

LISLE-WOODRIDGE FIRE DISTRICT  
FOREIGN FIRE INSURANCE BOARD  
MEETING MINUTES

Station One 1005 School Street Lisle, IL  
Thursday May 20, 2010 4:00pm

**CALL TO ORDER**

Meeting called to order by Chairman Capua @ 4:14pm.

**ATTENDANCE**

Tim Capua	Present
Doug Campbell	Present
Andy Orth	Excused
Larry Hahn	Absent
Dave Zinther	Absent
Kevin Sievert	Present
Chief Freeman	Excused

**COMMUNICATIONS**

None

**APPROVAL OF MINUTES**

Approval of minutes of March 25, 2010 meeting was deferred to next meeting.

**TREASURER'S REPORT**

Chairman Capua reported a balance of \$16,540.38 in the FFIB fund derived from a deposit of \$16,440.38 from the District, and the initial \$100 deposit made by Chairman Capua to open the account.

**COMMITTEE REPORTS**

1. By-Laws / Rules & Regs:  
Changes to the By-Laws and Rules & Regulations previously discussed by the FFIB were reviewed and agreed upon by those present. Due to the lack of quorum, approval was deferred to the next meeting.

**OLD/UNFINISHED BUSINESS**

1. Establishment of FFIB Bank Fund (Bank Account):  
Checking account has been established at Charter One Bank in Lisle, IL. Debit cards have been issued to Chairman Capua and Treasurer Orth.
2. Establish procedures for receiving and processing purchase requests:  
Chairman Capua will request attendance at the next Full Staff meeting for the purpose of explaining the FFIB documents and procedures. After which,

permission will be requested from the District to distribute hard copies of FFIB documents and forms to all stations.

3. Communication to Illinois Municipal League:  
Completed by Chairman Capua.

### **NEW BUSINESS**

1. FFIB documents on shared drive:  
Chairman Capua to meet with Kris Dixon.
2. Open Meetings Act training:  
To be researched by Treasurer Orth.
3. Disposition of current requests for items:  
Requested by Chairman Capua from District.

### **PUBLIC COMMENTS**

None

### **ADJOURN**

Meeting adjourned on motion by Campbell, seconded by Sievert @ 6:40 pm.