

LISLE-WOODRIDGE FIRE DISTRICT
Board of Fire Commissioners Meeting
Station One / Headquarters 1005 School Street Lisle, Illinois
Wednesday, March 2, 2011

CALL TO ORDER

Chairman Callan called the Regular meeting of the Board of Fire Commissioners of the Lisle-Woodridge Fire District to order at 16:05hrs on Wednesday, March 2, 2011, at Headquarters and Station One.

ROLL CALL

In attendance were Chairman Callan, Commissioner Kelly, Commissioner Armstrong, Deputy Chief Krestan, Chief Freeman and Attorney Flaherty.

APPROVAL OF MEETING MINUTES

Commissioner Armstrong made a motion to approve the minutes for the following meetings:

- January 5, 2011 Regular scheduled meeting

Chairman Callan seconded the motion. The motion carried by a voice vote with no dissension. (3-ayes 0-nays)

COMMUNICATIONS RECEIVED BUT NOT YET DISTRIBUTED

Deputy Chief Krestan updated the Board of Fire Commissioners on current happenings throughout the District. Other items were reviewed by the Commissioners included the administrative calendar, IAP & after action report for February 2011 blizzard, and several other items of note.

MATTERS OF THE PUBLIC

None

OLD BUSINESS

- Testing requirements: No report

NEW BUSINESS

- **Battalion Chief, Captain and Lieutenant promotions**

Commissioner Armstrong made a motion to promote Captain Jeff Toepper to the rank of Battalion Chief effective March 20, 2011. Commissioner Kelly seconded the motion, the motion carried by a voice vote with no dissention (3-ayes 0-nays)

Commissioner Armstrong made a motion to promote Lieutenant Doug Mulford to the rank of Captain effective March 20, 2011. Commissioner Kelly seconded the motion, the motion carried by a voice vote with no dissention (3-ayes 0-nays)

Commissioner Armstrong made a motion to promote Firemedic First Class Scott Gray to the rank of Lieutenant effective March 20, 2011. Commissioner Kelly seconded the motion, the motion carried by a voice vote with no dissention (3-ayes 0-nays)

- **Battalion Chief eligibility list**

BOFC discussed Captain eligibility list pertaining to the remaining candidate cumulative score of less than 65%.

Chairman Callan made a motion that the BOFC make a formal determination that the Battalion Chief's eligibility list dated August 20, 2008 is declared exhausted because no persons eligible for a promotion to the rank of Battalion Chief remain on the list. Commissioner Kelly seconded the motion, the motion carried by a voice vote with no dissention (3-ayes 0-nays)

- **Battalion Chief promotional testing**

BOFC reviewed proposed Battalion Chief process and schedule.

Commissioner Kelly made a motion to direct staff to initiate the Battalion Chief promotional process and approve the promotional testing schedule set forth in the memorandum dated March 2, 2011. Commissioner Armstrong seconded the motion, the motion carried by a voice vote with no dissention (3-ayes 0-nays)

- **Necessary action relating to closed session**

Chairman Callan made a motion to go into closed session for the purpose of:

- Semi-annual Review of Closed session meeting minutes (5 ILCS 120/2 (c) 21)
- Discuss the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District (5 ILCS 120/2 (c) (1))

Commissioner Armstrong seconded the motion, the motion carried by a voice vote with no dissention (3-ayes 0-nays)

CLOSED SESSION

Having taken no action in closed session, Chairman Callan reconvened the regularly scheduled meeting of the Board of Fire Commissioners at 17:11hrs. Present were Chairman Callan, Commissioner Kelly, Commissioner Armstrong, Deputy Chief Krestan and Attorney Flaherty.

Chairman Callan made a motion to open the following closed session meeting minutes:

- July 1, 2010
- July 7, 2010

Commissioner Kelly seconded the motion. The motion carried by a voice vote with no dissension. (3-ayes 0-nays)

Commissioner Callan made a motion to approve the destruction of the Closed Session meeting recordings prior to July 2009. The recordings include the following dates:

- January 7, 2009
- March 4, 2009
- March 10, 2009
- March 11, 2009
- May 20, 2009
- July 1, 2009

Commissioner Kelly seconded the motion. The motion carried by a voice vote with no dissension. (3-ayes 0-nays)

BOFC directed staff to schedule a special meeting for March 9, 2011 @ 14:00hrs to discuss Firemedic II candidates.

There being no other business to come before the Board, Chairman Callan made a motion to adjourn the meeting. Commissioner Kelly seconded the motion. The motion carried by a voice vote with no dissension. (3-ayes, 0-nays) @ 17:14hrs.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Max Armstrong", written over a horizontal line.

Max Armstrong, Secretary
Board of Fire Commissioners