

LISLE-WOODRIDGE FIRE DISTRICT
FOREIGN FIRE INSURANCE BOARD
MEETING MINUTES

Station One 1005 School Street Lisle, IL
Thursday June 21, 2012 3:00pm

CALL TO ORDER

Meeting called to order by Chairman Capua @ 3:34pm

ATTENDANCE

Chairman Capua	Present
Secretary Campbell	Excused
Treasurer Orth	Present
Trustee Zinther	Absent
Trustee Sievert	Present
Trustee Spinazola	Present
Chief Freeman	Excused

APPROVAL OF MINUTES

1. Regular Meeting held December 29, 2011:
Deferred until next meeting.
2. Regular Meeting held February 16, 2012:
Deferred until next meeting.
3. Regular Meeting held April 19, 2012:
Deferred until next meeting.

TREASURER'S REPORTS

1. Treasurer's Report & Financial Statement of June 21, 2012:
Motion (Spinazola/Sievert) to accept. Passed 4-0.
2. Bank account balance
Motion (Spinazola/Sievert) to accept. Passed 4-0.
3. Station account balances:
No activity

COMMITTEE REPORTS

None

OLD/UNFINISHED BUSINESS

1. FY 2011 audit:
Completed and Sikich invoice paid.
2. Statements of economic interest:
All members present have submitted.
3. Procedure for "Shared Cost Expenditures":
Expectations of cost sharing with District should be approved up front whenever possible. Future purchases including mattresses, wall maps and gear dryers

anticipated in FY2013. Letter requesting shared cost to be drafted by Chairman Capua to District before budget process is finalized.

- 4 Previously approved expenditures:
 - Items approved – not yet purchased (see attachment).
 - Items submitted – not yet acted on (see attachment).

NEW BUSINESS

- 1 FFIB position vacancy:

Losing Secretary Campbell to retirement. Board must appoint sworn member to finish remainder of term. Letter drafted by Chairman Capua to members seeking interest was presented. Appointment to be made next meeting (August 16).
Motion (Spinazola/Orth) to distributed letter as presented. Passed 4-0.
- 2 FFIB funding procedure:

Discussed procedure to by-pass IML and get funding directly from insurance companies to save 7% service charge. No action taken.
- 3 Follow up items:

B/C's mattress may need replacement. Vendor aware and will come out to inspect.
- 4 COSTCO membership renewal:

Annual renewal fee increased to \$55.00. *Motion (Spinazola/Sievert) to approve renewal at \$55.00. Passed 4-0.*
- 5 Review and act on expenditure requests:
 - Food Processor for Station 1. *Motion (Spinazola/Sievert) to approve purchase out of station account, not to exceed \$200.00. Passed 4-0.*
 - Steak Knives for Station 1. *Motion (Spinazola/Orth) to approve purchase out of station account, not to exceed \$75.00. Passed 4-0.*
 - CUTCO Cutlery. Expensive to purchase but carries a lifetime guarantee. Board to investigate 3-yr. cost of purchase vs. monthly knife service. No other action taken.

PUBLIC COMMENTS

None

FOR THE GOOD & THE WELFARE

- FFIB will continue to research bringing cable service and newspaper service into one account rather than separate accounts for each station. Process ongoing.
- An IAFF "Train-the-Trainer" program brought to FFIB by Capt. Reynolds for discussion. Attending vs. hosting the program was discussed. More information needed.

ADJOURN

Meeting adjourned at 5:49pm.