortaki dinnerware plates x 2 sets for \$259.98, Nortaki soup bowls x 8 for \$103.92 and a OXO large salad spinner for \$49.00.

J. Station 54 Account purchase – A Dremel tool in the amount of \$89.99 and an electric can opener for \$49.99.

K. Station 55 Account purchase – A Brother label maker in the amount of \$39.99.

*Motion to accept account purchases Sievert/Wezalis. Motion passed 5-0*

L. Station 55 requests purchase of a bench grinder with model and cost left up to the FFIB. Purchase was discussed at length due to possible safety concerns.

*Motion to accept Sievert/Wezalis. Motion passed 4-1*

M. Station 55 requests purchase of 3 office chairs similar to the ones purchased for their kitchen last year to replace broken chairs in the Captains office and computer workstations in the amount of \$80.00 each + shipping costs.

*Motion to accept Sievert/Wezalis. Motion passed 5-0*

### **Public Comments**

None

### **For the Good & the Welfare**

Chairman Capua presented the perpetual recognition plaque for members who have served on the Foreign Fire Insurance Board.

### **Adjournment**

Motion to adjourn made Sievert/Spinazola @ 4:54 pm.

