

LISLE-WOODRIDGE FIRE DISTRICT  
FOREIGN FIRE INSURANCE BOARD  
MEETING MINUTES

Station One 1005 School Street Lisle, IL  
Thursday December 20, 2012 3:00pm

**CALL TO ORDER**

Meeting called to order by Chairman Capua @ 3:10pm.

**ATTENDANCE**

Chairman Capua	Present
Secretary Sievert	Present
Treasurer Orth	Present
Trustee Zinther	Present
Trustee Spinazola	Present
Trustee Wezalis	Present
Chief Freeman	Absent

**APPROVAL OF MINUTES**

1. Regular Meeting held August 16, 2012:  
Deferred until next meeting.
2. Regular Meeting held October 18, 2012:  
Deferred until next meeting.

**TREASURER'S REPORTS**

1. Treasurer's Report & Financial Statement of December 20, 2012:  
*Motion (Sievert/Wezalis) to accept. Passed 6-0.*

**COMMITTEE REPORTS**

None

**OLD/UNFINISHED BUSINESS**

1. FFIB Election Notice Timeframe:  
Chairman Capua presented a draft letter that will be sent to the membership regarding the election of 2 seats (Zinther/Wezalis). A special meeting will be held on January 30, 2013 to count ballots in the event more than 2 members seek election. *Motion (Orth/Wezalis) to send letter as presented. Passed 6-0.*
2. Previously approved expenditures:
  - Items approved – not yet purchased (see attachment).
    - Discussion on Personal Helmet Lights - 108 members replied yes and 1 member replied no. Final price per light is \$99.00
    - Report on research of Personal Voltage Detectors - Decision made to postpone purchase until further samples are available. Current detector being researched broke while being used in training.

- Discussion on purchase of a new SimPad system – Received new unit cost of \$2167.78. This includes shipping, handling and a trade in value of \$1440.00 for our current SimPad system. Current purchase price now falls under \$2500.00 and does not require 3 quotes. System is also manufacturer specific (Laerdal).
- Items submitted – not yet acted on (see attachment).
  - Discussion on District Wall Maps - Currently waiting on information from B/C Anderson.
  - Discussion on purchase of Garment Bags for LWFD Honor Guard. Chairman Capua reported discussing with Jim Slater the criteria for issuing a bag. New information received about the number of members currently on the team changing. Neil Berkowitz to follow-up and report back to board.

### **NEW BUSINESS**

1. Sikich Engagement Letter:  
An apology was received by firm for the confusion in billing that occurred in the past. The FFIB will now receive a single bill each year for their services. The bill for the 2012 audit will not exceed \$535.00 according to the engagement letter.
2. 2013 Meeting Schedule:  
A draft schedule presented by Chairman Capua keeping the schedule format the same as the current one. *Motion (Orth/Spinazola) to accept. Passed 6-0.*
3. Review 2013 Project List:  
Discussed focusing on projects already started before new projects accepted.
4. Discuss “Station Allotment Program”;  
All agreed to change the need for a Captain’s approval to a Captain’s awareness. The program will continue at the same level of funding (\$500 per station) for 2013.
5. Review and act on expenditure requests:
  - Paper Shredders. *Motion ( ) to purchase 5 shredders (1 for each station) not to exceed \$150 each. Passed 6-0.*
  - Dry Erase Board for Station 5. *Motion ( ) to approve purchase. Passed 6-0.*
  - Recliners for Station 2. *Motion ( ) to purchase 6 Lazy-Boy recliners similar to those at Stations 4 & 5, not to exceed \$900 each. Passed 6-0.*
  - Acrylic Sign Holders. *Motion ( ) to purchase 10 holders @ 5.73 ea. = \$50.73 plus S&H. Passed 6-0.*
  - Station 1 Fund - Home Theatre Receiver, Kitchen Towels, HDMI Cables, Audio Cable. *Motion ( ) to approve purchases within remaining Station budget. Passed 6-0.*
  - Station 2 Fund – Surround Sound System, Silverware, Bath Towels and Kitchen Utensils. *Motion ( ) to approve purchases within \$500 Station budget. Passed 6-0.*
  - Station 4 Fund – Soundbar System, Blu-ray/DVD Player, Bath Towels, Tupperware Small Kitchen Appliances. *Motion ( ) to approve purchases within \$500 Station budget. Passed 6-0.*

- Station 5 Fund – Stock Pot, Food Processor, Silverware, Under Cabinet Stereo, Grill Cleaning Items, Steak Knives, Kitchen Utensils. *Motion ( ) to approve purchases within \$500 Station budget. Passed 6-0.*

#### **PUBLIC COMMENTS**

- Neil Berkowitz inquired on certain scrutiny of requests.

#### **FOR THE GOOD & THE WELFARE**

- The 3 mattresses located in the Station 1 Officer dorms are being replaced under factory warranty.
- Two of Station 5's kitchen chairs were repaired in house with case-hardened bolts.

#### **ADJOURN**

Meeting adjourned at 5:14pm.