

LISLE-WOODRIDGE FIRE DISTRICT
FOREIGN FIRE INSURANCE BOARD
MEETING MINUTES

Station One 1005 School Street Lisle, IL
Thursday November 18, 2010 4:00pm

CALL TO ORDER

Meeting called to order by Chairman Capua @ 4:20pm

ATTENDANCE

Tim Capua	Present
Doug Campbell	Excused
Andy Orth	Present
Larry Hahn	Excused
Dave Zinther	Excused
Kevin Sievert	Present
Chief Freeman	Present

COMMUNICATIONS

None

APPROVAL OF MINUTES

Minutes of October 28, 2010 Special Meeting were tabled until the next meeting for Secretary Campbell's presence.

TREASURER'S REPORT

Treasurer Orth issued a written report including all disbursements and ending balance of the Foreign Fire Insurance Fund (see attached).

COMMITTEE REPORTS

1. By-Laws / Rules & Regs:
With the completion of this committee's goals achieved, the committee was disbanded by Chairman Capua.

OLD/UNFINISHED BUSINESS

1. Ratify final edits of By-Laws / R&R:
Committee disbanded.
2. Review station audits:
Updates noted. Revised version to be distributed to FFIB and Station Captains.
3. Prioritize and approve expenditures:

- A. The smoke machine previously approved for purchase was able to be purchased for less than what was approved. The new price from ESG was \$797 (machine), \$214 (liquid smoke), and \$35 (S&H). This totaled \$1046.00
- B. The previously quoted and purchased Lazy Boy chairs were lowered to a better price from \$599.00 to \$539.00 per chair
- C. All televisions and stereo have been ordered and paid for. Date for pick up/delivery TBD.
- D. The topic of new kitchen chairs was revisited with different options proposed by Capua, Hahn and Sievert. Discussion followed. Decision to purchase traditional dinette chair was made. Capua and Sievert to research further and proceed with purchase.
- E. Discussion was made on the reasons for displeasure of multiple crews using the newly purchased Lazy Boy chairs. A decision was made to attempt an exchange of all chairs for a model that was slightly larger. Discussion also involved the possibility of a price difference.

NEW BUSINESS

1. Review and approve expenditures:
 - A. *Motion: (Capua/Freeman) to purchase materials to create 10 new binders to hold all information regarding FFIB (i.e. By-Laws, Rules & Regs, Request Forms, etc). 1 per station, 1 per division, 1 each for the D/C and Chief. Passed 4-0.*
 - B. Reimbursement for Station 1 on the purchase of a TV made after the creation of FFIB but prior to Rules & Regs being distributed. The request was for \$998.00 (TV) and \$77.35 (tax).
Motion: (Capua/Freeman) to only reimburse cost of TV and not tax as FFIB is tax exempt. Passed 4-0.
 - C. Station 1 request for replacement purchase of a 22 qt. Roaster Oven. Discussion ensued regarding whether or not item meets criteria. Decision was made that it did meet criteria set forth in Rules & Regs.
Motion: (Sievert/Freeman) to allow purchase of Roaster not to exceed \$50.00. Passed 4-0.
 - D. *Motion: (Orth/Sievert) to pay invoice from Cornfield & Feldman for legal opinions needed during FFIB formation. 2 consults of 15 minutes in length billed at \$45 ea. Total = \$90. Passed 4-0.*
2. Election time table:
Discussion was had regarding the upcoming election time table. By-Laws reviewed and it was decided that all interested parties must email their intent to Chairman Capua by 5pm on December 17, 2010. The election for 2 positions (Orth & Sievert) would be held over 3 days/shifts (January 17, 18, & 19, 2010).
3. 2011 Meeting Schedule:
A draft copy of the 2011 Meeting Schedule was presented by Chairman Capua. Discussed the need for an additional date for a Special Meeting to open and count election ballots. This date will be January 20, 2011.

Motion: (Freeman/Orth) to accept proposed schedule as amended. Passed 4-0.

PUBLIC COMMENTS

None

ADJOURN

Meeting adjourned on motion by Chief Freeman, seconded by Treasurer Orth.