

LISLE-WOODRIDGE FIRE DISTRICT
FOREIGN FIRE INSURANCE BOARD
MEETING MINUTES

Station One 1005 School Street Lisle, IL
Thursday February 16, 2012 3:00pm

CALL TO ORDER

Meeting called to order by Chairman Capua @ 3:06pm

ATTENDENCE

| | |
|--------------------|------------------------|
| Chairman Capua | Present |
| Secretary Campbell | Present |
| Treasurer Orth | Present |
| Trustee Zinther | Present |
| Chief Freeman | Absent |
| Trustee Sievert | Present (arrived late) |
| Trustee Spinazola | Present (arrived late) |

APPROVAL OF MINUTES

1. Regular Meeting held October 20, 2011:
Motion (Orth/Campbell) to accept. Passed 4-0.
2. Regular Meeting held December 29, 2011:
Deferred until next meeting.

TREASURER'S REPORTS

1. Treasurer's Report & Financial Statement for FY 2011 year end:
Motion (Campbell/Zinther) to accept. Passed 5-0.
2. Treasurer's Report & Financial Statement of February 16, 2012:
Motion (Campbell/Zinther) to accept. Passed 5-0.
3. Bank account balance:
Motion (Spinazola/Campbell) to accept. Passed 5-0.
4. Station account balances:
No activity

COMMITTEE REPORTS

Audit Committee:
Annual audit is upcoming. Everything requested has been prepared.

OLD/UNFINISHED BUSINESS

1. FFIB bonding changes:
All approved changes made.
2. Reimbursement from LWFD:
Request made to District to split purchase of 23 sets of mattresses. No response from District as of yet.

3. Election timetable:
Published and sent out as directed.
4. 2012 meeting schedule:
Published and distributed as required.
5. 2011 audit request:
FFIB will be part of LWFD's audit to be conducted during the week of March 19, 2012. Chairman Capua appointed Audit Committee to be headed by Treasurer Orth.
6. 2012 station allowances:
Letter explaining trial program sent to all sworn personnel.
7. Previously approved expenditures:
 - Items approved – not yet purchased (see attachment).
 - Items submitted – not yet acted on (see attachment).
Motion (Campbell/Sievert) to purchase gear dryers for Stations 1 & 2 pending electrical work budgeted and completed by District (St.1 @ \$2100, St. 2 @ \$1527 per B/C Anderson). Passed 6-0.

NEW BUSINESS

1. Election results:
Scott Spinazola was only candidate for vacancy created by Trustee Hahn's retirement. Chairman Capua's re-election was unopposed. Chairman Capua and Trustee Spinazola welcomed to FFIB
2. Officer elections:
Current officers, Chairman Capua, Secretary Campbell and Treasurer Orth were re-elected to existing positions for another term.
3. Fraud survey request:
Surveys sent to board members from accounting firm (Sikich) were completed and sent in as requested.
4. Dinette chair problems:
Chairs at St. 5 and St. 4 continue to have problems. Capua contacted vendor. Repairs scheduled to be completed.
5. Review and approve expenditures:
 - Station 3 Bath Towels and Measuring Cups. *Motion (Sievert/Spinazola) to approve purchase through Station allowance. Passed 6-0.*
 - Adult and Infant Intubation Manikins (2 sets). *Motion (Campbell/Spinazola) to approve purchase not to exceed \$6200.00. Passed 6-0.*
 - TV Console for Station 1 day room. *Motion (Campbell/Orth) to approve purchase of one similar to Station 2. Passed 6-0.*
 - Flat Screen TV and Corner TV Console for Station 4 day room. *Motion (Campbell/Spinazola) to approve purchase. Passed 6-0.*
 - Nightstand and Lamp for Station 4 officer's dorm. *Motion (Campbell/Spinazola) to approve purchase. Passed 6-0.*
 - TV Console for Station 5. *Motion (Sievert/Campbell) to approve purchase not to exceed \$650.00. Passed 6-0.*
 - Replacement TV for Station 5. *Motion (Sievert/Orth) to approve purchase not to exceed \$1300.00. Passed 6-0.*

PUBLIC COMMENTS

None

FOR THE GOOD & THE WELFARE

- Discussed swift water rescue gear equipment purchase.
- Discussed Haz-Mat IQ (Train the Trainer) course.

ADJOURN

Meeting adjourned at 5:50pm.