

**LISLE-WOODRIDGE FIRE DISTRICT
FOREIGN FIRE INSURANCE BOARD
MEETING MINUTES**

Station One 1005 School Street Lisle, IL
Thursday February 21, 2013 3:00 pm

CALL TO ORDER

Meeting called to order by Chairman Capua @ 3:05 pm.

ATTENDANCE

Chairman Capua	Present
Secretary Sievert	Present
Treasurer Orth	Present
Trustee Spinazola	Present
Trustee Wezalis	Present
Trustee Saylor	Present (after Treasurer's Report)
Chief Freeman	Absent

Past Secretary Campbell, BC Toepper, Captain Caron and FM's Peterson and Swanson

Chairman Capua requests item #1 from new business be moved to the top of the agenda while Doug Campbell is present. Hearing no objections, Chairman Capua presented past FFIB Secretary Campbell with a service award thanking him for his time and dedication.

APPROVAL OF MINUTES

1. Regular Meeting held August 16, 2012:
Motion (Spinazola/Orth) to accept. Passed 5-0
2. Regular Meeting held October 18, 2012:
Motion (Capua/Spinazola) to accept. Passed 5-0
3. Regular Meeting held December 20, 2012:
Motion (Orth/Wezalis) to accept. Passed 5-0

TREASURER'S REPORT

1. Amended 2012 Year End Report presented by Chairman Capua due to purchases in the 2012 calendar year made after December meeting.

- Motion (Sievert/Wezalis) to accept as revised. Passed 5-0*
2. Treasurer's Report and Financial Statement of February 21, 2013:
Motion (Sievert/Wezalis) to accept. Passed 5-0
 3. Station Account balances renewed to \$500
 - Station 1 has \$8 remaining from 2012 for purchase of kitchen towels
 - Station 2 has \$53 remaining for the purchase of a cheese grater
 - Station 5 has \$165 remaining for the purchase of under cabinet stereo

COMMITTEE REPORTS

1. Audit Committee:
Capua, Saylor and Orth to meet with auditors during the week of March 18, 2013.
Treasurer Orth to contact Barb Beshears for a specific date and time.

Trustee Spinazola excused due to personal reasons

OLD/UNFINISHED BUSINESS

1. Sikich Engagement Letter:
One bill per year for the annual audit will be the norm.
2. 2013 Meeting Schedule:
Now available of the District's website. 3pm start time will remain the same.
3. Review 2013 Project List:
This remains a work in progress. Cutlery service contract and FFIB recognition awards (perpetual plaque) are completed. Retiree recognition continues to have additional research done. Chairman Capua approves FM Berkowitz to assist in retirement recognition project.
4. Discuss "Station Allotment Program":
This program will remain in effect for 2013. Trustee Saylor asked question regarding the need of a house Captain's signature. Discussion held and decision made to keep the signature a component of the request for awareness purposes, not for approval.
5. Previously Approved Expenditures:
 - Items approved – not yet purchased (see attachment)
 - Items submitted – not yet acted on (see attachment)

NEW BUSINESS

1. FFIB Recognition Awards:
Presentation to former Secretary Campbell made at the beginning of the meeting.

2. Nomination/Election Results:

There were 2 candidates for the 2 open Trustee positions. Per FFIB Bylaws, no need to hold an election. Scott Wezalis and Jake Saylor both elected by acclamation to 2-year terms.

3. Officer Elections:

- *Motion (Capua/Saylor) to elect Andrew Orth as Treasurer. Passed 5-0.*
- *Motion (Orth/Saylor) to elect Kevin Sievert as Secretary. Passed 5-0.*
- *Motion (Wezalis/Saylor) to elect Tim Capua as Chairman. Passed 5-0.*

4. Review and act on expenditure requests:

- *Helmet Lights. Motion (Orth/Wezalis) to purchase 108 lights at \$99 each for a total of \$10,692 from MES. Passed 5-0.*
- *Review of Knife Service. Superior billed \$988. Original approval for \$576. Discussion held on difference in price. Motion (Orth/Wezalis) to continue with monthly knife service for 1-year at new price. Passed 5-0.*
- *Recognition Awards. Motion (Orth/Wezalis) to approve payment of \$268.75 to vendor B. Gunther for 3 awards. Passed 5-0.*
- *Sievert Reimbursement. Motion (Wezalis/Orth) to approve reimbursement of \$290.19 to Kevin Sievert for purchase of Station 5 items previously approved. Passed 5-0.*
- *Acrylic Sign Holders. Motion (Orth/Sievert) to purchase additional as needed @ 5.73 ea. Plus S&H. Passed 5-0.*
- *Office Chairs for Station 1. Motion (Sievert/Wezalis) to purchase 6 not to exceed \$100 per chair. Passed 5-0.*
- *Station 1 Fund – Bath Towels (30 @ 6.99 ea.) Motion (Orth/Capua) to approve purchase within \$500 Station budget. Passed 5-0.*
- *Station 4 Fund – Electric Hand Mixer, Tupperware, Food Processor, and Blender. Motion (Sievert/Saylor) to approve purchase within \$500 Station budget. Passed 5-0.*
- *Station 5 Fund – Tupperware sets (2). Motion (Orth/Saylor) to approve purchase within \$500 Station budget. Passed 5-0.*

PUBLIC COMMENTS

None

FOR THE GOOD & THE WELFARE

- BC Toepper presented a future expenditure request for new helmet shields relating to the vehicle number change. Discussion held on the design and

possible complications. i.e., switched shifts, new members, etc. Further research to be done.

- Captain Caron advised the board that he is currently researching cost of full body scans and presenting it as a possible future FFIB purchase.

ADJOURNMENT

Meeting adjourned at 6:26 pm